

MINUTES OF A REGULAR MEETING OF THE BOARD OF PARK COMMISSIONERS OF THE PALATINE PARK DISTRICT, COOK COUNTY, ILLINOIS, HELD IN THE PALATINE TOWNSHIP SENIOR CENTER, IN SAID DISTRICT, AT 505 S. QUENTIN ROAD, PALATINE, ILLINOIS ON SEPTEMBER 22, 2009 AT 7:00 P.M.

These Minutes are not a verbatim record of what was said during the meeting.

CALL TO ORDER @ 7:00P.M.

Commissioners Present

Andrew McPherson, President
Susan Gould, Vice President
Jennifer Rogers, Treasurer

John Cozza
Nicholas Sawyer

Staff Present

Ron Gbur, Executive Director
Debbie Smith, Supt. of Finance & Personnel
Pat Moser, Supt. of Parks & Planning
Keith Williams, Supt. of Recreation
Raul Zaldivar, Supt. of Revenue Facilities

Tina Becke, Asst. Supt. of Finance
Ed Tynczuk, Asst. Supt. of Parks
Donelda Danz, Asst. Supt. of Recreation
Pam Stoltz, Recreation Manager
Bonnie Bennett, Secretary

Citizens and Guests

Bob Alexander, PHGA Liaison
Bob Mathieson, PHGA
Ken Mattuck, PHGA

APPROVAL OF AGENDA

Commissioner Gould moved, and Commissioner Rogers seconded, that the meeting's agenda be approved. By a voice vote, the Agenda for the Regular Meeting of September 22, 2009 was unanimously approved as submitted.

AYE: Nicholas Sawyer, John Cozza, Jennifer Rogers, Susan Gould, Andrew McPherson
NAY: None
ABSENT: None

APPROVAL OF MINUTES

Commissioner Gould moved, and Commissioner Cozza seconded, that the Board approve the Minutes of the Regular Meeting of September 8, 2009. By a voice vote, the minutes of the prior meeting were unanimously approved as submitted.

AYE: Nicholas Sawyer, John Cozza, Jennifer Rogers, Susan Gould, Andrew McPherson
NAY: None
ABSENT: None

DEPARTMENTAL REPORTS

The Board reviewed the previously distributed written Parks and Planning Department Report. Responding to a question Moser said that Whippoorwill Park neighbors want like seasonal plantings in the sign bed; the Park District agreed to provide plants and do the initial planting, and the residents will maintain the bed.

The Board reviewed the previously distributed written Revenue Facilities Report. Zaldivar said that Phase II of the Golf Course Project was started last week with work on the second and third holes. Zaldivar said that in response to a recent request for information, his report highlights hay purchases, vendors and prices; he pointed out that hay was purchased from the Bruns family prior to Manager Bruns employment with the Park District. Discussion ensued with comments pertaining to concern for transparency of how we do business, looking at all issues not just the price; total of annual costs may come under state bid qualifications—couldn't some type of bid specifications be put together; consistency in the quality of the hay is important (no mold) as well as proper stacking/storage (fire safety); bidding agricultural products is very different, i.e. quantities available, weight/size of bale, time of year/type of hay, local of farm, and most important, relationship with provider; our boarders expect a certain quality of product; try to set up some guidelines and a bidding process. Staff said that they would diligently look into this matter. Responding to a question regarding the number twilight non-prime-time rounds versus revenue, Zaldivar stated that the increase in the number of rounds is due to Family Night—which brings in less money; getting very positive comments though.

Gbur said that there were no more Departmental Reports.

RECOGNITION OF CITIZENS

President McPherson recognized Bob Alexander who stated that the *Takahashi Classic* went well; pleased to have one of the winners present, Bob Mathieson; PHGA members elected Bob Bem their new president and have started preparing for next year's Takahashi Tourney, and are pleased with conditions of the course. Zaldivar introduced Bob Mathieson and Ken Mattuck saying that they would be taking on Bob Alexander's position as PHGA liaison to the Board effective October 1; the golf course staff wants to thank Bob for all his hours of commitment with the PHGA.

UNFINISHED BUSINESS

President McPherson noted that there was no unfinished business to be addressed at this time.

NEW BUSINESS

The Board reviewed a previously distributed Board Summary pertaining to interior furnishings bids for Falcon Park. Commissioner Rogers moved, and Commissioner Gould seconded, that the Board approve low bids and direct staff to issue purchase orders to KI (\$29,991.40), and Kayhan Int'l (\$33,047.80), for Falcon Park lobby, office, program/banquet room and conference room furnishings, and BOS (\$9,230.00) for window treatments; all as specified and recommended by staff. Responding to questions, Smith said that folding chairs were not included, will be bid independently as the manufacturer did not make a cart to hold the style chair we liked; bidders were allowed to bid items they wanted to furnish; KI was sole bidder on their product. President McPherson requested a roll call vote, the result of which follows:

AYE: Nicholas Sawyer, John Cozza, Jennifer Rogers, Susan Gould, Andrew McPherson

NAY: None

ABSENT: None

Motion carried.

The Board reviewed a previously distributed Board Summary pertaining to Golf Course project change order. Commissioner Cozza moved, and Commissioner Gould seconded, that the Board approve Change Order #1, in the amount of \$20,862, which would complete the restoration of all greens' side-bunkers at Palatine Hills. Responding to questions, staff said no 19th hole at this time; want a study done of back four holes to see if there could be a different layout. President McPherson requested a roll call vote, the result of which follows:

AYE: John Cozza, Jennifer Rogers, Susan Gould, Nicholas Sawyer, Andrew McPherson

NAY: None

ABSENT: None

Motion carried.

The Board reviewed a previously distributed Board Summary pertaining to 2009 Playground Renovations. Commissioner Rogers moved, and Commissioner Gould seconded, that the Board accepts the low bid of \$196,988.80 from Green-Up Landscape, Inc. for construction and renovation of two playgrounds. Responding to questions, staff said that in the past we put up plastic snow fencing during construction, rental fencing is steel chain-link which is safer and less liability for us; do not need Village permits for playgrounds; the 'shelter' is about 16 x 16 (e.g. Hummingbird Park), about 1/3rd now have shelters as shade is most requested by residents; lightning protection can be added later. President McPherson requested a roll call vote, the result of which follows:

AYE: Jennifer Rogers, Susan Gould, Nicholas Sawyer, John Cozza, Andrew McPherson

NAY: None

ABSENT: None

Motion carried.

The Board reviewed a previously distributed Board Summary pertaining to interior painting. Commissioner Gould moved, and Commissioner Cozza seconded, that the Board accept the Alternate B bid of \$24,000 from American Painting to paint the inside of the Cutting Hall Theater and the surrounding building walls; interior of the perimeter walls will be painted with a ceramic insulating paint. Responding to a question, Tynczuk explained that G & P Maintenance presented a separate bid for the ceramic paint; when added to item 1, their bid was not the low bid. President McPherson requested a roll call vote, the result of which follows:

AYE: Susan Gould, Nicholas Sawyer, John Cozza, Jennifer Rogers, Andrew McPherson

NAY: None

ABSENT: None

Motion carried.

The Board reviewed a previously distributed Monthly Financial Report dated August 2009. There were no comments or questions.

The Board reviewed a previously distributed list of bills. Commissioner Rogers moved that Warrant #18, in the amount of \$1,567,276.38, be approved and released for payment. Commissioner Gould seconded the motion. There were no questions or comments. President McPherson requested a roll call vote, the result of which follows.

AYE: Nicholas Sawyer, John Cozza, Jennifer Rogers, Susan Gould, Andrew McPherson

NAY: None

ABSENT: None

Motion carried.

Gbur stated that there was no more new business.

EXECUTIVE DIRECTOR'S REPORT

The Board reviewed the previously distributed Executive Director's Report. Highlighting item 3, Gbur said that this (drop-off area) has been repaired as the area didn't look wide enough for a vehicle to make the turn or pass another vehicle stopped at the drop-off area; Village engineers approved the new 20' width saying that an additional 8' is needed to a 12' drop-off lane for vehicle passing; will discuss who will eat the costs of the change with PHN and CCS.

The Board reviewed the previously distributed 2009 Master Plan Second Trimester Update. Commissioner Gould commented it was nice to see so many items completed; staff responded to a question saying that the additional parking at CSF will be in front.

Distributing the results of the Board's and staff's ranking of 2010 capital projects compiled by Keith Williams; Gbur said that next week staff will sit down and look at the \$1.7M budget, then take another look at the list and see what items will fit into that dollar figure. Commissioner Sawyer asked if items #2 and #3 could be tied together and Gbur responded that it might work. Gbur then asked the Board review the rankings as they stand now and call him with any questions; staff had some projects already in mind.

COMMISSIONERS' COMMENTS

Commissioner Cozza said that a resident asked him why there were no recycling bins at Ost Field or other outside park facilities. Tynczuk responded that people do not use them properly and once garbage, i.e. food products, are introduced to the bin, it is considered contaminated and nothing can be recycled; this occurs at the July 4th Fest and Street Fest too; we do recycle in our buildings.

President McPherson asked if we have determined what our hours will be for Falcon Park Recreation Center and staff responded they have not been finalized yet. It was brought up that residents of Whispering Oaks are concerned about cut-through traffic; there are three places where people could possibly come through; have reiterated to them that we are not going to fence any of our parks; will try to inhibit problem with landscaping. Continuing, President McPherson said that he spoke with Terry Ellis regarding field turf and he (McPherson) suggested that Palatine Celtic Soccer might be interested in spending funds on special turf.

President McPherson requested Future Agenda items; none were put forth.

EXECUTIVE SESSION

President McPherson requested a motion to close the public portion of the meeting and convene in executive session for the purpose of discussion pertaining to personnel, section 2(c)(2) of the Open Meetings Act. Commissioner Gould so moved and Commissioner Rogers seconded the motion. President McPherson requested a roll call vote, the result of which follows:

AYE: John Cozza, Jennifer Rogers, Susan Gould, Nicholas Sawyer, Andrew McPherson

NAY: None

ABSENT: None

Motion passed at 7:46 p.m.

The Board returned to regular session at 8:15 p.m.

ADDITIONAL NEW BUSINESS

President McPherson stated that the Board met in Executive Session for the purpose of discussion of personnel; no action will be taken at this time, as further investigation was requested.

Gbur distributed a draft of a letter to the Village of Palatine pertaining to the TIF presentation given at the August 25th meeting. The Board reviewed the letter and made some grammatical changes; the Board agreed that the Village of Palatine needs to commit to returning a specific amount to us – and the other taxing agencies; it does not matter whether the check comes from the County or the Village. Responding to a question, Gbur further explained some of the ‘enhancements’ the Board had suggested.

ADJOURNMENT

There being no further business to come before the Board on this date, Commissioner Gould moved that the meeting be adjourned. Commissioner Rogers seconded the motion, which was unanimously approved by a voice vote at 8:23 p.m.

AYE: Nicholas Sawyer, John Cozza, Jennifer Rogers, Susan Gould, Andrew McPherson

NAY: None

ABSENT: None

Respectfully submitted,
Bonnie Bennett, Secretary

ATTEST:

APPROVED:

/s/ Bonnie M. Bennett
Secretary

/s/ Andrew S. McPherson
President

Next regularly scheduled Park Board meetings: September 26, 2009–Falcon Park Tour
October 12, 2009 (Monday)
October 27, 2009
November 10, 2009