

MINUTES OF A REGULAR MEETING OF THE BOARD OF PARK COMMISSIONERS OF THE PALATINE PARK DISTRICT, COOK COUNTY, ILLINOIS, HELD IN THE PALATINE TOWNSHIP SENIOR CENTER, IN SAID DISTRICT, AT 505 S. QUENTIN ROAD, PALATINE, ILLINOIS ON MARCH 24, 2009 AT 7:00 P.M.

These Minutes are not a verbatim record of what was said during the meeting.

CALL TO ORDER @ 7:00P.M.

Commissioners Present

Jennifer Rogers, President
Andrew McPherson, Vice President
Susan Gould, Treasurer
John Cozza
Robert Schultz

Staff Present

Ron Gbur, Executive Director	Ed Tynczuk, Asst. Supt. of Parks
Debbie Smith, Supt. of Finance & Personnel	Donelda Danz, Asst. Supt. of Recreation
Pat Moser, Supt. of Parks & Planning	Kevin Romejko, HR Manager
Keith Williams, Supt. of Recreation	Pam Stoltz, Recreation Manager
Raul Zaldivar, Supt. of Revenue Facilities	Kate Albertson, Intern
Tina Becke, Asst. Supt. of Finance	Bonnie Bennett, Secretary

Citizens and Guests

Bob Alexander, PHGA Liaison	Emina Zvizdich, PCSC
Nick Sawyer, Park Commissioner Candidate	Dan Reynolds, PCSC
Dexter Stokes, Park Commissioner Candidate	Tom Smith, PEMA (formerly CERTS)
Terry Ellis, PCSC	Brian Harrison, PEMA
Terry Ruff, PCSC	John Garby, PEMA
Bob Clancy, PCSC	Linda Kielas, PEMA
Mike Conklin, PCSC	

APPROVAL OF AGENDA

Commissioner Gould moved, and Commissioner Schultz seconded, that the Board approve the meeting's agenda. Gbur said that Executive Session item 2(c)(1) has been removed, and 2(c)(5) and 2(c)(2) have switched order. By a voice vote, the Agenda for the Regular Meeting of March 24, 2009 was unanimously approved as amended.

AYE: Robert Schultz, John Cozza, Susan Gould, Andrew McPherson, Jennifer Rogers
NAY: None
ABSENT: None

APPROVAL OF MINUTES

Commissioner Gould moved, and Commissioner Cozza seconded, that the Board approve the Minutes of the Regular Meeting of March 10, 2009. By a voice vote, the minutes of the prior meeting were unanimously approved as submitted.

AYE: Robert Schultz, John Cozza, Susan Gould, Andrew McPherson, Jennifer Rogers
NAY: None
ABSENT: None

DEPARTMENTAL REPORTS

The Board reviewed the previously distributed written Parks and Planning Department Report. Adding to his written report, Moser said that congratulations go to Ed Tynczuk upon receiving a grant for an energy audit of Birchwood Recreation Center. Moser then passed around a sample of an upgraded material for the lobby and corridor walls noting that its smoother, shinier surface gives a better appearance and will be easier to maintain, and it does not have an odor; it is a more expensive concrete product—about \$20,755 more—and comes from the manufacturer already sealed and odor-free. Commissioner Schultz said that we could redeem that just in the cost of cleaning and sealing. The Board was in agreement with the upgrade.

The Board reviewed the previously distributed written Revenue Facilities Report. Zaldivar highlighted that staff has arrived and the Course could possibly open this coming Thursday or Friday; a crew from the netting company was flown in to repair the Driving Range netting and will work through—including weekends -until the job is complete. The Stables is having a NIHJA show the beginning of April.

The Board reviewed the previously distributed written Fall 2008 Program Evaluation Report. Williams highlighted sixty-two new programs offered, there were 7,162 participants in 429 classes (less cancelled classes than 2007), and CC Fitness Center detail has been added to the Facility Usage Report; using a swipe card system at the Fitness Center will provide future detail broken down by time of day and type of pass user; 1,290 passes were sold in the three month period, 420 full year, and 870 six-month; curious about the number of people who will rejoin. Addressing the Palatine Opportunity Center (POC), Williams said that Northwest Community Healthcare was provided notified that we will end our lease at year’s end; have met with YMCA to discuss providing services together and plan on renewing our agreement with them; would like to still run ‘after school’ program at the POC; at yearend POC’s debt to us will be \$10,000, will work out a plan and get back to the Board; we plan to keep **ICOMPETE** going, it is such a successful program; our employee currently at POC will move to Falcon Park Rec Center, and we will still have a liaison there; we have asked that we still be a part of POC Board which is an elected position. Williams responded to various questions regarding FPRC staffing, and leaving equipment at POC; biggest concern is our space which was often used by other POC tenants; POC looking for another entity to come in, e.g. YMCA or Boys/Girls Club; several scenarios are being considered, including NWH taking it over.

Gbur said that there were no more Departmental Reports.

RECOGNITION OF CITIZENS

Director Gbur and President Rogers joined in presenting the *Illinois Parks and Recreation Association’s 2008 Community Service Award* to Tom Smith of the Palatine Emergency Management Agency (PEMA) in

recognition and appreciation of PEMA's outstanding contribution to parks, recreation and leisure services in their community and the State of Illinois. Gbur said that Smith has been the leader of this group that has provided staff (volunteers) for many of our Special Events, e.g. Turkey Trot, Feet Fest, Fall Fest, etc. Williams commented how important PEMA staff—up to 35 volunteers - is in running these events safely; couldn't do it without them. Tom Smith said that he was proud to accept this award on behalf of the many PEMA volunteers; actually, we enjoyed doing the events; it is a volunteer organization that can be compared with a spider or starfish, i.e. one center (purpose) to serve our communities with many arms reaching out; have worked with many at the Park District and they reciprocate, e.g. space provided for CERT Challenge every year, advertising our training in quarterly catalogue; educating and training the citizens of Palatine to be better prepared for any type of disaster, natural or man-made, is our primary concern.

Intern Kate Albertson addressed the Board and staff thanking them for the opportunity afforded her at the Park District; the twelve weeks seemed too short, but was a great experience; she now faces the real world—looking for a job. Everyone wish her good luck.

UNFINISHED BUSINESS

The Board reviewed a previously distributed updated Board Summary pertaining to the establishment of a Celtic Soccer Director of Coaching position, which was tabled at the last meeting. Commissioner Schultz moved, for discussion purposes, and Commissioner Cozza seconded, that the Board of Park Commissioners authorize hiring a full-time/non-benefited position, Celtic Soccer Club Director of Coaching, that will be 100% funded by Palatine Celtic Soccer Club (PCSC) per the previously distributed job description. Lengthy discussion ensued among commissioners with some input from staff and PCSC President Terry Ellis. Some issues covered were starting salary, i.e. some commissioners felt it was too high, however in actually it was a base with add-ons for coaching two teams; conflict with the position's responsibilities determined by PCSC Board but would be a Park District employee under Park District supervision; rating system—developing players not just 'winning teams'; advertising for position, e.g. put salary out there or not, types of licenses/certifications, good opportunity with current job market to find someone to 'grow' into position, but not a "side-line" job; responsibilities, e.g. full-time, 40-hour week, tournaments, coaching, administration, web site, not a cookie cutter position—no other park districts has one—mostly just private clubs; the questionable—though legal—policy of voting by PCSC Board members who are also paid employees. Terry Ellis responded to this last item stating that PCSC follows its Constitution, By-laws, and Roberts Rules—none of these documents state that paid Board members cannot vote; vote was to establish a 'position', not for hiring a specific person. President Rogers requested a roll call vote, the result of which follows:

AYE: Robert Schultz, John Cozza, Susan Gould, Andrew McPherson

NAY: Jennifer Rogers

ABSENT: None

Motion carried.

NEW BUSINESS

The Board reviewed a previously distributed Board Summary pertaining to a field use agreement. Commissioner Cozza moved, and Commissioner Schultz seconded, that the Board of Park Commissioners enter into a one-year renewable agreement with H.B. Fuller Company, Specialty Construction Brands, Inc. for the use of their baseball field. There was some discussion regarding Rule #6, Exhibit B Board representation 'in any negotiations/conflicts' (amend to commissioner/administrative staff); quarterly

meetings (Williams and rep from Fuller); parking space at Northrop (agreement has been finalized), and some 'participant behavior' problems but have worked with them. Commissioner Schultz commented that this was a great thing for a corporation to do and should be recognized for their contributions. President Rogers requested a roll call vote, the result of which follows:

AYE: John Cozza, Susan Gould, Andrew McPherson, Robert Schultz, Jennifer Rogers

NAY: None

ABSENT: None

Motion carried.

The Board reviewed a previously distributed Monthly Financial Report dated February, 2009. A typo was noted and corrected on Y-T-D Expenditures and Y-T-D Receipts.

The Board reviewed a previously distributed list of bills. Commissioner Gould moved that Warrant #6, in the amount of \$1,490,451.80, be approved and released for payment. Commissioner McPherson seconded the motion. Staff responded to questions pertaining to NIJHA show expenses, replacement grates for all pool drainage pipes, Locust Park survey costs, and 2008 CARE funds to CCSD 15. President Rogers requested a roll call vote, the result of which follows.

AYE: Susan Gould, Andrew McPherson, Robert Schultz, John Cozza, Jennifer Rogers

NAY: None

ABSENT: None

Motion carried.

Gbur stated that there was no more new business.

EXECUTIVE DIRECTOR'S REPORT

The Board reviewed the previously distributed Executive Director's Report. Gbur said that he was contacted by a woman who said that her email address was used for a Park District Commissioner candidate—the same thing that happened two years ago. Gbur said that he assured her that whoever had it did not get it from the Park District as we do not 'sell' or distribute this information in any way to the public; I told her I would mention it to the Board. President Rogers said that the recipient should let the sender know that she wants to be removed from his/her list; Commissioner Cozza said that her e-address may have come from an old 'program/class' list or had been furnished to an instructor or coach; email lists have a way of growing.

COMMISSIONERS' COMMENTS

Commissioner Cozza had several items for comment: Falcon Park sign—very nice, will it be lit? Moser said no, it is an electric sign board, was approved by VOP Zoning Board; really enjoyed **'FORBIDDEN BROADWAY'** at Cutting Hall, small audience, maybe more publicity needed; great article about the IL State qualifier gymnast who started out with the Park District program; noted rooms used for dance classes have support poles, they should be padded as a safety measure; looking forward to the new TV show, **'Parks and Recreation'** beginning April 9 at 8 o'clock.

Commissioner Gould said that she received an email from Rich Barnett regarding cleaning up trash at Hamilton; perhaps the user affiliates could do a 'clean-up day' out there.

President Rogers requested Future Agenda Items; none were presented.

EXECUTIVE SESSION

President Rogers requested a motion to close the public portion of the meeting and convene in executive session for the purpose of discussion of employee classifications 2(c)(2) and possible acquisition of real property for the benefit of the District, Section 2(c)(5) of the Open Meetings Act. Commissioner Schultz so moved, and Commissioner McPherson seconded the motion. President Rogers requested a roll call vote, the result of which follows:

AYE: Susan Gould, Andrew McPherson, Robert Schultz, John Cozza, Jennifer Rogers

NAY: None

ABSENT: None

Motion passed at 8:12 p.m.

The Board returned to regular session at 8:55 p.m.

ADDITIONAL NEW BUSINESS

President Rogers stated that the Board met in Executive Session for the purpose of discussion of employee classifications and the possible acquisition of real property for the benefit of the District. No action was taken at this time.

ADJOURNMENT

There being no further business to come before the Board on this date, Commissioner Schultz moved that the meeting be adjourned. Commissioner Cozza seconded the motion, which was unanimously approved by a voice vote at 8:56 p.m.

AYE: Robert Schultz, John Cozza, Andrew McPherson, Susan Gould, Jennifer Rogers

NAY: None

ABSENT: None

Respectfully submitted,
Bonnie Bennett, Secretary

ATTEST:

APPROVED:

/s/ Bonnie M. Bennett
Secretary

/s/ Jennifer Rogers
President

Next regularly scheduled Park Board meetings: April 11, 2009–Falcon Park Tour
April 14, 2009
April 28, 2009
May 12, 2009