

MINUTES OF A REGULAR MEETING OF THE BOARD OF PARK COMMISSIONERS OF THE PALATINE PARK DISTRICT, COOK COUNTY, ILLINOIS, HELD IN THE PALATINE TOWNSHIP SENIOR CENTER, IN SAID DISTRICT, AT 505 S. QUENTIN ROAD, PALATINE, ILLINOIS ON FEBRUARY 9, 2010 AT 7:00 P.M.

These Minutes are not a verbatim record of what was said during the meeting.

CALL TO ORDER @ 7:00P.M.

Commissioners Present

Andrew McPherson, President
Susan Gould, Vice President
Jennifer Rogers, Treasurer
John Cozza

Commissioner Absent

Nicholas Sawyer

Staff Present

Ron Gbur, Executive Director
Debbie Smith, Supt. of Finance & Personnel
Pat Moser, Supt. of Parks & Planning
Keith Williams, Supt. of Recreation
Raul Zaldivar, Supt. of Revenue Facilities

Tina Becke, Asst. Supt. of Finance
Ed Tynczuk, Asst. Supt. of Parks
Donelda Danz, Asst. Supt. of Recreation
Lisa Guthrie, Special Interest Coordinator
Bonnie Bennett, Secretary

Citizens and Guests

Bob Alexander, resident/PHGA
Monica Haun, Palatine Jaycees
Chrissy Trilling-Raices, Palatine Jaycees

APPROVAL OF AGENDA

Commissioner Rogers moved and Commissioner Gould seconded, that the agenda for the meeting be approved. Director Gbur said that Eric Anderson would not be there but has asked that Superintendent Smith to give his presentation. By a voice vote, the Agenda for the Regular Meeting of February 9, 2010 was unanimously approved as amended.

AYE: John Cozza, Jennifer Rogers, Susan Gould, Andrew McPherson

NAY: None

ABSENT: Nicholas Sawyer

APPROVAL OF MINUTES

Commissioner Gould moved, and Commissioner Cozza seconded, that the Board approve the Minutes of the Regular Meeting of January 26, 2010. By a voice vote, the minutes of the prior meeting were approved as submitted.

AYE: John Cozza, Jennifer Rogers, Susan Gould

NAY: None
ABSTAIN: Andrew McPherson
ABSENT: Nicholas Sawyer

RECOGNITION OF CITIZENS

Superintendent Smith distributed materials prepared by Eric Anderson noting that in two weeks the Board will approve an ordinance as part of the process for roll-over bonds, i.e. issue Limited Park Bonds in order to refund debt service resulting from the 2009 Alternate Bonds; page 3 explains the new law that allows park districts to increase its debt service in line with the CPA – inconsequential now but providential in the future; the charts following are self-explanatory showing bond levies, debt issuance and reduction timetables, and a copy of what Eric anticipates as fund sources and fund uses through 2017.

DEPARTMENTAL REPORTS

The Board reviewed the previously distributed Finance and Personnel Department Report. Superintendent Smith highlighted registration numbers for Winter programs including those at Falcon – which is very busy.

The Board reviewed the previously distributed Recreation Department Report. Superintendent Williams said that Rec staff has been kept very busy, and reminded the Board to vote on-line for a Pepsi grant for POC – one vote per email address.

President McPherson noted there were no other Departmental Reports.

UNFINISHED BUSINESS

President McPherson noted there was no unfinished business to be addressed at this time.

NEW BUSINESS

The Board reviewed a previously distributed Board Summary pertaining to the Jaycee’s request for the 2010 Hometown Fest. Special Events Coordinator Guthrie introduced Hometown Fest co-chairs Monica Haun and Chrissy Trilling-Raices, remarking that Ms. Haun’s husband was a former co-chair. Commissioner Gould moved that the Board of Park Commissioners approve the Jaycees request for use of Community Park, Wednesday June 30 through Tuesday July 6, 2010 for the hours and dates as recommended by staff; and direct staff to coordinate assistance for the celebration which includes the parade planned for Saturday July 3, and fireworks on Sunday July 4 2010. Commissioner Cozza seconded the motion commenting that it has been the same for fifty-three years; Arts & Crafts Friday/Saturday, parade on Saturday, fireworks on Sunday and Family Day on Monday – the day most people will have off. Ms. Haun noted that the Arts & Crafts Fair normally held on the weekend was moved back as people stake out their spots for the fireworks in that area; there will also be the usual carnival rides, entertainment, and food booths. The motion was unanimously approved by a voice vote as follows.

AYE: John Cozza, Jennifer Rogers, Susan Gould, Andrew McPherson
NAY: None

ABSENT: Nicholas Sawyer

The Board reviewed a previously distributed Board Summary pertaining to the purchase of Parks Department vehicles. Commissioner Gould moved, and Commissioner Cozza seconded that the Board of Park Commissioners direct staff to issue a purchase order to Shepard Chevrolet in the amount of \$45,369 for one 2010 - 4x4 Cab chassis at a cost of \$24,548, and one 2010 - 4x2 Pick-up at a cost of \$20,821. Responding to a question, Superintendent Moser said that the trucks will need additional outfitting, e.g. chipper box/tool area, lift gate/tool box, and a radio. President McPherson requested a roll call vote, the result of which follows.

AYE: John Cozza, Jennifer Rogers, Susan Gould, Andrew McPherson

NAY: None

ABSENT: Nicholas Sawyer

Motion carried.

The Board reviewed a previously distributed Board Summary pertaining to an intergovernmental agreement. Commissioner Cozza moved, and Commissioner Gould seconded that the Board of Park Commissioners approve a "Resolution Approving Intergovernmental Agreement for Plum Grove Road Bike Path Phase II Design Engineering and Phase III Construction Services Cost Sharing" with the City of Rolling Meadows, and authorize the President and Secretary to execute said agreement. Superintendent Moser explained that this portion of the path will go from Kirchoff Road to Bryant Avenue, crossing Euclid Avenue along the west side of Plum Grove Road. President McPherson requested a roll call vote, the result of which follows.

AYE: Jennifer Rogers, Susan Gould, John Cozza, Andrew McPherson

NAY: None

ABSENT: Nicholas Sawyer

Motion carried.

The Board reviewed a previously distributed Board Summary pertaining to change orders for the Falcon Park Recreation Center. Commissioner Gould moved, and Commissioner Cozza seconded, that the Board of Park Commissioners approve Change Orders #52 through #68 in the amount of \$25,094.86. Superintendent Moser explained that the electrical upgrading was for the kitchen area and also to accommodate anticipated use of concession equipment, e.g. popcorn, hotdog machines; will serve banquets as well as turf/gym rentals. Superintendent Williams said that this resulted from one of the 'brain storming' session; already have a rental that needs the set-up – Sunday February 21 will be biggest day yet; concession area fee if \$75 covers ice maker, cooler and microware; should last lifetime of building. President McPherson requested a roll call vote on the motion, the result of which follows:

AYE: Susan Gould, John Cozza, Jennifer Rogers, Andrew McPherson

NAY: None

ABSENT: Nicholas Sawyer

Motion carried.

The Board reviewed a previously distributed Board Summary pertaining to Summer Camp lunch program bids. Commissioner Gould moved, and Commissioner Cozza seconded, that the Board of Park

Commissioners award the 2010 Summer Camp Lunch Program Bid to Great American Bagel of Palatine IL and direct staff to enter into a service agreement for \$3.40 per lunch per the bid specifications. Only one bid was received. President McPherson requested a roll call vote on the motion, the result of which follows:

AYE: John Cozza, Jennifer Rogers, Susan Gould, Andrew McPherson

NAY: None

ABSENT: Nicholas Sawyer

Motion carried.

The Board reviewed the previously distributed Monthly Financial Report dated December, 2009. It was commented that several municipal agencies are unhappy with Cook County not collecting and distributing tax receipts in a more timely manner; we are financially conservative and interest rates are down, but it still costs of money; several agencies are grouping together to put pressure on Cook County to set specific time periods for appeals thus disbursing tax funds earlier.

The Board reviewed a previously distributed list of bills. Commissioner Rogers moved that Warrant #3 in the amount of \$522,185.21, be approved and released for payment. Commissioner Gould seconded the motion. Staff responded to questions pertaining to horse removal and an instructor's pay request dating back to 2008. President McPherson requested a roll call vote on the motion.

AYE: Jennifer Rogers, Susan Gould, John Cozza, Andrew McPherson

NAY: None

ABSENT: Nicholas Sawyer

Motion carried.

President McPherson noted there was no more new business to be addressed at this time.

EXECUTIVE DIRECTOR'S REPORT

The Board reviewed the previously distributed Executive Director's Report. Director Gbur highlighted the Legislative Breakfast February 20 saying that Commissioners Rogers and Sawyer were planning to attend. Commissioner Rogers said that she stopped in at Falcon on Election Day; voters looking at the building seemed impressed.

COMMISSIONERS' COMMENTS

Commissioner Cozza said that the Volunteer Luncheon was a great event; there are some fantastic people on our Honor Roll.

Commissioner Gould said that we should consider smaller ID's for the Fitness Center – similar to the key-ring grocery store card - thus enabling people to carry less when they use the facility. Superintendent Zaldivar said that the Golf Course uses a UPC coded sticker which is put on another ID card the participant carries.

Commissioners Rogers stated that she had some paperwork from IAPD Annual Meeting pertaining to on-line Board member training and the schedule of the 2010 Symposium and other events; retiring director Ted Flickenger was honored at the Meeting; she had prepared a thank-you note to be sent to Suzie Bassi and suggested that Director Gbur send a congratulations note to Peter Murphy, the new director, telling him we look forward to working with him, etc.

President McPherson said that he was sorry he wasn't in town for Bob Alexander's induction on the Honor Roll. Mr. Alexander said that he was still in shock, it was a great honor; thank you very much to the Board.

President McPherson requested for Future Agenda items; none were put forth.

EXECUTIVE SESSION

President McPherson requested a motion to close the public portion of the meeting and convene in executive session for the purpose of discussion of acquisition of real property for the benefit of the District, section 2(c)(5) of the Open Meetings Act. Commissioner Rogers so moved and Commissioner Cozza seconded the motion. President McPherson requested a roll call vote, the result of which follows:

AYE: John Cozza, Jennifer Rogers, Susan Gould, Andrew McPherson

NAY: None

ABSENT: Nicholas Sawyer

Motion passed at 7:37 p.m.

The Board returned to regular session at 7:56 p.m.

ADDITIONAL NEW BUSINESS

President McPherson stated that the Board of Park Commissioners met in Executive Session for the purpose of discussion of acquisition of real property for the benefit of the District. No action will be taken at this time.

AYE: John Cozza, Jennifer Rogers, Susan Gould, Andrew McPherson

NAY: None

ABSENT: Nicholas Sawyer

ADJOURNMENT

There being no further business to come before the Board on this date, Commissioner Gould moved that the regular meeting be adjourned; Commissioner Rogers seconded the motion, which was unanimously approved by a voice vote at 7:57 p.m.

AYE: John Cozza, Jennifer Rogers, Susan Gould, Andrew McPherson

NAY: None

ABSENT: Nicholas Sawyer

Respectfully submitted,
Bonnie M. Bennett, Secretary

ATTEST:

APPROVED:

Secretary

President

Next scheduled Park Board meetings:

February 23, 2010
March 9, 2010
March 23, 2010