

MINUTES OF A REGULAR MEETING OF THE BOARD OF PARK COMMISSIONERS OF THE PALATINE PARK DISTRICT, COOK COUNTY, ILLINOIS, HELD IN THE PALATINE TOWNSHIP SENIOR CENTER, IN SAID DISTRICT, 505 S. QUENTIN ROAD, PALATINE, ILLINOIS ON SEPTEMBER 8, 2009 AT 7:00 P.M.

These Minutes are not a verbatim record of what was said during the meeting.

CALL TO ORDER @ 7:00P.M.

Commissioners Present

Andrew McPherson, President
Susan Gould, Vice President
Jennifer Rogers, Treasurer

John Cozza
Nicholas Sawyer

Staff Present

Ron Gbur, Executive Director
Debbie Smith, Supt. of Finance & Personnel
Keith Williams, Supt. of Recreation
Raul Zaldivar, Supt. of Revenue Facilities

Ed Tynczuk, Asst. Supt. of Parks
Tina Becke, Asst. Supt. of Finance
Donelda Danz, Asst. Supt. of Recreation
Bonnie Bennett, Secretary

Citizens and Guests

Bob Alexander, PHGA
Mike & Ryan Rink, Corp. Const. Service

Andy Dogan, PHN
Terry Ellis, Celtic Soccer

APPROVAL OF AGENDA

Commissioner Gould moved and Commissioner Rogers seconded, that the Board approve the Agenda for the regular meeting of September 8, 2009. Upon a voice vote, the agenda for the meeting was unanimously approved as submitted.

AYE: Nicholas Sawyer, John Cozza, Jennifer Rogers, Susan Gould, Andrew McPherson
NAY: None
ABSENT: None

APPROVAL OF MINUTES

Commissioner Cozza moved, and Commissioner Gould seconded, that the Board approve the Minutes of the Regular Meeting of August 25, 2009. By a voice vote, the minutes of the prior meeting were approved as submitted.

AYE: Nicholas Sawyer, John Cozza, Jennifer Rogers, Susan Gould, Andrew McPherson
NAY: None
ABSENT: None

DEPARTMENTAL REPORTS

The Board reviewed the previously distributed Finance and Personnel Department Report. Responding to an HR/insurance question, Smith said that staff is uncertain how many employees will take advantage of the “Young Adult Dependent Coverage” policy (Public Act 95-0958); at this time there is no additional cost to the employee or to the Park District. President McPherson commented the group is a healthy demographic.

The Board reviewed the previously distributed Recreation Department Report. Williams highlighted a new event **Mutt & Movie Night** saying that although the weather was bad, about 50 attendees enjoyed the event; another ‘dog’ event is scheduled for this coming Thursday. **Feet Fest** was again successful thanks extended to Registration, Parks Department, and especially members of Palatine Emergency Management Agency (PEMA); there were about 100 runners – down from last year, less on-site registration; thanks also to commissioners who participated and this year’s starter, Councilman Del Mar. A request was made that the chip timing company should be changed (same company did the Turkey Trot), their chips are bad and the clock was 30 seconds off; talk with Buffalo Grove, they use a company with disposable chips.

The Board reviewed the previously distributed Spring 2009 Program Evaluation Report. Williams said that we had a good spring season; overall registration was where we hoped it would be – no noticeable down swing. Williams highlighted the Fitness Center saying that membership passes (annual and 6-month) peaked in March with 1,321, April had 1,311, and June 1,240; although total usage dropped slightly as summer approached, people are starting to come back; a **Fitness Fair**, with several vendors, is scheduled for 9/17 to highlight our first year of operation. Responding to a question, Danz said that all comments by participants are reviewed by staff; we try to do what we can to accommodate what we can, but some things like room size, temperatures, etc. are not controllable.

President McPherson noted there were no other Departmental Reports.

RECOGNITION OF CITIZENS

Bob Alexander, PHGA liaison, addressed the Board stating that this weekend PHGA is celebrating with the *Takahashi Classic* at Palatine Hills followed by dinner at Birchwood; this outing recognizes one of PHGA’s founders, Jim Takahashi.

Taking the floor, Terry Ellis, PCSC, said that on behalf of Palatine Celtic Soccer Club and the Celtic Cup Tournament Committee, he sincerely thanks the Board and staff for their support and assistance for the 29th Annual Labor Day Tournament; Laurie White and Karen Plager did an awesome job running the tournament, as did Nick Sawyer running Hamilton Sports Fields; thanks to Ed Tynczuk fields were in great shape, extend thanks to the crews, heard a lot of positive comments; thanks also to award presenters Andy McPherson, Ron Gbur, Mayor Schwantz, Councilman Del Mar – even Mrs. Kinsella came out to the field. President McPherson said that he heard a lot of comments from people regarding the tournament and how well it was run.

UNFINISHED BUSINESS

President McPherson noted there was no unfinished business to be addressed at this time.

NEW BUSINESS

The Board reviewed a previously distributed Board Summary pertaining to change orders for the Falcon Park Project. Commissioner Gould moved, and Commissioner Cozza seconded, that the Board of Park Commissioners approve Change Orders seventeen through twenty-eight totaling \$430,313.05. Mike Rink, Corporate Construction, noted one change (#18), painting costs will be \$2,635.00 increasing the total sum to \$431,353.05. Rink and staff then responded to questions pertaining to concrete work (widening sidewalk and retaining wall), electrical work (security/safety issues, phone/paging and A/V systems), structural steel (heavier gage for entrance); about \$100,000 of these changes are required by Village of Palatine. Rink said that we could expect some more change orders – but some will be credits. President McPherson asked that the Board be advised of where we stand, budget-wise, on contingencies. Gbur said that he is aware of at least two or three more changes, i.e. the drop-off zone is too narrow - needs to be widened; try to graffiti proof hallways with a sealant and the retaining walls by placement of shrubs/bushes – want to be pro-active. Gbur said that the project is moving along on schedule; Rink gave a punch list of items scheduled to be done this week, and items expected to be done in upcoming weeks. Responding to Ellis, Rink explained the ‘gradual pitch’ sloping of the athletic field for ‘natural’ drainage, and the type of grass seed mix to be used. Gbur said that we are planning for three ‘growing seasons’, expect the field to open in 2011. President McPherson requested a roll call vote on the motion, the result of which follows:

AYE: Nicholas Sawyer, John Cozza, Jennifer Rogers, Susan Gould, Andrew McPherson

NAY: None

ABSENT: None

Motion carried.

Gbur said that following Reid Ottesen’s presentation at the last meeting, President McPherson requested the Board set aside time for discussion regarding the Dundee Road TIF district. Gbur said that main question is should we go with the TIF early retirement plan or agree that the TIF be maintained and the Village would declare annual surplus funds to be distributed to the local taxing agencies; secondly, recommend some enhancements for that area. Lengthy discussion ensued; the first option – early retirement – could possibly result in being treated by the State as windfall dollars and affect our tax cap; the second option seems a fair and reasonable plan but some questions need to be asked, e.g. when and how much; would like to have a contract/agreement which shows a level payment plan; TIF retirement monies were part of Eric Anderson’s 25 year financial plan for the District; we would get a good share of the monies; if Village does neither, the TIFs will run the 23 year cycle; does Village have to distribute surplus monies to other taxing bodies, and we need to make sure we receive our monies within the timeframe if TIF left in place; and, do we have the same issue as the school districts. Commissioner Cozza said that he would like to attend the TIF Board meeting with staff. Regarding enhancements, one commissioner said that nothing had been done in the area, however, it was rebutted that some improvements were done around Wal-Mart; come suggestions were an 8’ sidewalk/bike path to Falcon Park and Deer Grove, after completion of Falcon Park, have bike path down Hicks Road, make corridor pedestrian friendly, have reasonable way to get across high traffic areas, i.e. Rand, Hicks or Dundee Roads, anything to green up that area; trail to Lake-Cook Road; add some items to Phase II and Phase III of Falcon Park site.

The Board reviewed a previously distributed list of bills. Commissioner Rogers moved that Warrant #17, in the amount of \$688,843.27, be approved and released for payment. Commissioner Gould seconded the motion. Staff responded to questions pertaining to Palatine Children’s Chorus registration fees for Nashville, topographic and regular survey expenses, and tree debris removal. Responding to an irrelevant question regarding a power outage resulting from tent stakes for the Celtic Cup Tournament, Ellis said that one,

JULIE didn't mark along Rohlwing Road, and two, the power lines were not buried deep enough, i.e. 18 inches instead of 2 feet. President McPherson requested a roll call vote on the motion.

AYE: Jennifer Rogers, Susan Gould, Nicholas Sawyer, John Cozza, Andrew McPherson

NAY: None

ABSENT: None

Motion carried.

President McPherson noted there was no more new business to be addressed at this time.

EXECUTIVE DIRECTOR'S REPORT

The Board reviewed the previously distributed Executive Director's Report. Gbur had no highlights and there were no questions or comments.

The Board reviewed the previously distributed 2010-1014 Goals & Objective items. President McPherson proceed to go page by page with staff responding to questions: page 2 – ADA Transition Plan (pathway between fields) Handicap Fund dollars, \$39,000 for study, could be utilized for perimeter walking/running path, need to check requirements; page 4 – replace flag pole at Towne Square, delete expand Hamilton parking; page 5 – look at Plum Grove path/bridge to 2010; page 6 – delete moving Skate Park, bridge at Lindberg Park to Williams Drive, diagonal parking at Ashwood & Chestnut Parks; and, page 9 – correct amount of BW South bike trail connection to \$120,000.

Gbur distributed a Preliminary 2010 Capital Projects Ranking List he had assembled; he said that the list of items for ranking will be provided to commissioners and department heads by email on Monday the 14th; please rank the items and return to Keith Williams by Friday, September 18 for compilation. Reviewing the list item by item, the Board discussed, and staff responded to questions, pertaining to Celtic Park washrooms; replacement of the Community Center (a referendum item) and eight other items related to Community Center, Ost Field, and Community Park, all of which were deleted; combining Degner Park items; Eagle and Willowood pool renovations were deleted (part of Aquatic study); removed Palatine Hills Clubhouse/Pro Shop replacement; and, add heating indoor arena at Palatine Stables. Staff said that lightning detectors/warning system are being worked on now.

COMMISSIONERS' COMMENTS

Commissioner Cozza thanked staff for a great **Feet Fest**; he said that he has been approached by a resident who told him that the fee for an ID was high and that he could not get an ID at the Golf Course. Staff explained that the fee is for a whole year and that ID's can be gotten at Community Center, six days a week, or at Birchwood, Monday through Friday; Gbur said that the fee may be reviewed. Commissioner Cozza continued asking if a cut-through could be done on the speed bump at the Birchwood bike path, east of the pool, for bike traffic. Tynczuk said that we would look into it.

President McPherson requested Future Agenda items. Commissioner Rogers requested an Executive Session regarding Personnel.

ADJOURNMENT

There being no further business to come before the Board on this date, Commissioner Rogers moved that the regular meeting be adjourned; Commissioner Gould seconded the motion, which was unanimously approved by a voice vote at 9:02 p.m.

AYE: Nicholas Sawyer, John Cozza, Jennifer Rogers, Susan Gould, Andrew McPherson

NAY: None

ABSENT: None

Respectfully submitted,

Bonnie Bennett

ATTEST:

APPROVED:

/s/ Bonnie M. Bennett
Secretary

/s/ Andrew S. McPherson
President

Next scheduled Park Board meetings:

September 22, 2009
September 26, 2009 – Saturday Board Tour
October 12, 2009 - **Monday, due to NPRA Congress**
October 27, 2009