

MINUTES OF A REGULAR MEETING OF THE BOARD OF PARK COMMISSIONERS OF THE PALATINE PARK DISTRICT, COOK COUNTY, ILLINOIS, HELD IN THE PALATINE TOWNSHIP SENIOR CENTER, IN SAID DISTRICT, 505 S. QUENTIN ROAD, PALATINE, ILLINOIS ON MAY 12, 2009 AT 7:00 P.M.

These Minutes are not a verbatim record of what was said during the meeting.

CALL TO ORDER @ 7:00P.M.

Commissioners Present

Jennifer Rogers, President
Andrew McPherson, Vice President
Susan Gould, Treasurer

John Cozza
Robert Schultz

Staff Present

Ron Gbur, Executive Director
Debbie Smith, Supt. of Finance & Personnel
Keith Williams, Supt. of Recreation
Raul Zaldivar, Supt. of Revenue Facilities
Ed Tynczuk, Asst. Supt. of Parks

Tina Becke, Asst. Supt. of Finance
Donelda Danz, Asst. Supt. of Recreation
Pam Stoltz, Recreation Manager
Lisa Guthrie, Special Interest Coordinator
Bonnie Bennett, Secretary

Citizens and Guests

Nick Sawyer, Commissioner-Elect
Charmaine Sawyer
Bob Alexander, PHGA

Megan Conway, Palatine Jaycees
Megan Fricano, Palatine Jaycees
Eric Anderson, Harris Bank

APPROVAL OF AGENDA

Commissioner McPherson moved and Commissioner Schultz seconded, that the Board approve the Agenda for the regular meeting of May 12, 2008. Gbur requested that Recognition of Citizens be advanced to Item IV. The agenda for the meeting was unanimously approved as amended.

AYE: Robert Schultz, John Cozza, Andrew McPherson, Susan Gould, Jennifer Rogers

NAY: None

ABSENT: None

APPROVAL OF MINUTES

Commissioner Gould moved, and Commissioner Schultz seconded, that the Board approve the Minutes of the Regular Meeting of April 28, 2009. Upon a voice vote, the minutes of the prior meeting were approved as submitted.

AYE: Robert Schultz, John Cozza, Susan Gould, Andrew McPherson, Jennifer Rogers

NAY: None

ABSENT: None

RECOGNITION OF CITIZENS

Lisa Guthrie introduced *Palatine Jaycees* Megan Conway and Megan Fricano, co-chairs of the Jaycees' Hometown Fest Parade Committee. Addressing the Board, Ms. Conway said that the committee could not think of anyone more appropriate to lead this year's parade than Dutch Schultz; presenting Commissioner Schultz a Jaycee's emblem and a small flag, Conway said that the Jaycee's would be honored if he would serve as the 2009 Grand Marshall. Commissioner Schultz said yes, he greatly appreciates their request.

INDUCTION OF COMMISSIONERS

Administering the Oath of Office, Secretary Bennett swore in John "Jay" Cozza and Nicholas "Nick" Sawyer as Commissioners of the Palatine Park District Board of Park Commissioners. On behalf of the Board and staff, Secretary Bennett congratulated Commissioner Cozza on his re-election and Commissioner Sawyer on his election victory.

DEPARTMENTAL REPORTS

The Board reviewed the previously distributed Finance and Personnel Department Report. Smith said that there have been problems with the hardware on the Community Center roof that provides our Wireless service; need new hardware which we would like to install on the cell tower on the Village's side of the building; line was very slow which made on-line registration very trying for residents. Staff responded to questions regarding low soccer registration numbers saying that the season starts in the fall, thus many are waiting until the last minute, PCSC doesn't offer an early-bird discount; they are considering dropping the early sign-up for volunteers.

The Board reviewed the previously distributed Recreation Department Report. Williams highlighted the hiring of our new Gymnastics Coordinator Barb Dunne; Barb has been wearing two hats as she finishes up the school year at Palatine High; Pam Stoltz has been covering, and several former gymnastics staff have pitched in. The kite flying event had a perfect day, sunshine and wind; Lisa Guthrie chaired a Jaycee's event (*Easter Egg Hunt*) held the same day as the *Hound Egg Hunt*, thus we shared expenses and Parks crew only had to work once – dogs and kids events crossed over. Responding to questions, Williams said the Sundling rocket launch is scheduled for Wednesday and Thursday between 8-3, but may just be Thursday due to weather, fence has been put up and Certificate of Insurance received; met with VOP regarding new concessionaire, having some permit issues e.g. outdoor grill; working to get approval, company has taken it upon themselves to negotiate but may take amending an ordinance; if they get permit, we agreed to buy commercial grill in compliance with VOP specs; Fire Dept. working on this also. Discussion ensued with comments regarding other cities/villages allowing commercial outdoor propane grills, as well as seeing their use at Palatine events. Staff said that there are special event permits but are for a limited time, i.e. one-day/three day; the grill will be outside to the north, a 10x10 tent and a table in front of the grill, and a hand-washing stand; orders placed through regular concession line in pool area; until this issue worked out, there will be a limited menu which will be included in agreement.

President Rogers noted there were no more Departmental Reports.

UNFINISHED BUSINESS

President Rogers noted that there was no unfinished business to come before the Board at this time.

NEW BUSINESS

At President Rogers' request, the Secretary began the annual election process by requesting nominations for the position of President for the 2009-10 business year. Commissioner Gould nominated Commissioner McPherson for the position of Board President. There being no further nominations offered, nominations for President were closed. Commissioner Cozza moved, and Commissioner Gould seconded, that the Secretary cast a unanimous ballot in favor of Commissioner McPherson, naming him President for the 2009-10 business year. By a voice vote, the motion was unanimously approved as follows.

AYE: Nicholas Sawyer, John Cozza, Susan Gould, Andrew McPherson, Jennifer Rogers

NAY: None

ABSENT: None

Commissioner Rogers gave the meeting over to President McPherson

President McPherson asked the Secretary to receive nominations for the position of Vice President for the business year 2009-10. Commissioner Rogers nominated Commissioner Gould for the position of Vice President. There being no further nominations offered, nominations were closed. Commissioner Cozza moved, and Commissioner Sawyer seconded, that the Secretary cast a unanimous ballot in favor of Commissioner Gould naming her Vice President for the 2009-10 business year. By a voice vote, the motion was approved as follows:

AYE: Jennifer Rogers, Nicholas Sawyer, John Cozza, Susan Gould, Andrew McPherson

NAY: None

ABSENT: None

President McPherson submitted for Board approval, the following appointments for the 2009-10 business year: Treasurer, Jennifer Rogers, Executive Director, Representative to the Northwest Special Recreation Association, and Alternate Representative to the Metro Risk Management Agency, Ron Gbur; Park Board Secretary, Bonnie Bennett; Secretary Pro Tem, Ron Gbur; Representative to the Metro Risk Management Agency, Debbie Smith; Representative to the Greater Palatine Chamber of Commerce and Industry, Raul Zaldivar; and, Representative to the Upper Salt Creek Watershed Steering Committee, Pat Moser. President McPherson also asked that commissioners continue liaison roles on specific committees: former commissioner Schultz, energy conservation/environmental committee; Commissioner Cozza, affiliates and the new Travel Team planning committee; Commissioner Gould, Bike Task Force; and Commissioner Rogers on the reconvening Pool Committee, and he would continue to serve on the Falcon Park/Recreation Center committee. Continuing, President McPherson said that former commissioner Dennis Hanson and Honor Roll member Don Torgeson have for many years led an Honor Roll selection committee; with the Board's concurrence, this should be formalized as an official Park District committee with their continuance as its leaders. Commissioner Rogers moved, and Commissioner Cozza seconded, that the Board concur with President McPherson appointments. The motion was unanimously approved by a voice vote as follows.

AYE: Nicholas Sawyer, Jennifer Rogers, John Cozza, Susan Gould, Andrew McPherson

NAY: None

ABSENT: None

Those appointees present agreed to serve.

President McPherson said that he would like to establish a Master Planning Committee to interface with the Village of Palatine and asked Commissioner Gould and Executive Director Gbur to join with him in talks with the VOP when they come to us for discussion regarding the Community Center. Commissioner Cozza moved that this committee be established, said motion seconded by Commissioner Sawyer and unanimously approved by a voice vote as follows.

AYE: Nicholas Sawyer, Jennifer Rogers, John Cozza, Susan Gould, Andrew McPherson

NAY: None

ABSENT: None

President McPherson said that with the concurrence of the Board, the regular meetings of the Board of Park Commissioners will continue to be conducted at the Palatine Township Senior Citizen Center, 505 S. Quentin Road, Palatine, Illinois on the second and fourth Tuesdays of each month – excepting the first meeting of October will be held Monday, October 12, and the second meeting in December will be held on the third Tuesday, December 15; all beginning at 7 p.m. Commissioner Rogers moved, and Commissioner Gould seconded, that the dates and time of Board meetings be accepted as presented. The motion was unanimously approved by a voice vote as follows:

AYES: Nicholas Sawyer, Jennifer Rogers, John Cozza, Susan Gould, Andrew McPherson

NAYS: None

ABSENT: None

The Board reviewed a previously distributed Board Summary pertaining to the commissioning of Park Police Officers. Commissioner Rogers moved, and Commissioner Gould seconded, that the Board of Park Commissioners approve the commissioning of the Commissioners John Cozza and Nicholas Sawyer as Palatine Park District Police Officers for the period May 12, 2009 through May 15, 2015; furthermore, that the following employees also be commissioned as Palatine Park District Police Officers for the period May 15, 2009 through May 14, 2010: Ron Gbur, Patrick Moser, Raul Zaldivar, Keith Williams, Edmund Tynczuk, Bradley Helms, Dan Hotchkin, Toni Bruns, Pam Stoltz, Donelda Danz, Jeff Greene, and Josh Ludolph. Upon a voice vote, the motion was unanimously approved as follows.

AYE: Nicholas Sawyer, John Cozza, Jennifer Rogers, Susan Gould, Andrew McPherson

NAY: None

ABSENT: None

The Board reviewed a previously distributed list of bills. Commissioner Rogers moved that Warrant #9, in the amount of \$690,113.35, be approved and released for payment. Commissioner Gould seconded the motion. There were no questions or comments. President McPherson requested a roll call vote on the motion.

AYE: Nicholas Sawyer, John Cozza, Jennifer Rogers, Susan Gould, Andrew McPherson

NAY: None

ABSENT: None

Motion approved.

President McPherson noted there was no more new business.

EXECUTIVE DIRECTOR'S REPORT

The Board reviewed the previously distributed Executive Director's Report. Gbur highlighted an item pertaining to preparing a fifty-year time capsule for the Falcon Park Recreation Center, an idea from Commissioner Gould; it would be opened in 2060; among the items proposed so far is a *Daily Herald*, a current Park District catalog, a copy of the commemorative books for Dutch and Wally, a Palatine Hills golf ball, Clayson House Museum literature; if commissioners have some additional ideas, please pass them along to staff – keeping in mind the capsule will be about 8½” x 11”.

Gbur said that he met with Senator Matt Murphy while he was in Springfield – had to wait because of all the school people there; said we had two issues, extending bond terms from 20 to 25 years and supporting increasing our debt limit each year in line with the CPI; Senator Murphy doesn't support anything that would require a tax increase. President McPherson said that the State doesn't have a cap, if State is raising taxes, so should everyone else.

Gbur noted that although former Commissioner Schultz had left, he wanted to express thanks on behalf of the staff for the party he threw a week and a half ago.

Zaldivar said that he wanted to advise the Board that staff wants to hire a golf course architect to prepare plans/specs to create a 19th hole; need to move ahead with Phase II but before we can put it together we need an architect's stamp of approval for liability purposes and permits. Mike Schultz has works with us in the past, price is reasonable and were recommended by the Bruce Company. President McPherson noted that Phase II is more than just that. Zaldivar said that to be in a position to complete a 19th hole, we need elevation and other things; can do other things out there, however, we need an architect to tell us what would and would not work.

COMMISSIONERS' COMMENTS

Commissioner Cozza said that he has received a complaint that a garbage can that was once next to the bridge at Cottonwood Park is gone and sorely missed. Tynczuk said that he take care of it.

Commissioner Rogers asked fellow commissioners to join her at the Mari-Rae Sopper Gymnastics Show Sunday at one o'clock.

Commissioner Sawyer said that he was looking forward to the next six years of serving with the Board.

President McPherson welcomed Commissioner Sawyer aboard and thanked Commissioner Rogers for her year of service as president.

President McPherson requested Future Agenda Items; there were none.

EXECUTIVE SESSION

President McPherson requested a motion to close the public portion of the meeting and convene in executive session for the purpose of discussion of the acquisition of real property for the benefit of the District, Section 2(c)(5) of the Open Meetings Act. Commissioner Gould so moved and Commissioner Rogers seconded the motion. President McPherson requested a roll call vote, the result of which follows:

AYE: John Cozza, Jennifer Rogers, Susan Gould, Nicholas Sawyer, Andrew McPherson

NAY: None

ABSENT: None

Motion passed at 7:38 p.m.

The Board returned to regular session at 8:21 p.m.

ADDITIONAL NEW BUSINESS

President McPherson stated that the Board met in Executive Session for the purpose of discussion of the acquisition of real property for the benefit of the District. No action will be taken at this time.

ADJOURNMENT

There being no further business to come before the Board on this date, Commissioner Rogers moved that the meeting be adjourned. Commissioner Cozza seconded the motion, which was unanimously approved by a voice vote at 8:22 p.m.

AYES: Nicholas Sawyer, John Cozza, Jennifer Rogers, Susan Gould, Andrew McPherson

NAYS: None

ABSENT: None

Respectfully submitted,

Bonnie Bennett

ATTEST:

Secretary

APPROVED:

President

Next scheduled Park Board meetings: May 26, 2009
June 9, 2009
June 23, 2009