

MINUTES OF A REGULAR MEETING OF THE BOARD OF PARK COMMISSIONERS OF THE PALATINE PARK DISTRICT, COOK COUNTY, ILLINOIS, HELD IN THE PALATINE TOWNSHIP SENIOR CENTER, IN SAID DISTRICT, 505 S. QUENTIN ROAD, PALATINE, ILLINOIS ON JULY 14, 2009 AT 7:00 P.M.

These Minutes are not a verbatim record of what was said during the meeting.

CALL TO ORDER @ 7:00P.M.

Commissioners Present

Andrew McPherson, President
Susan Gould, Vice President
Jennifer Rogers, Treasurer

John Cozza
Nicholas Sawyer

Staff Present

Ron Gbur, Executive Director
Debbie Smith, Supt. of Finance & Personnel
Pat Moser, Supt. of Parks and Planning
Keith Williams, Supt. of Recreation
Raul Zaldivar, Supt. of Revenue Facilities

Tina Becke, Asst. Supt. of Finance & Personnel
Donelda Danz, Asst. Supt. of Recreation
Pam Stoltz, Recreation Manager
Bonnie Bennett, Secretary

Citizens and Guests

Bob Alexander, PHGA

APPROVAL OF AGENDA

Commissioner Gould moved and Commissioner Cozza seconded, that the Board approve the Agenda for the regular meeting of July 14, 2009. Upon a voice vote, the agenda for the meeting was unanimously approved as submitted.

AYE: Nicholas Sawyer, John Cozza, Jennifer Rogers, Susan Gould, Andrew McPherson

NAY: None

ABSENT: None

APPROVAL OF MINUTES

Commissioner Sawyer moved, and Commissioner Cozza seconded, that the Board approve the Minutes of the Regular Meeting of June 23, 2009. By a voice vote, the minutes of the prior meeting were approved as submitted.

AYE: Nicholas Sawyer, John Cozza, Jennifer Rogers, Susan Gould, Andrew McPherson

NAY: None

ABSENT: None

DEPARTMENTAL REPORTS

The Board reviewed the previously distributed Finance and Personnel Department Report. Smith highlighted Customer Service Representative Trish Feid's move to Falcon Park Recreation Center as the CSR/Office Manager; everyone will see her friendly face at the customer service desk. Responding to questions, Smith said that Falcon will have a full-time, experienced Facility Manager, but the Assistant Manager's position will be part-time; seventy-six applications were received for the Manager position, which Human Resource Kevin Romejko advertised on the IPRA Website - not in the newspapers.

The Board reviewed the previously distributed Recreation Department Report. Williams highlighted two new events: **Pirate Pete Fun Run**, a cooperative fundraising event for the ICOMPETE program, which was a huge success; and, **Play in the Park**, a free one-day camp to accommodate resident children on the shortened, last day of school – seventy-one children attended Birchwood, sixty-two were at Community Center; staff received positive feedback from parents on this program. Addressing the pool section of the report, Williams said that although June weather was wet and cold, receipts were pretty good; made decisions regarding closing policy, i.e. close when 65° or below, no swimmers, or low attendance for an hour, – only had a few complaints; received more complaints about concession stand closing when business is slow; there is signage regarding closings as well as an information hot-line, but even in the cooler weather, the lap swimmers show up; concessionaire payment for June was \$2,080.

The Board reviewed the previously distributed Winter Program Evaluation Report. Williams stated that overall numbers were down slightly; spring and summer's are not so bad; staff found nothing it feels needs revamping; Fitness Center's numbers keep going up; attempted last year to turn Palatine Hills into 'sledding/skating' area but had issues with water freezing (dye/salt in pond), got Birchwood ready but not enough successive cold days; next year will plan on Birchwood but no hard decision made yet. Commissioner Rogers noted that patrons have consistently requested a 'climbing wall', have we considered a portable one; maybe for Falcon Park. Williams responded that there is a service that brings them in, know that interest is there but facilities we toured said it doesn't make much; staffing expenses are high. Commissioner Rogers asked staff to research.

President McPherson noted there were no other Departmental Reports.

RECOGNITION OF CITIZENS

President McPherson yielded the floor to PHGA liaison Bob Alexander. Alexander said that the Course Conditions Committee has met to discuss a location for a memory tree and plaque for John Dempster; considering the 16th green/15th tee – John worked there as a ranger; received contributions from all over.

UNFINISHED BUSINESS

President McPherson noted there was no unfinished business to be addressed at this time.

NEW BUSINESS

The Board reviewed a previously distributed Board Summary pertaining to IMRF employer contributions. Commissioner Rogers moved, and Commissioner Gould seconded, that the Board of Park Commissioners

authorize Agent Smith to notify IMRF that the Palatine Park District chooses to accept the Annual Required Contribution rate of 11.30% for 2010. President McPherson requested a roll call vote on the motion, the result of which follows:

AYE: Nicholas Sawyer, John Cozza, Jennifer Rogers, Susan Gould, Andrew McPherson

NAY: None

ABSENT: None

Motion carried.

The Board reviewed a previously distributed Board Summary pertaining to Palatine Hills Golf Course renovations. Commissioner Rogers moved that the Board direct staff to enter into an agreement with Hollembek Construction of Big Rock, IL to complete Phase II of the golf course renovations at a cost of \$96,530. Commissioner Cozza seconded the motion. Responding to questions, Zaldivar said that Bruce Company did Phase I; this is same thing as we did on the south side of creek, i.e. green collars, green surrounds and bunkers except #7 and a trap on #1; all holes will be taken care of. Continuing, Zaldivar said that since he wrote the Board Summary the estimate of the 19th hole went up, \$30 - \$40,000 which staff feels is too much, but we will come to the Board with options related to this item, e.g. would we rather address some fairway work; 19th hole was kept out of this bid because of last year's high bids; and was not an alternate because 1. staff did not anticipate the bids would be this low, and 2, architectural drawings are not done; re-bidding the project would not be practical, and we could do more viable things with the funds. President McPherson said that if we want to do in the spring, need to go out to bid now, or ask this contractor to do it for a specific sum – equipment is already there. Gbur said that first we need to see if a 19th hole is feasible, make sure that we have a safe design with appropriate architectural drawings. President McPherson requested a roll call vote, the result of which follows.

AYE: John Cozza, Jennifer Rogers, Susan Gould, Nicholas Sawyer, Andrew McPherson

NAY: None

ABSENT: None

Motion carried.

The Board reviewed a previously distributed Board Summary pertaining to change orders for the Falcon Park Recreation Center project. Commissioner Cozza moved, and Commissioner Gould seconded, that the Board of Park Commissioners approve changes orders numbered eight through sixteen in the amount of \$124,125.77. In response to the Board's request, Moser ran through the list of changes (by contractor) giving detailed explanations where needed. President McPherson requested a roll call vote on the motion, the result of which follows:

AYE: Jennifer Rogers, Susan Gould, Nicholas Sawyer, John Cozza, Andrew McPherson

NAY: None

ABSENT: None

Motion carried.

The Board reviewed a previously distributed Board Summary pertaining to a Falcon Park Utility Easement. Commissioner Gould moved that the Board of Park Commissioners adopt Ordinance #09-04 granting a water

main easement in, over and under a portion of park property at Falcon Park to the Village of Palatine. Commissioner Rogers seconded the motion. Moser explained that this is a typical easement arrangement; the VOP will maintain the water and sewer lines and will replace landscaping. President McPherson requested a roll call vote on the motion, the result of which follows:

AYE: Susan Gould, Nicholas Sawyer, John Cozza, Jennifer Rogers, Andrew McPherson

NAY: None

ABSENT: None

Motion carried.

The Board reviewed a previously distributed list of bills. Commissioner Rogers moved that Warrant #13, in the amount of \$772,429.86, be approved and released for payment. Commissioner Gould seconded the motion. Commissioner Gould once again reiterated that she does not like staff spending their own monies on Park District items. Staff responded that it is only done in emergency situations, which this was; there are times, and companies, where purchase orders are not accepted. President McPherson requested a roll call vote on the motion.

AYE: Nicholas Sawyer, John Cozza, Jennifer Rogers, Susan Gould, Andrew McPherson

NAY: None

ABSENT: None

Motion carried.

President McPherson noted there was no more new business to be addressed at this time.

EXECUTIVE DIRECTOR'S REPORT

The Board reviewed the previously distributed Executive Director's Report. Highlighting item #1, Gbur thanked the Jaycees, Department Heads, and staff who participated in and assisting in providing another great **Hometown Fest**.

Commissioner Cozza, the Park Board member of the new Travel Commission, passed out a written Travel Commission Update which he had prepared. He said that he enjoyed working with the affiliates and the volunteers, and spent a lot of time with this group. He then recounted the report item by item, responded to questions and gave his overall view of the issues that still exist, e.g. although the commissioner created a very good policy document – which was passed by both PYB and PBA boards (PBA had some dissension), the parties involved still disagree on a specific item which makes the document dysfunctional. The Board ensued in lengthy discussion about this including what type of leverage the Board has seeing as we own the fields; no one wants to see the affiliate travel teams morphed into more 'renegade' teams; there are many long-time PBA Travel Board members with no one in the program; it was suggested that a third, non-associated party, should look at stats and do ratings, the tryouts are open; Girls Softball has been left hanging, and another affiliate may be formed. In summing up the discussion, it was said that if we are to have a Travel Commission, PYB and PBA need to work together.

COMMISSIONERS' COMMENTS

Commissioner Sawyer said that he received a quad-fold mailer from Schaumburg (passed around) and thought it may be a good idea for announcing the Falcon Park Recreation Center opening. President McPherson suggested inviting State Senator Murphy and Representative Bassi for a 'Media Day' prior to the ribbon-cutting, would get some exposure for us, and our representatives.

President McPherson said that he too appreciated staff's efforts for the Fourth; the Frisbees were a big hit.

Commissioner Cozza said that he is doing the Annual Newsletter, any ideas please call him. Commissioner Gould said that both Manager Toni Bruns and Palatine Stables have won some awards; a good news item. Commissioner Cozza asked staff to explain 'wait list' process; is it up to whoever is running the program? Staff replied that many times the class can be expanded, but it is dependent upon many factors, i.e. space, instructor/participant ratio, and other variables; make every effort to accommodate our residents. Continuing, Commissioner Cozza asked what could be done regarding water accumulating around the dugout at the Hunting Ridge field. Staff explained that the area is graded lower than the sidewalk, needs to drain; Asst. Parks Superintendent Ed Tynczuk is working on it for 2010 G & O's. Commissioner Cozza said that the Splash Swim Meet was great; Baseball Day was a great, fun time - five of the eight teams won.

President McPherson requested Future Agenda items. None were put forth.

EXECUTIVE SESSION

President McPherson requested a motion to close the public portion of the meeting and convene in executive session for the purpose of discussion of employee salary schedules, section 2(c)(2) of the Open Meetings Act. Commissioner Rogers so moved, and Commissioner Gould seconded the motion. President McPherson requested a roll call vote, the result of which follows:

AYE: John Cozza, Jennifer Rogers, Susan Gould, Nicholas Sawyer, Andrew McPherson

NAY: None

ABSENT: None

Motion passed at 8:30 p.m.

The Board returned to regular session at 8:57 p.m.

ADDITIONAL NEW BUSINESS

President McPherson stated that the Board met in Executive Session for the purpose of discussion of employee salary schedules. He stated that at this time, no action will be taken.

ADJOURNMENT

There being no further business to come before the Board on this date, Commissioner Gould moved that the regular meeting be adjourned; Commissioner Cozza seconded the motion, which was unanimously approved by a voice vote at 8:58 p.m.

AYE: Nicholas Sawyer, John Cozza, Jennifer Rogers, Susan Gould, Andrew McPherson

NAY: None

ABSENT: None

Respectfully submitted,

Bonnie Bennett

ATTEST:

/s/ Bonnie M. Bennett

Secretary

APPROVED:

/s/ Andrew S. McPherson

President

Next scheduled Park Board meetings:

July 28, 2009
August 11, 2009
August 25, 2009

Board Tour

August 1, 2009