

MINUTES OF A REGULAR MEETING OF THE BOARD OF PARK COMMISSIONERS OF THE PALATINE PARK DISTRICT, COOK COUNTY, ILLINOIS, HELD IN THE PALATINE TOWNSHIP SENIOR CENTER, IN SAID DISTRICT, AT 505 S. QUENTIN ROAD, PALATINE, ILLINOIS ON MAY 25, 2010 AT 7:00 P.M.

These Minutes are not a verbatim record of what was said during the meeting.

CALL TO ORDER @ 7:00P.M.

Commissioners Present

Susan Gould, President
Jennifer Rogers, Vice President
Nicholas Sawyer, Treasurer

John Cozza
Andrew McPherson

Staff Present

Ron Gbur, Executive Director
Debbie Smith, Supt. of Finance & Personnel
Pat Moser, Supt. of Parks & Planning
Keith Williams, Supt. of Recreation
Raul Zaldivar, Supt. of Revenue Facilities

Tina Becke, Asst. Supt. of Finance
Ed Tynczuk, Asst. Supt. of Parks
Donelda Danz, Asst. Supt. of Recreation
Pam Stoltz, Recreation Manager
Trish Feid, Secretary

Citizens and Guests

Bob Alexander, PHGA Liaison
Nancy Aguirre, Recreation Intern
Joshua Ludolph, Facilities Coordinator

APPROVAL OF AGENDA

Commissioner Rogers moved, and Commissioner Cozza seconded, that the Board approve the meeting's agenda. Director Gbur suggested that we omit the Executive Session; President Gould then recommended excluding the following item on the Agenda, Additional New Business as a Result of Executive Session. By a voice vote, the Agenda for the Regular Meeting of May 25, 2010 was unanimously approved as amended.

AYE: Andrew McPherson, John Cozza, Nicholas Sawyer, Jennifer Rogers, Susan Gould

NAY: None

ABSENT: None

APPROVAL OF MINUTES

Commissioner McPherson moved, and Commissioner Cozza seconded, that the Board approve the Minutes of the Regular Meeting of May 11, 2010. By a voice vote, the minutes of the prior meeting were unanimously approved as submitted.

AYE: Andrew McPherson, John Cozza, Nicholas Sawyer, Jennifer Rogers, Susan Gould

NAY: None

ABSENT: None

DEPARTMENTAL REPORTS

The Board reviewed the previously distributed written Parks and Planning Department Report. There were no questions or comments.

The Board reviewed the previously distributed written Revenue Facilities Report. Superintendent Zaldivar highlighted that the season has continued with the good start. Responding to Commissioner Sawyer’s question, a part of the Golf Course’s main maintenance bridge broke off and was floating due to the recent flooding; we are looking into possibly replacing the weathered wooden bridge with a steel structure type. Superintendent Zaldivar addressed President Gould’s question about when minimal rain caused the course to flood; MWRD’s staff manually controlled the operations of releasing the flow from the Hamilton reservoir one week after the two-plus inches of rain, which caused water to back up on our course during a subsequent one quarter inch of rain.

Director Gbur said that there were no more Departmental Reports.

RECOGNITION OF CITIZENS

President Gould recognized Bob Alexander. Bob Alexander informed the Board that we have lost one of Palatine Hill Golf Course’s Foundering Fathers’, Tom Dorsch. Mr. Thomas Dorsch served as President of the PHGC and was a dedicated member of the Lions Club.

UNFINISHED BUSINESS

President Gould noted that there was no unfinished business to be addressed at this time.

NEW BUSINESS

The Board reviewed a previously distributed Board Summary pertaining to the Annual Treasurer’s Report. Commissioner Rogers moved, and Commissioner Cozza seconded, that the Annual Treasurer’s Report for the fiscal year ended December 31, 2009 be approved and that Treasurer Sawyer be authorized and directed to execute the report on behalf of the Board. President Gould requested a roll call vote, the result of which follows:

AYE: Andrew McPherson, John Cozza, Nicholas Sawyer, Jennifer Rogers, Susan Gould

NAY: None

ABSENT: None

Motion carried.

The Board reviewed a previously distributed Board Summary pertaining to the Aquatic Facility Plan. Commissioner Rogers moved, and Commissioner Cozza seconded, that the Board of Park Commissioners direct staff to issue a purchase order to Bonestroo Planning for a study and report of the aquatic facilities of the Park District in the amount of \$25,600. Looking for validation with the cost involved for the plan, Director Gbur responded to Commissioner Cozza that this study will be helpful for us to identify and justify the needs; collect specifics regarding bather loads, study locations, and review slash pad options; the plan

will help legitimize our decisions for the public. President Gould requested a roll call vote, the result of which follows:

AYE: Andrew McPherson, John Cozza, Nicholas Sawyer, Jennifer Rogers, Susan Gould

NAY: None

ABSENT: None

Motion carried.

The Board reviewed a previously distributed Board Summary pertaining to the 2010-2012 Janitorial Service Bid. Commissioner McPherson moved, and Commissioner Cozza seconded, that the Board of Park Commissioners award the 2010-2012 Janitorial Service contract to Best Quality Cleaning of Franklin Park, IL, and authorize staff to sign the contract and issue a purchase order in the amount of \$44,400 for the first year of the 2010-2012 Community Center & Birchwood Recreation Center Janitorial Service. Commissioner Rogers addressed the Board that she is not in favor of this company; past experience concerns; she questioned the company's performance. Supt. Williams and Facilities Coordinator Ludolph responded to the concerns explaining that since the year 2000 until now bids have been coming in lower; also, performance of cleaning services have dropped in general when checking references with other districts; increased follow up is required to ensure task completion; Cutting Hall and the cleaning of several facilities' carpets are excluded from the bid which should increase the quality of that service; the bid's reflection of the two year contract can be reduced to an one year contract if not satisfied. President Gould requested a roll call vote, the result of which follows:

AYE: Andrew McPherson, John Cozza, Nicholas Sawyer, Susan Gould

NAY: Jennifer Rogers

ABSENT: None

Motion carried.

The Board reviewed a previously distributed Board Summary pertaining to the 2010 Sounds of Summer Concert Concessionaire. Commissioner Rogers moved, and Commissioner Cozza seconded, that the Board of Park Commissioners direct staff to approve Mint Julep as the concessionaire at the Fred P. Hall Amphitheatre and Towne Square for the 2010 Sounds of Summer Series. Supt. Williams responded to the Board's request that they would like to have concession statements available quickly (3 business days) after each concert for the Board to review and monitor the sales. President Gould requested a roll call vote, the result of which follows:

AYE: Andrew McPherson, John Cozza, Nicholas Sawyer, Jennifer Rogers, Susan Gould

NAY: None

ABSENT: None

Motion carried.

The Board reviewed a previously distributed Board Summary pertaining to the Seal Coating Bid. Commissioner McPherson moved, and Commissioner Rogers seconded, that the Board of Park Commissioners direct staff to accept the base bid for a total of \$17,660.75 from North Suburban Asphalt Maintenance. Since the bid came in low, Commissioner McPherson suggested that perhaps we should consider additional

locations that need seal coating. Assistant Supt. Tynczuk responded that their department follows an outline of planned projects; he will check the schedule. President Gould requested a roll call vote, the result of which follows:

AYE: Andrew McPherson, John Cozza, Nicholas Sawyer, Jennifer Rogers, Susan Gould

NAY: None

ABSENT: None

Motion carried.

The Board reviewed a previously distributed Board Summary pertaining to the Aerial Lift Bid. Commissioner Cozza moved, and Commissioner McPherson seconded, that the Board of Park Commissioners direct staff to issue a purchase order in the amount of \$36,313 to Power Equipment Leasing Company for the purchase of an Aerial Lift and platform truck body. No questions were presented. President Gould requested a roll call vote, the result of which follows:

AYE: Andrew McPherson, John Cozza, Nicholas Sawyer, Jennifer Rogers, Susan Gould

NAY: None

ABSENT: None

Motion carried.

The Board reviewed a previously distributed Board Summary pertaining to Falcon Park Recreation Center Change Orders # 81-83. Commissioner McPherson moved, and Commissioner Cozza seconded, that the Board of Park Commissioners direct staff to approve Change Orders # 81 through 83 for the Falcon Park Recreation Center in the amount of a credit for \$13,591.00. Responding to Commissioner McPherson's question, Superintendent Moser explained that we are looking for a company to correct a problem with a proposed newly designed suspended net system which separates the soccer field from the gym and a part of the track area; it has been difficult to locate a company that will accomplish both the electrical and retractable control needs of the suspended netting; finding the netting itself is a problem. President Gould requested a roll call vote, the result of which follows:

AYE: Andrew McPherson, John Cozza, Nicholas Sawyer, Jennifer Rogers, Susan Gould

NAY: None

ABSENT: None

Motion carried.

The Board reviewed a previously distributed Board Summary pertaining to the Wellington Park Agreement. Supt. Zaldivar addressed the concerns brought forth by the Wellington Park Homeowner's Association, emphasizing that this agreement may not sufficiently aid improvements. Commissioner McPherson stated that we need to be careful with what we agree to; we understand the frustration to the Wellington homeowners, though the Golf Course has not made any changes that have affected the past and the recent flooding situations. Supt. Zaldivar continued that the Village of Palatine has reviewed and approved the proposed detention pond on the north end of the golf course's property; final approval from MWRD is dependent upon the Board's approval; Commissioner Cozza added that this proposed pond is already a natural detention area from the environment's progression, lots of dead trees in the area. Supt. Zaldivar added that the Association is now

rethinking the proposal; they are not sure if this is the solution. Director Gbur added that he is concerned some residents feel the Park District is a part of the problem which is not true.

The Board reviewed a previously distributed Monthly Financial Report dated April 2010. There were no questions or comments.

The Board reviewed a previously distributed list of bills. Commissioner Cozza moved that Warrant #10, in the amount of \$1,056,195.38, be approved and released for payment. Commissioner McPherson seconded the motion. Assistant Supt. Becke answered Commissioners' Rogers and Sawyer question that the park district may hold an employee's check when waiting for additional personnel paperwork. President Gould requested a roll call vote, the result of which follows.

AYE: Andrew McPherson, John Cozza, Nicholas Sawyer, Jennifer Rogers, Susan Gould

NAY: None

ABSENT: None

Motion carried.

President Gould stated that there was no more new business to be addressed at this time.

EXECUTIVE DIRECTOR'S REPORT

The Board reviewed the previously distributed Executive Director's Report. Director Gbur informed the Board that we have the convenience and availability to view the IPRA's magazine online; commented that it was nice to have our new staff highlighted in the magazine. Continuing, he asked Manager Stoltz to introduce our summer intern, Nancy Aguirre. A resident of Palatine, Nancy Aguirre informed the Board that she is excited with her internship; attended our Palatine schools, started with Parkside Preschool and finished with Palatine High School then went off to U of I to receive her degree in Recreation this spring; happiness during the six years working at the Palatine Park District inspired the study of Recreation; with her excitement, Nancy offered her services to the Board to work on any projects; the Board liked her enthusiasm.

COMMISSIONERS' COMMENTS

Commissioner Sawyer commented on the success of this past weekend's Celtic Soccer Tournament; thanked Director Gbur for his help at the trophy presentation and for the use of the cordless microphone; Senator Matt Murphy helped with the awards; congratulated Manager Stoltz for the good job with the gymnastics show.

Commissioner Rogers said that she was lucky to have attended the Mari-Rae Sopper Gymnastics Show this weekend; the kids were really good; thanked Manager Stoltz for her work with the kids and the show; nice job. Commissioner Rogers commented on seeing Matt Murphy at the Gymnastic show; the newspaper's article on the Baseball tournament was nice.

Commissioner McPherson said that he was sorry he missed Governor Quinn coming to town.

President Gould commented that she received a call and email from a resident in the neighborhood by Partridge Park who was upset about the Fremd High School's Lacrosse team practices getting out of hand, walking on resident's yards, leaving trash behind on properties, and not proper removal of their sport equipment when using the Park to hold practices. Supt. Williams reported that he spoke with the Athletic Director; high school lacrosse has grown, neighborhood parks were utilized to accommodate; he responded respectfully understanding that this was annoying for the area's residents to tolerate every day and that next year we will reconsider other options. The dance program held their picture day at Falcon Park, President Gould had concerns with students wearing tap shoes on the tile floors; staff responded that tap shoes are not suitable for the tile floors; possibly more signage would be helpful; she also questioned the safety of eating the fish from Hamilton's pond seeing a father and son fishing; Supt. Moser stated that we have "Catch and Release" signs posted at Hamilton. President Gould expressed that she had concerns and also for her neighbors with the loud speakers used at Hamilton for the thirty-six team baseball tournament held last Sunday; events need permits when implementing amplified equipment; according to the Village Ordinance this is a violation. Discussed at great lengths, the Commissioners responded with questions and comments for staff; the Board requested that staff develop a policy of affiliate's procedures when hosting tournaments, including a sound request process; affiliates will have to approach the Board for approvals.

President Gould requested Future Agenda Items; Commissioner Cozza stated that he would like to see additional information i.e. ordinances, resolutions, financial statements, budgets for Residents to view online at our Park District's website. The Palatine Park District is doing great; good for comparisons against fellow park districts. Commissioner Cozza complimented the success of a great weekend with Celtic Soccer, Gymnastics, Baseball, etc., thanks to all involved.

ADJOURNMENT

There being no further business to come before the Board on this date, Commissioner McPherson moved that the meeting be adjourned. Commissioner Rogers seconded the motion, which was unanimously approved by a voice vote at 8:11 p.m.

AYE: Andrew McPherson, John Cozza, Nicholas Sawyer, Jennifer Rogers, Susan Gould
NAY: None
ABSENT: None

Respectfully submitted,
Trish Feid, Secretary

ATTEST:

/s/ Trish Feid

Secretary

APPROVED:

/s/ Susan E. Gould

President

Next regularly scheduled Park Board meetings: June 8, 2010
June 22, 2010
July 13, 2010