

MINUTES OF A REGULAR MEETING OF THE BOARD OF PARK COMMISSIONERS OF THE PALATINE PARK DISTRICT, COOK COUNTY, ILLINOIS, HELD IN THE PALATINE TOWNSHIP SENIOR CENTER, IN SAID DISTRICT, AT 505 S. QUENTIN ROAD, PALATINE, ILLINOIS ON NOVEMBER 24, 2009 AT 7:00 P.M.

These Minutes are not a verbatim record of what was said during the meeting.

CALL TO ORDER @ 7:00P.M.

Commissioners Present

Andrew McPherson, President
Susan Gould, Vice President
Jennifer Rogers, Treasurer

Nicholas Sawyer
John Cozza

Staff Present

Ron Gbur, Executive Director
Debbie Smith, Supt. of Finance & Personnel
Pat Moser, Supt. of Parks & Planning
Keith Williams, Supt. of Recreation
Raul Zaldivar, Supt. of Revenue Facilities

Tina Becke, Asst. Supt. of Finance
Ed Tynczuk, Asst. Supt. of Parks
Donelda Danz, Asst. Supt. of Recreation
Pam Stoltz, Recreation Manager

Citizens and Guests

Bob Alexander, PHGA
Marty Josten, PYB/S
Mark Miller, PYB/S

Terry Ellis, PCSC
Marty Pikor, resident

APPROVAL OF AGENDA

Commissioner Gould moved and Commissioner Rogers seconded, that the meeting's agenda be approved. By a voice vote, the Agenda for the Regular Meeting of November 24, 2009 was unanimously approved as submitted.

AYE: Nicholas Sawyer, Jennifer Rogers, Susan Gould, Andrew McPherson, John Cozza

NAY: None

ABSENT: None

APPROVAL OF MINUTES

Commissioner Gould moved, and Commissioner Cozza seconded, that the Board approve the Minutes of the Regular Meeting of November 10, 2009. By a voice vote, the minutes of the prior meeting were approved as submitted.

AYE: Nicholas Sawyer, Jennifer Rogers, Susan Gould, Andrew McPherson

NAY: None

PASS: John Cozza

DEPARTMENTAL REPORTS

The Board reviewed the previously distributed Parks and Planning Department Report. Superintendent Moser said that he had received a letter from Cook County Highway Department for an open house public hearing on the widening of Quentin Road; 5 – 7 p.m. December 8 at Makray Golf Course. We have received the occupancy permit for Falcon Park; still have several items on the ‘punch list’, e.g. furniture, telephones, computers and another coat of varnish on the gym and multi-purpose room floors.

The Board reviewed the previously distributed Revenue Facilities Department Report. Superintendent Zaldivar passed around a picture taken of the course in October noting that October rounds/revenues were not good; November is doing better so far. Zaldivar said the he enclosed with his report excerpts from a 1996 Golf Course Ordinance which spells out the Permanent Tee Time procedures, i.e. lottery draws, and priority draw procedures which are still followed, it is an easy and expeditious system that allots tee times for approximately 70 foursomes - between Saturday/Sunday - in an hour; Course Pro Dan Hotchkin established a “bad-luck draw” for foursomes that got bad tee times several years in a row; system has worked for over 25 years. Zaldivar explained some other course’s systems for PTT, and opposed a suggestion to impose a higher fee on foursomes that get ‘prime’ morning tee times.

President McPherson noted there were no other Departmental Reports.

RECOGNITION OF CITIZENS

Marty Josten of Palatine Youth Baseball/Softball addressed the Board. He said that this report was his last official duty as Board President, and introduced Mark Miller, the incoming President; Josten expressed his personal thanks to Park District staff for their tremendous support from beginning to end. Following his written outline (previously distributed to the Board), he highlighted that Board is well balanced with ‘seasoned’ members and new; continuing to refine the program; girls’ program is rapidly increasing (3-1 ratio) and working to make it better; streamlined registration and rating processes working well; continued improved cooperation with PBA, e.g. field usage, sponsors; survey results were 95% positive and done on-line. President McPherson thanked Josten for his report and all his years of service to PYB/S, and welcomed Mark Miller aboard; have heard nothing but good things about the program. Responding to questions regarding the girls’ program, Josten said that Rolling Meadows and Hoffman Estates no longer have a program and some of the participants have come to PYB/S; still maintain the 75% residency requirement.

UNFINISHED BUSINESS

President McPherson noted there was no unfinished business to be addressed at this time.

NEW BUSINESS

The Board reviewed a previously distributed Board Summary pertaining to PYB/S equipment bids. Commissioner Gould moved, and Commissioner Rogers seconded, that the Board of Park Commissioners award the 2010 PYB/S Equipment bid to Santo Sports of Chicago Ridge, IL in the amount of \$16,520.27, and that staff be authorized to issue a purchase order for all the items included in the 2010 bid specifications excepting Umpire Pack #1. Staff said that PYB/S is still looking at umpire equipment options. President McPherson requested a roll call vote on the motion, the result of which follows:

AYE: Nicholas Sawyer, John Cozza, Jennifer Rogers, Susan Gould, Andrew McPherson

NAY: None

ABSENT: None

Motion carried.

The Board reviewed a previously distributed copy of the revised 2010 Golf Course Budget. Commissioner Gould moved, and Commissioner Cozza seconded, that the Board of Park Commissioners approve the 2010 Golf Course Budget as revised. Responding to questions, staff explained ‘corporate fund allocations’ for both the Golf Course and Stables, stating that it covers reimbursement for expenses such as staff, catalog, workmen’s comp insurance, etc.; the Golf Course corporation allocation also includes loans for capital projects; issues listed by the PHGA will be addressed, want to hire a consultant to look at back four holes, then feel our #1 priority is to continue the cart paths – loose money when not able to use carts or public assumes carts can’t be used – making the course more playable should be our first step. President McPherson requested a roll call vote on the motion, the result of which follows:

AYE: John Cozza, Jennifer Rogers, Susan Gould, Nicholas Sawyer, Andrew McPherson

NAY: None

ABSENT: None

Motion carried.

Having previously reviewed the 2010 Stables Budget, Commissioner Gould moved, and Commissioner Rogers seconded, that the Board of Park Commissioners approve the 2010 Stables Budget as presented. President McPherson requested a roll call vote on the motion, the result of which follows:

AYE: Jennifer Rogers, Susan Gould, Nicholas Sawyer, John Cozza, Andrew McPherson

NAY: None

ABSENT: None

Motion carried.

The Board reviewed the previously distributed copy of the 2010 Operating Budget. Director Gbur stated that the Village of Palatine is in the process of releasing \$170,000 in TIF funds in May or June, this has been included in the budget; stimulus grant funds for Falcon Park also included, uncertain of specifics but hoping for \$75,000; budget similar to 2009, CPI only 0.1%, staff has done a good job keeping close to their budgets. Staff then responded to questions pertaining to POC’s anticipated expenses, budget items and debt transferred to Falcon, staffing, and our continuing relationship with them; Museum Fund utilities and fund balance; Handicap Fund reserves; subsidies to pools should be broken down by facility; Retirement Fund, same as 2009; some affiliates’ negative end balances (brought back to zero by year-end). President McPherson noted that a brief presentation had been given last year regarding affiliate revenues and expenses.

The Board reviewed a previously distributed Board Summary pertaining to the commissioning of Park Police Officers. Commissioner Gould moved, and Commissioner Rogers seconded, that the Board of Park Commissioners approve the commissioning of Falcon Park Recreation Center Manager Kelli Hedding, and Falcon Park Assistant Facility Manager Christopher Dagley, as Palatine Park District Police Officers for the period November 25, 2009 through May 14, 2010. Director Gbur said that Dagley is the part-time staff

person to be commissioned; he will work 35 hours – splitting hours with Hedding. Upon a voice vote, the motion was unanimously approved as follows.

- AYE: Nicholas Sawyer, John Cozza, Jennifer Rogers, Susan Gould, Andrew McPherson
- NAY: None
- ABSENT: None

The Board reviewed a previously distributed Board Summary pertaining to surplus equipment. Commissioner Gould moved, and Commissioner Cozza seconded, that the Board of Park Commissioners adopt Ordinance #09-07 declaring specific fitness equipment used at the Palatine Opportunity Center surplus. Superintendent Williams said that it is all old equipment that had been either moved from Community Center or donated; offering to other POC organizations first, then POC staff. President McPherson requested a roll call vote on the motion, the result of which follows:

- AYE: Susan Gould, Nicholas Sawyer, John Cozza, Jennifer Rogers, Andrew McPherson
- NAY: None
- ABSENT: None

Motion carried.

The Board reviewed the previously distributed Monthly Financial Report dated October 2009; there were questions or comments.

The Board reviewed a previously distributed list of bills. Commissioner Rogers moved that Warrant #22, in the amount of \$2,010,938.31, be approved and released for payment. Commissioner Gould seconded the motion, noting that this must be the biggest warrant we've had. Staff explained that monies paid to Illinois Brass Band Assoc were receipts from Ticket Turtle sales. President McPherson requested a roll call vote on the motion, the result of which follows:

- AYE: Nicholas Sawyer, John Cozza, Jennifer Rogers, Susan Gould, Andrew McPherson
- NAY: None
- ABSENT: None

Motion carried.

President McPherson noted there was no more new business to be addressed at this time.

EXECUTIVE DIRECTOR'S REPORT

The Board reviewed the previously distributed Executive Director's Report. Executive Director Gbur highlighted the Board/Staff Holiday Party; commissioners Gould, Rogers and McPherson said they would be attending; Commissioners Gould and Rogers would attend the NWSRA Awards Luncheon. Gbur said that the Time Capsule Ceremony went very well; Commissioner Gould emceed, architect Andy Dogan and State Representative Bassi spoke; the kids asked some good questions, and, after refreshments, ran around on the turf; Cultural Arts Coordinator Carol Lange did a very good job putting everything together.

COMMISSIONERS' COMMENTS

Commissioner Rogers said that the Part-time/Volunteer staff party was very well attended and there was a lot of “gambling” going on - the theme was **Casino Night**.

Commissioner Cozza said that he read that the **Pontiac Silver Dome** sold for \$565,000; what a deal.

President McPherson requested Future Agenda items. There were none.

EXECUTIVE SESSION

President McPherson requested a motion to close the public portion of the meeting and convene in executive session for the purpose of discussion pertaining to section 2(c)(2) of the Open Meetings Act (deliberations concerning salary schedules for one or more classes of employees) Commissioner Gould so moved and Commissioner Rogers seconded the motion. President McPherson requested a roll call vote, the result of which follows:

AYE: John Cozza, Jennifer Rogers, Susan Gould, Nicholas Sawyer, Andrew McPherson

NAY: None

ABSENT: None

Motion passed at 8:13 p.m.

The Board returned to regular session at 8:57 p.m.

ADDITIONAL NEW BUSINESS

President McPherson stated that the Board met in Executive Session for the purpose of discussion of salary schedules for one or more classes of employees. Commissioner Cozza moved and Commissioner Rogers seconded that 1.5% would be allocated for the employee wage pool. President McPherson requested a roll call vote, the result of which follows.

AYES: Nick Sawyer, John Cozza, Jennifer Rogers, Susan Gould, Andrew McPherson

NAYS: None

ABSENT: None

Motion passed.

ADJOURNMENT

There being no further business to come before the Board on this date, Commissioner Rogers moved that the meeting be adjourned; Commissioner Cozza seconded the motion, which was unanimously approved by a voice vote at 8:59 p.m.

AYE: Nicholas Sawyer, Jennifer Rogers, Susan Gould, Andrew McPherson, John Cozza
NAY: None
ABSENT: None

Respectfully submitted,
Bonnie Bennett, Secretary

ATTEST:

/s/ Bonnie M. Bennett

Secretary

APPROVED:

/s/ Andrew S. McPherson

President

Next scheduled Park Board meetings:

December 8, 2009
December 15, 2009 (third Tuesday of the month)
January 12, 2010