

MINUTES OF A REGULAR MEETING OF THE BOARD OF PARK COMMISSIONERS OF THE PALATINE PARK DISTRICT, COOK COUNTY, ILLINOIS, HELD IN THE PALATINE TOWNSHIP SENIOR CENTER, IN SAID DISTRICT, AT 505 S. QUENTIN ROAD, PALATINE, ILLINOIS ON FEBRUARY 8, 2011 AT 7:00 P.M.

These Minutes are not a verbatim record of what was said during the meeting.

CALL TO ORDER AT 7:00P.M.

Commissioners Present

Susan Gould, President
Jennifer Rogers, Vice President
Nicholas Sawyer, Treasurer
John Cozza

Commissioner Not Present at Roll Call

Andrew McPherson

Staff Present

Ron Gbur, Executive Director
Debbie Smith, Supt. of Finance & Personnel
Keith Williams, Supt. of Recreation
Raul Zaldivar, Supt. of Revenue Facilities
Tina Becke, Asst. Supt. of Finance

Ed Tynczuk, Asst. Supt. of Parks
Donelda Danz, Asst. Supt. of Recreation
Kelli Hedding, Falcon Park Facility Manager
Louis DeAvila, Asst. Falcon Park Facility Manager
Trish Feid, Secretary

Citizens and Guests

Ulla Moe, Retiree
Bob Alexander, resident/PHGA
Terry Ruff, Celtic Soccer Board President
Greg Sammons, resident

APPROVAL OF AGENDA

Commissioner Rogers moved and Commissioner Cozza seconded, that the agenda for the meeting be approved. By a voice vote, the Agenda for the Regular Meeting of February 8, 2011 was unanimously approved as submitted.

AYE: John Cozza, Nicholas Sawyer, Jennifer Rogers, Susan Gould

NAY: None

ABSENT: Andrew McPherson

APPROVAL OF MINUTES

Commissioner Cozza moved, and Commissioner Rogers seconded, that the Board approve the Minutes of the Regular Meeting of January 25, 2011. By a voice vote, the minutes of the prior meeting were approved as submitted.

- AYE: John Cozza, Nicholas Sawyer, Jennifer Rogers, Susan Gould
- NAY: None
- ABSENT: Andrew McPherson

DEPARTMENTAL REPORTS

The Board reviewed the previously distributed Finance and Personnel Department Report. Supt. Smith said that she wanted to thank the Park Board for permitting staff to attend State Conference last week. Continuing, she asked Human Resource Manager Romejko to explain the training session that he participated in as one of the presenters at Conference to the Board, he replied that the *Student Resume Review* session allowed professionals to share and counsel students as they begin their job search; also this session offered students the opportunity to electronically network their resumes directly to all Illinois Park District’s Human Resource Managers. Supt. Smith responded to President Gould’s question, that due to the rewiring at Cutting Hall during the renovation, it was the perfect time to include both the Box Office and the Tech Office for internet accessibility. Asst. Supt. Tynczuk replied to Commissioners Cozza’s question that with the PubWorks upgrade the program operates the same though the format of the reports and icons has changed. Responding to Commissioner Cozza’s concern with the number of participants currently registered for PBA, Director Gbur said that the current number reflects the timing of the report; the PBA league starts late spring so many wait until April to sign up.

The Board reviewed the previously distributed Recreation Department Report. Commissioner Cozza gave compliments to the increased amount of basketball teams in the High School Basketball League and he is impressed as the popularity remains steady with the ice rinks, good job.

The Board reviewed the previously distributed 2010 Falcon Park Recreation Center Annual Report. Falcon Park Facility Manager Kelli Hedding thanked the Board for having the vision for Falcon Park. Continuing, she gave thanks to all of our departments staff members for the energy and time they contributed with the new facility throughout the first year; special thanks to Athletic Coordinator Todd Ranum for setting up the youth volleyball, basketball, flag football, and soccer leagues. Asst. Facility Manager Louis DeAvila was introduced to the Board as Facility Manager Hedding expressed thanks for the change of position status for Louis. After Facility Mgr. Hedding highlighted the statistics in the report, Supt. Williams added that we found challenges with the times available for batting cages usage; Commissioner Cozza suggested that including the use of batting cages with camps may help promote and encourage future use of the batting machines.

Commissioner McPherson arrived at 7:19 p.m.

Continuing, President Gould said that she received an email with complaints about the walking track at Falcon Park, that there have been dangerous situations at times. Discussion ensued with the concern of safety and the policy of the required age for kids using the walking track without an attending parent. President Gould also presented staff with some written correspondence she received regarding track signage at Falcon.

The Board thanked Facility Mgr. Hedding for the report and suggested an alternative overview with displaying the financial information. Director Gbur complimented his entire Staff for the success of Falcon Park's first year, in some way everyone contributed. Presenting President Gould and the Board with the 2010 Illinois Park and Recreation Award for Falcon Park, Director Gbur read the inscription "2010 Facility of the Year Award". The Board commented that it was gratifying to receive the award.

President Gould noted there were no other Departmental Reports.

RECOGNITION OF CITIZENS

Presenting Ulla Moe with a commemorative gift from the Board, President Gould read the engraving, "To Ulla M. Moe in recognition and appreciation for 14 years of loyal and dedicated service. Palatine Park District, Susan E. Gould, President, and Ron Gbur, Executive Director, February 8, 2010"; she thanked Ulla on behalf of the Board, offered congratulations and complimented her past years of hard work with dedication to the Park District. Director Gbur thanked Ulla for her reliability, commitment, and dedication. Ulla commented that it has been a pleasure working with the nice staff members at the Park District.

UNFINISHED BUSINESS

President Gould noted there was no unfinished business to be addressed at this time.

NEW BUSINESS

The Board reviewed a previously distributed Board Summary pertaining to the purchase of a Ball Field Groomer. Commissioner Cozza moved that the Board of Park Commissioners direct staff to issue a purchase order in the amount of \$14,194.36 to J.W. Turf, Inc. for a John Deere 1200 Hydro Rake. Commissioner McPherson seconded the motion. President Gould requested a roll call vote, the result of which follows.

AYE: Andrew McPherson, John Cozza, Nicholas Sawyer, Jennifer Rogers, Susan Gould

NAY: None

ABSENT: None

Motion carried.

The Board reviewed a previously distributed Board Summary pertaining to the 2011-2015 golf cart bid. Commissioner Cozza moved, and Commissioner McPherson seconded that the Board of Park Commissioners direct staff to enter into a contract with Nadler for golf cart rental for a total of \$38,308 per year for five years. President Gould requested a roll call vote, the result of which follows.

AYE: Andrew McPherson, John Cozza, Nicholas Sawyer, Jennifer Rogers, Susan Gould

NAY: None

ABSENT: None

Motion carried.

The Board reviewed a previously distributed Board Summary pertaining to the 2011 Summer Camp Lunch Program Bid. Commissioner McPherson moved, and Commissioner Cozza seconded that the Board of Park Commissioners award the 2011 Summer Camp Lunch Program Bid to Great American Bagel of Palatine, IL and direct staff to enter into a service agreement for \$3.60 per lunch, per bid specifications. The price is the same as last year. Commissioner Rogers inquired about the bid's public notice information; Supt. Williams said that he will get back to Commissioner Rogers with the request. President Gould requested a roll call vote, the result of which follows.

AYE: Andrew McPherson, John Cozza, Nicholas Sawyer, Jennifer Rogers, Susan Gould

NAY: None

ABSENT: None

Motion carried.

The Board reviewed the previously distributed Monthly Financial Report dated December, 2010. Responding to a comment, Supt. Smith said that around March 25 Cook County starts disbursing tax funds.

The Board reviewed a previously distributed list of bills. Commissioner McPherson moved that Warrant #3 in the amount of \$577,211.89, be approved and released for payment. Commissioner Cozza seconded the motion. Asst Supt. Tynczuk responded to questions pertaining to the replacement of the flag pole at Towne Square and the upgrade with the HVAC system at Falcon to control the humidity. President Gould requested a roll call vote on the motion.

AYE: Andrew McPherson, John Cozza, Nicholas Sawyer, Jennifer Rogers, Susan Gould

NAY: None

ABSENT: None

Motion carried.

President Gould noted there was no more new business to be addressed at this time.

EXECUTIVE DIRECTOR'S REPORT

The Board reviewed the previously distributed Executive Director's Report. Director Gbur highlighted that the Parks Department and Golf Course maintenance staff's did a wonderful job with the snowstorm clean-up and that we were able to open our facilities at noon on Wednesday; thanks also to staff who came to work.

COMMISSIONERS' COMMENTS

Commissioner Cozza said that the Volunteer Luncheon was a great event; Rec department did a good job. Staff responded to Commissioner Cozza's question about a policy in place for concussions; that the procedure with concussions and any other type of serious injury would be to call 911.

Commissioner Rogers said that she attended an interesting business session about video games usage in

Parks. The Board discussed that the popularity of the Wii game system that initiates sports and activities which everyone can enjoy could be incorporated in programs.

President Gould agreed with Commissioner Cozza that the Luncheon was great. Informing the Board and staff, President Gould said that she received an email about someone expressing interest in our 30 year old school horse which the stables is fond of and is an excellent school horse. Supt. Zaldivar will talk to Toni; we typically do not sell our school horses.

President Gould requested for Future Agenda items; none were put forth.

EXECUTIVE SESSION

President Gould requested a motion to close the public portion of the meeting and convene in executive session for the purpose of discussion of acquisition of real property for the benefit of the District, section 2(c)(5) of the Open Meetings Act. Commissioner McPherson so moved and Commissioner Rogers seconded the motion. President Gould requested a roll call vote, the result of which follows:

AYE: Andrew McPherson, John Cozza, Nicholas Sawyer, Jennifer Rogers, Susan Gould

NAY: None

ABSENT: None

Motion passed at 8:09 p.m.

The Board returned to regular session at 8:16 p.m.

ACTION ON MATTERS CONSIDERED IN CLOSED SESSION

President Gould stated that the Board of Park Commissioners met in Executive Session for the purpose of discussion of acquisition of real property for the benefit of the District. No action will be taken at this time.

AYE: Andrew McPherson, John Cozza, Nicholas Sawyer, Jennifer Rogers, Susan Gould

NAY: None

ABSENT: None

ADJOURNMENT

There being no further business to come before the Board on this date, Commissioner McPherson moved that the regular meeting be adjourned; Commissioner Cozza seconded the motion, which was unanimously approved by a voice vote at 8:17 p.m.

AYE: Andrew McPherson, John Cozza, Nicholas Sawyer, Jennifer Rogers, Susan Gould

NAY: None

ABSENT: None

