

MINUTES OF A REGULAR MEETING OF THE BOARD OF PARK COMMISSIONERS OF THE PALATINE PARK DISTRICT, COOK COUNTY, ILLINOIS, HELD IN THE PALATINE TOWNSHIP SENIOR CENTER, IN SAID DISTRICT, AT 505 S. QUENTIN ROAD, PALATINE, ILLINOIS ON DECEMBER 7, 2010 AT 7:00 P.M.

These Minutes are not a verbatim record of what was said during the meeting.

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CALL TO ORDER AT 7:00 P.M.

Commissioners Present

Susan Gould, President  
Jennifer Rogers, Vice President  
Nicholas Sawyer, Treasurer  
John Cozza

Commissioner Absent

Andrew McPherson

Staff Present

Ron Gbur, Executive Director  
Debbie Smith, Supt. of Finance & Personnel  
Pat Moser, Supt. of Parks & Planning  
Keith Williams, Supt. of Recreation

Raul Zaldivar, Supt. of Revenue Facilities  
Tina Becke, Asst. Supt. of Finance  
Donelda Danz, Asst. Supt. of Recreation  
Trish Feid, Secretary

Citizens and Guests

Steve Maas, PBA  
Tony Sansone, PBA  
Scott Jacobs, PBA  
Gary Gray, PBA

APPROVAL OF AGENDA

Commissioner Rogers moved and Commissioner Cozza seconded, that the agenda be approved. Director Gbur asked that the Rotary Club of Palatine to be added on tonight's Agenda under Recognition of Citizens. By a voice vote, the Agenda for the Regular Meeting of December 7, 2010 was unanimously approved as amended.

AYE: John Cozza, Nicholas Sawyer, Jennifer Rogers, Susan Gould

NAY: None

ABSENT: Andrew McPherson

APPROVAL OF MINUTES

Commissioner Rogers moved, and Commissioner Cozza seconded, that the Board approve the Minutes of the Regular Meeting of November 23, 2010. By a voice vote, the minutes of the prior meeting were approved as submitted.

AYE: John Cozza, Nicholas Sawyer, Jennifer Rogers, Susan Gould  
NAY: None  
ABSENT: Andrew McPherson

### DEPARTMENTAL REPORTS

The Board reviewed the previously distributed Finance and Personnel Department Report. Supt. Smith said that an offer was made for the Information Manager position to start the week of Christmas. There were no questions or comments on the report.

The Board reviewed the previously distributed Recreation Department Report. Superintendent Williams highlighted that the Turkey Trot (30<sup>th</sup> Annual Race) event was the best one yet; the support and help from P.E.M.A. volunteers and Park District staff from all departments made it another successful run; also, many day of the race registrations. Responding to Commissioner Rogers's question, Supt. Williams said that we did have some participants registered for the 5 mile run that chose to walk; the Recreation Staff discussed ideas to oblige the families that carry on the Thanksgiving Day's Turkey Trot Race tradition and/or those individuals who would like to walk farther than the 2 mile; due to the time involved with shutting down the event, possibly starting both runs simultaneously. Staff and the Palatine Police Department plan to meet and evaluate the event; possibly to make changes/adjustments with the route, food station location, starting times, and development of a future plan if we outgrow Harper's facility. The restoration of Cutting Hall is moving along after the electrical fire that occurred on November 8; thanks to Carol Lange and Jeff Greene with the arrangements of moving programs and groups to other facilities to accommodate the public and participants; no programs were canceled. Also, thanks to the Parks Department for their help at Cutting Hall.

### RECOGNITION OF CITIZENS

Tony Sansone, President of the Palatine Baseball Association addressed the Board, commented that he would like to thank the Park District staff for their support. Mr. Sansone previously distributed the annual PBA report to the Board, highlighting that they had a great season, registration numbers and sponsorships are higher. Continuing, he complimented the new scheduling software program, HOME TEAMZ, that this tool was extremely successful for accessing game schedules, field locations, 'instant' notification of cancellation information/updates, standings, and any important information, all retrievable through the computer for everyone participating in the PBA program; the training for this new program was given to all division directors in the organization enabling them to guide their teams through this system. This new informative program was very helpful for the entire organization from the division directors to the team's family members. Continuing, he added that the PBA has 12 new Board Members with a total of 30 members for the new season; thanks went to PPD Staff Supt. Moser, Asst. Supt. Tynczuk, Parks Department, and Birchwood Office Manager/PBA liaison Arline Proce that their help with the PBA program makes it successful. Mr. Sansone noted that the feedback received from the program evaluations suggested having additional lighting at Hamilton for the path ways and the parking lot area; concern that the paths are especially dark and in need of additional lighting to safely guide spectators and players to the parking lot. Ideas for safety of the users/visitors on the field and consideration of the nearby neighbors of Hamilton were discussed with the Board and Staff. Overall, the evaluation summarized a successful and positive season. The Board thanked Tony Sansone for his complete report and the work involved with the PBA program.

Director Gbur introduced to the Board Ken Chalmers and Dan Young from the Rotary Club of Palatine. Mr. Chalmers presented gifts to the Board and thanked them for the many wonderful opportunities they make available to the Park District and the Community of Palatine. The holiday gifts were a token of gratitude

from the Rotary organization. The Board thanked Mr. Chalmers and Mr. Young for the visit and kindness.

UNFINISHED BUSINESS

Director Gbur said that there was no further business.

NEW BUSINESS

The Board reviewed a previously distributed Board Summary pertaining to the 2010 Tax Levy. Commissioner Rogers moved, and Commissioner Cozza seconded, that the Board of Park Commissioners adopt Ordinance #10-08 assessing and levying taxes for the 2010 tax year. President Gould requested a roll call vote, the result of which follows.

AYE: John Cozza, Susan Gould, Nicholas Sawyer, Andrew McPherson

NAY: None

ABSENT: Andrew McPherson

Motion carried.

The Board reviewed a previously distributed Board Summary pertaining to the abatement of taxes. Commissioner Cozza moved, and Commissioner Rogers seconded, that the Board adopt Ordinance #10-09. There were no questions. President Gould requested a roll call vote, the result of which follows.

AYE: John Cozza, Nicholas Sawyer, Jennifer Rogers, Susan Gould

NAY: None

ABSENT: Andrew McPherson

Motion carried.

The Board reviewed a previously distributed Board Summary pertaining to the purchase of a HVAC Control Unit. Commissioner Rogers moved, and Commissioner Sawyer seconded, that the Board of Park Commissioners direct staff to issue a purchase order in the amount of \$9,950 to Trane Chicago for the purchase and installation of a Trane Tracer Summit BCU. President Gould requested a roll call vote on the motion, the result of which follows:

AYE: John Cozza, Nicholas Sawyer, Jennifer Rogers, Susan Gould

NAY: None

ABSENT: Andrew McPherson

Motion carried.

The Board reviewed a previously distributed Board Summary pertaining to Falcon Park Change Orders upgrades. Commissioner Rogers moved, and Commissioner Cozza seconded, that the Board of Park Commissioners authorize staff to proceed with the netting from Haldeman-Homme, Inc. in the amount of

\$29,827. Director Gbur responding to President Gould's question added that the netting will shield spectators on the viewing area level, the bleacher section, and the non-active rentals such as Wedding Receptions, dinners, dances, etc., in the gym; adding that the three section motorized system will be effective for prompt setup between rentals and program usage. President Gould requested a roll call vote on the motion, the result of which follows:

AYE: John Cozza, Nicholas Sawyer, Jennifer Rogers, Susan Gould

NAY: None

ABSENT: Andrew McPherson

Motion carried.

The Board reviewed a previously distributed Board Summary pertaining to Falcon Recreation Center Upgrades. Commissioner Cozza moved, and Commissioner Rogers seconded, that the Board of Park Commissioners authorize staff to proceed with the rail mesh from McKinney Stell in the amount of \$13,800. Supt. Moser said that a thicker grade of fencing was needed on the viewing area to keep users safe as some sections have been weakened or kicked out by users or errant balls. Director Gbur added that we have continued to remain under budget with the Falcon Park Project; both of these current upgrades are to enhance the safety with the growth and development of the facility. President Gould requested a roll call vote on the motion, the result of which follows:

AYE: John Cozza, Nicholas Sawyer, Jennifer Rogers, Susan Gould

NAY: None

ABSENT: Andrew McPherson

Motion carried.

The Board reviewed a previously distributed Board Summary pertaining to the PYB/S Uniform bid. Commissioner Cozza moved, and Commissioner Rogers seconded, that the Board of Park Commissioners award the 2011 PYB/S Uniform bid to Santo Sports of Chicago Ridge, IL in the amount of \$54,694.36, and that staff be authorized to issue a purchase order for all the items included in the 2011 bid specifications. No questions were presented; good history with Santo Sports. President Gould requested a roll call vote on the motion, the result of which follows:

AYE: John Cozza, Nicholas Sawyer, Jennifer Rogers, Susan Gould

NAY: None

ABSENT: Andrew McPherson

Motion carried.

Director Gbur noted there was no more new business to be addressed at this time.

The Board reviewed a previously distributed Board Summary pertaining to 2010 Honor Roll Nominees. Commissioner Cozza moved, and Commissioner Sawyer seconded, that the Board of Park Commissioners

approve accepting the nominees for the Honor Roll as submitted by the Honor Roll committee. Upon a voice vote, the motion to accept the nominees was unanimously approved as follows.

AYE: John Cozza, Nicholas Sawyer, Jennifer Rogers, Susan Gould

NAY: None

ABSENT: Andrew McPherson

The Board reviewed a previously distributed list of bills. Commissioner Rogers moved that Warrant #23, in the amount of \$582,104.15, be approved and released for payment. Commissioner Cozza seconded the motion. There were no questions. President Gould requested a roll call vote on the motion.

AYE: John Cozza, Nicholas Sawyer, Jennifer Rogers, Susan Gould

NAY: None

ABSENT: Andrew McPherson

Motion carried.

#### EXECUTIVE DIRECTOR'S REPORT

The Board reviewed the previously distributed Executive Director's Report. Director Gbur highlighted that State Representative Elect Tom Morrison had accepted the invitation to attend the IPRA Luncheon at the State Conference on Friday, January 28 in Chicago. Replying to President Gould's question, Director Gbur said that he would be attending the tribute for Hoffman Estates Park District's Commissioner Scott Triphahn on Saturday for the renaming of their Community Center and Ice Arena in his name.

#### COMMISSIONERS' COMMENTS

Commissioner Gould said that the Holiday party was very nice and well attended.

Commissioner Sawyer said that Staff at Falcon Park did a wonderful job with the Holiday Party, commenting that the party ran efficiently with reaching its first year in operation.

At President Gould's request for Future Agenda items, none were presented.

#### EXECUTIVE SESSION

President Gould requested a motion to close the public portion of the meeting and convene in executive session for the purpose of discussion pertaining to section 2(c)(2) of the Open Meetings Act (deliberations concerning salary schedules for one or more classes of employees) and section 2(c)(5) OMA (discussion of the purchase or lease of real property for the use of the district). Commissioner Cozza moved, and Commissioner Rogers seconded the motion. President Gould requested a roll call vote, the result of which follows:

