

MINUTES OF A REGULAR MEETING OF THE BOARD OF PARK COMMISSIONERS OF THE PALATINE PARK DISTRICT, COOK COUNTY, ILLINOIS, HELD IN THE PALATINE TOWNSHIP SENIOR CENTER, IN SAID DISTRICT, AT 505 S. QUENTIN ROAD, PALATINE, ILLINOIS ON DECEMBER 15, 2009 AT 7:00 P.M.

These Minutes are not a verbatim record of what was said during the meeting.

CALL TO ORDER @ 7:00P.M.

Commissioners Present

Andrew McPherson, President
Susan Gould, Vice President
Jennifer Rogers, Treasurer

Nicholas Sawyer
John Cozza

Staff Present

Ron Gbur, Executive Director
Debbie Smith, Supt. of Finance & Personnel
Pat Moser, Supt. of Parks & Planning
Keith Williams, Supt. of Recreation
Raul Zaldivar, Supt. of Revenue Facilities

Tina Becke, Asst. Supt. of Finance
Ed Tynczuk, Asst. Supt. of Parks
Donelda Danz, Asst. Supt. of Recreation
Bonnie Bennett, Secretary

Citizens and Guests

Charlene Holtz, Legal Counsel

Dennis Hanson, Honor Roll Committee

APPROVAL OF AGENDA

Commissioner Gould moved and Commissioner Cozza seconded, that the meeting's agenda be approved. Director Gbur stated that a personnel item has been added to Executive Session. By a voice vote, the Agenda for the Regular Meeting of December 15, 2009 was unanimously approved as amended.

AYE: Nicholas Sawyer, Jennifer Rogers, Susan Gould, Andrew McPherson, John Cozza
NAY: None
ABSENT: None

APPROVAL OF MINUTES

Commissioner Gould moved, and Commissioner Cozza seconded, that the Board approve the Minutes of the Regular Meeting of December 8, 2009. By a voice vote, the minutes of the prior meeting were approved as submitted.

AYE: Nicholas Sawyer, John Cozza, Susan Gould, Andrew McPherson
NAY: None
PASS: Jennifer Rogers
ABSENT: None

DEPARTMENTAL REPORTS

The Board reviewed the previously distributed Parks and Planning Department Report. Superintendent Moser mentioned the evergreen trees that were illegally harvested from Hamilton Sports Fields; it looked like an ATV or snowmobile was used to haul them away.

The Board reviewed the previously distributed Revenue Facilities Department Report. Superintendent Zaldivar stated that the Golf Course is closed; revenue wise, we had a nice November.

President McPherson noted there were no other Departmental Reports.

RECOGNITION OF CITIZENS

President McPherson noted that no one wished to address the Board at this time.

UNFINISHED BUSINESS

President McPherson noted there was no unfinished business to be addressed at this time.

NEW BUSINESS

President McPherson addressed the Board and audience stating that in accordance with the Park District Code of the State of Illinois, a Public Hearing is to be held prior to the Board adopting an ordinance amending the ordinance which set forth the budget and making appropriations of sums of money for the necessary expenditures of the Palatine Park District for corporate purposes for the fiscal year beginning January 1, 2009 and ending December 31, 2009. Notification of said public hearing was published in the December 5th edition of the **Daily Herald** according to regulations. The public hearing regarding the Amendment of the 2009 Budget & Appropriations Ordinance for the Palatine Park District was declared open.

President McPherson requested questions and/or comments from the Board, and then from the audience. As no questions or comments were forthcoming, President McPherson declared the public hearing closed.

President McPherson requested a motion to adopt Ordinance #09-10, which had been previously distributed. Commissioner Rogers moved, and Commissioner Cozza seconded, that the Board adopt Ordinance #09-10 amending an Ordinance which set forth the Budget and Appropriations of sums of money for all necessary expenditures for Corporate purposes for the Fiscal Year January 1, 2009 through December 31, 2009. President McPherson requested a roll call vote on the motion, the result of said vote follows:

AYES: Nicholas Sawyer, John Cozza, Jennifer Rogers, Susan Gould, Andrew McPherson

NAYS: None

ABSENT: None

Motion approved.

The Board reviewed a previously distributed Board Summary pertaining to 2009 Honor Roll Nominees. Commissioner Cozza moved, and Commissioner Gould seconded, that the Board of Park Commissioners accept the nominees for the Honor Roll as submitted by the Honor Roll committee. Former Commissioner and Honor Roll Committee member Dennis Hanson addressed the Board and staff saying that he feels that it is time to establish and/or clarify policy defining the duties/responsibilities/procedures of staff and committee members, criteria/timelines for nominees, and boundaries/guidelines for luncheon expenses; this has been a process that has just 'evolved' and needs refining. Hanson continued saying that he has no objection to the nominations just the process, i.e. paperwork for one of this year's candidates was incomplete at the time of the HRC meeting and a decision was made after the meeting of the whole by only two committee members (both staff). Responding to commissioners' inquiries as to what procedure he feels should now be followed, Hanson said that calling another meeting at this time is not plausible, nor is taking away the nomination as the final selection always rests with the Board. Gbur said another thing to review is that the list of 'guests', i.e. prior Honor Roll recipients and Volunteers of the Year, is increasing, and budget is not a bottomless pit. President McPherson noted that the importance of the HR Committee saying the Board both respects and appreciates it. Upon a voice vote, the motion to accept the nominees unanimously approved as follows.

- AYE: Nicholas Sawyer, John Cozza, Jennifer Rogers, Susan Gould, Andrew McPherson
- NAY: None
- ABSENT: None

The Board reviewed the previously distributed Monthly Financial Report dated November 2009. Commissioner Cozza noted tax receipts are short over \$2M compared to 2008, and the Golf Course is only at 80% of anticipated revenues; Bond & Interest Fund numbers are incredible. Responding, staff said that 2009 was a bad revenue year; currently in the winter registration cycle; developers' contributions are from construction outside of Palatine, i.e. Rolling Meadows, construction in Palatine is covered by Village Ordinance; zero construction going on now.

The Board reviewed a previously distributed list of bills. Commissioner Rogers moved that Warrant #24, in the amount of \$1,474,633.09, be approved and released for payment. Commissioner Sawyer seconded the motion. Staff responded to questions pertaining to wireless microphone replacement, engineering study at Cutting Hall, and establishing a mileage reimbursement period policy. President McPherson requested a roll call vote on the motion, the result of which follows:

- AYE: John Cozza, Jennifer Rogers, Susan Gould, Nicholas Sawyer, Andrew McPherson
- NAY: None
- ABSENT: None

Motion carried.

President McPherson noted there was no more new business to be addressed at this time.

EXECUTIVE DIRECTOR'S REPORT

The Board reviewed the previously distributed Executive Director's Report. Executive Director Gbur highlighted item 4, publicly thanking full-time and part-time staff who helped in both big and small ways with the Falcon Park Recreation Center project – it is a great accomplishment. Responding to a request,

Gbur explained the objective of the various Open House dates, i.e. affiliate/governmental agencies, neighborhood, and the Grand Opening Ceremony; he added that the Jaycees will tour the facility tomorrow (Wednesday) evening at 7 p.m. and Celtic Soccer will have a ‘practice’ on the indoor turf at 7:30 p.m. – commissioners are welcome.

The Board reviewed the previously distributed Pending Projects List. Director Gbur said that there is still no progress for items #2 or 3; another item to be added is removal of ComEd poles from park property, which should definitely be accomplished by spring when the widening of Palatine Road is expected to begin.

COMMISSIONERS’ COMMENTS

Commissioner Gould said that the Holiday Party was great; staff and everyone involved did a great job; thanks also to Marilyn Pedersen for hosting the ‘gathering’ (tour and refreshments) at the Clayson House Museum.

Commissioners Cozza, Sawyer and Rogers ‘dittoed’ Commissioner Gould’s comments, and wishes for a enjoyable holiday season were extended to all.

President McPherson requested Future Agenda items. There were none.

EXECUTIVE SESSION

President McPherson requested a motion to close the public portion of the meeting and convene in executive session for the purpose of discussion pertaining to section 2(c)(1) of the Open Meetings Act; deliberations concerning the appointment of legal counsel, and a specific personnel matter. Commissioner Rogers so moved and Commissioner Gould seconded the motion. President McPherson requested a roll call vote, the result of which follows:

AYE: Jennifer Rogers, Susan Gould, Nicholas Sawyer, John Cozza, Andrew McPherson

NAY: None

ABSENT: None

Motion passed at 7:29 p.m.

The Board returned to regular session at 7:55 p.m.

ADDITIONAL NEW BUSINESS

President McPherson stated that the Board met in Executive Session for the purpose of discussion pertaining to the appointment of legal counsel, and personnel. Commissioner Rogers moved, and Commissioner Gould seconded, that the Board of Park Commissioners retain Attorney Charlene Holtz, now with the firm Tressler LLP of Chicago, IL, as the Park District’s legal counsel. By a voice vote, the motion was unanimously approved.

