

MINUTES OF A REGULAR MEETING OF THE BOARD OF PARK COMMISSIONERS OF THE PALATINE PARK DISTRICT, COOK COUNTY, ILLINOIS, HELD IN THE PALATINE TOWNSHIP SENIOR CENTER, IN SAID DISTRICT, 505 S. QUENTIN ROAD, PALATINE, ILLINOIS ON AUGUST 11, 2009 AT 7:00 P.M.

These Minutes are not a verbatim record of what was said during the meeting.

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CALL TO ORDER @ 7:00P.M.

Commissioners Present

Andrew McPherson, President  
Susan Gould, Vice President  
Jennifer Rogers, Treasurer

John Cozza  
Nicholas Sawyer

Staff Present

Ron Gbur, Executive Director  
Debbie Smith, Supt. of Finance & Personnel  
Pat Moser, Supt. of Parks and Planning  
Keith Williams, Supt. of Recreation

Raul Zaldivar, Supt. of Revenue Facilities  
Donelda Danz, Asst. Supt. of Recreation  
Pam Stoltz, Recreation Manager  
Bonnie Bennett, Secretary

Citizens and Guests

Bob Alexander, PHGA

APPROVAL OF AGENDA

Commissioner Gould moved and Commissioner Rogers seconded, that the Board approve the Agenda for the regular meeting of August 11, 2009. Gbur said that item B under New Business has been removed. Upon a voice vote, the agenda for the meeting was unanimously approved as amended.

AYE: Nicholas Sawyer, John Cozza, Jennifer Rogers, Susan Gould, Andrew McPherson

NAY: None

ABSENT: None

APPROVAL OF MINUTES

Commissioner Gould moved, and Commissioner Rogers seconded, that the Board approve the Minutes of the Regular Meeting of July 28, 2009. Commissioner Sawyer noted a typo on page 2; the error had been corrected in the official minutes. By a voice vote, the minutes of the prior meeting were approved as corrected.

AYE: Nicholas Sawyer, John Cozza, Jennifer Rogers, Susan Gould, Andrew McPherson

NAY: None

ABSENT: None

## DEPARTMENTAL REPORTS

The Board reviewed the previously distributed Finance and Personnel Department Report. Highlighting AEK software items, Smith said that Gymnastics billing is now on the EFT system, meaning parents can have monthly fees automatically charged to their credit card, saves staff time also; AEK has started a Steering Committee which she and Registrar Rice attended, very frustrated with AEK as the new credit card company we want to use – lower costs - has presented stumbling blocks, AEK said they would have it converted in sixty days but it is now going on five months; processing is much slower and we cannot install the new server because it will not work with telephone modems; present server still working but was due for replacement last year, we have back-ups in place if necessary. Staff then responded to questions from commissioners regarding AEK saying that switching to other software could cost about \$100,000 to start, would take several months of training and we would probably need more than one software provider; AEK provides not only registration features but also accounting, and scheduling; other park districts do each thing separately; our system is more numbers driven which makes it a bit more cumbersome too; since AEK was bought out - and after their learning curve – support services have improved; we are their only client that will be switching to this particular credit card processor.

The Board reviewed the previously distributed Recreation Department Report. Williams stated that we had a very successful cooperative event with the Jaycees, '**Hometown Fest**', thanks to all the parks department crews who are there throughout the whole event; Tiger Sharks Swim Team had the biggest summer meet in Illinois; most of that success can be contributed to the Swim Team's Parents; Amphitheater programs had a rough summer weather-wise, and attendance-wise; the rescheduled performance of **American English**, and our last concert, **7<sup>th</sup> Heaven**, had great attendance; July pool attendance and receipts were down considerably, staff did their best to cut costs by closing more often due to weather conditions and small attendance, but there were different expenses; have received the usual calls regarding the closing of three pools, people don't understand that we need many specifically "trained" personnel to keep the pools open, FAC requires 24 staff, whereas Birchwood needs just 10; Public Information has almost doubled its email data base, it can be used for registration deadlines, and can advertise events on Face book, etc.

President McPherson noted there were no other Departmental Reports.

## RECOGNITION OF CITIZENS

President McPherson noted that no one wished to address the Board at this time.

## UNFINISHED BUSINESS

President McPherson noted there was no unfinished business to be addressed at this time.

## NEW BUSINESS

The Board reviewed a previously distributed Board Summary pertaining to the annual audit and management letter. Commissioner Rogers moved, and Commissioner Cozza seconded, that the Board of Park Commissioners accept the audit for the fiscal year ending December 31, 2008. Smith pointed out discrepancies in Golf Course and Stables numbers on page 38-39 – doesn't affect actual budget numbers though; figures on page 16 show what is really happening at those revenue facilities; land values for these

facilities were based on acquisition costs in 1967 and 1989 respectively, in today's market the properties are worth many times over that value. Smith then addressed the marketing letter saying that the staff followed the auditor's suggestion last year regarding the last payroll and last warrant in December, now they want us to change again, which we will do this year. President McPherson requested a roll call vote on the motion, the result of which follows:

AYE: Nicholas Sawyer, John Cozza, Jennifer Rogers, Susan Gould, Andrew McPherson

NAY: None

ABSENT: None

Motion carried.

The Board reviewed a previously distributed list of bills. Commissioner Rogers moved that Warrant #15, in the amount of \$651 497.93, be approved and released for payment. Commissioner Gould seconded the motion. Staff responded to questions pertaining to Stables' hay purchases saying that we use three different vendors, the prices of the vendor in question (he is local) are always in line with the other; we do stock up at certain times of the year; this item does not go out to bid as there are not that many vendors, thus more than one vendor is paid \$20,000+ a year; the concern that one vendor has a connection with Stables staff is one reason three vendors are used, plus the fact that they all do not have product at the same time. President McPherson requested a roll call vote on the motion.

AYE: Jennifer Rogers, Susan Gould, Nicholas Sawyer, John Cozza, Andrew McPherson

NAY: None

ABSENT: None

Motion carried.

President McPherson noted there was no more new business to be addressed at this time.

### EXECUTIVE DIRECTOR'S REPORT

The Board reviewed the previously distributed Executive Director's Report. Highlighting several items, Gbur said that the next scheduled Board Tour is September 26 and, hopefully, there won't be an accident to tie us up; staff feels the name Recreation Drive will help people in finding the entrance to Falcon Park; the Palatine Blue Jays lost in the Regional Semi-finals – they were beat by a team from Michigan that ended up winning the Regional title – the Blue Jays took third place; Northbrook bailed out but Arlington Heights provided fields, and Palatine Park District provided help with field maintenance; Don Torgersen had to raise a lot of money to host the tourney; Palatine's Chamber of Commerce is doing a fundraiser "Park Benches on Parade" and has asked permission to them throughout our parks – the benches will be decorated then sold at auction in the fall. Addressing the sign for Palatine Road, Gbur said that it was something the Board discussed about two years ago, retired director Fred Hall is donating some of the funds for this project; the panel with the Amphitheater logo can be switched out and a PPD log panel put in; it is not an electronic message board but will be lit; going to Village of Palatine for permission to install. Lengthy discussion ensued with questions and comments pertaining to the project that has been G & Os for about ten years; should go with electronic messaging to get as much information out there as possible and have PPD logo on it, amphitheater should not be focal point as there are many other things at Community Park, i.e. FAC, skate park, pre-school; locate at entrance not exit, and used to promote different events, e.g. Jaycees tree sale, etc.; existing FAC signage can be moved back to front of pool entrance; have message center larger and change

on a daily basis - consider what we want sign to project; check Village ordinances to see if message board would be allowed, investigate costs and other options to bring back to the Board.

COMMISSIONERS' COMMENTS

Commissioner Rogers said that she visited the Buffalo Grove Splash Pad last week; liked it better than Glenview's; suggested other commissioners check it out.

Commissioner Cozza said that he saw a splash pad in Houston, i.e. there were water features – spray type, no buckets - in the middle of a park, but the people were enjoying getting wet; recent Travel Team tryouts were pretty consistent, a manager rejected last year was accepted this year but decided to leave and join Northwest Travel; three 7<sup>th</sup>/8<sup>th</sup> grade boys teams, girls have no team yet. Commissioner Cozza said that he would like to add a bridge at Plum Grove Reservoir to the Capital Items. Gbur said that it was still in the Master Plan as well as the Hamilton Sports Fields path.

Commissioner Gould jokingly chided Danz (overseer of aquatics) saying that Danz needs to get better at controlling the weather; there was a Letter to the Editor regarding swimming lessons at Birchwood and Eagle; she noted that Clayson House got a new roof but wanted someone to check the inside damage. Moser said that he would do so.

President McPherson said that we need somehow to remind people that football season has begun and drivers need to be more cautious around our parks, particularly around Sycamore Park where kids come out between the cars and across the bike trail; parents and siblings take great pleasure in watching the kids practice so there are lots of cars, but they tend not to look when crossing streets; great time of year!

President McPherson requested Future Agenda items. None were put forth.

ADJOURNMENT

There being no further business to come before the Board on this date, Commissioner Gould moved that the regular meeting be adjourned; Commissioner Cozza seconded the motion, which was unanimously approved by a voice vote at 7:54 p.m.

AYE: Nicholas Sawyer, John Cozza, Jennifer Rogers, Susan Gould, Andrew McPherson

NAY: None

ABSENT: None

Respectfully submitted,

Bonnie Bennett

ATTEST:

APPROVED:

/s/ Bonnie M. Bennett  
Secretary

/s/ Andrew S. McPherson  
President

Next scheduled Park Board meetings:

August 25, 2009

September 8, 2009

September 22, 2009

Board Tour

September 26, 2009