

MINUTES OF A REGULAR MEETING OF THE BOARD OF PARK COMMISSIONERS OF THE PALATINE PARK DISTRICT, COOK COUNTY, ILLINOIS, HELD IN THE PALATINE TOWNSHIP SENIOR CENTER, IN SAID DISTRICT, AT 505 S. QUENTIN ROAD, PALATINE, ILLINOIS ON JANUARY 25, 2011 AT 7:00 P.M.

These Minutes are not a verbatim record of what was said during the meeting.

CALL TO ORDER AT 7:00P.M.

Commissioners Present

Susan Gould, President

John Cozza

Jennifer Rogers, Vice President

Nicholas Sawyer, Treasurer

Commissioner Not Present at Roll Call

Andrew McPherson

Staff Present

Ron Gbur, Executive Director

Pam Stoltz, Recreation Manager

Debbie Smith, Supt. of Finance & Personnel

Kevin Romejko, HR Manager

Pat Moser, Supt. of Parks & Planning

Dan Hotchkin, Head Golf Professional

Raul Zaldivar, Supt. of Revenue Facilities

Joshua Ludolph, Facilities Coordinator

Keith Williams, Supt. of Recreation

Lisa Guthrie, Special Interest Coordinator

Donelda Danz, Supt. Asst. of Recreation

Trish Feid, Secretary

Brad Helms, Golf Course Supt.

Ed Tynczuk, Asst. Supt. of Parks

Citizens and Guests

Bob Alexander, resident/PHGA

Kristin Bureta, Palatine Jaycees

Mr. Paprocki, Resident

Mrs. Cathy Paprocki, Resident

Commissioner McPherson now arrived.

APPROVAL OF AGENDA

Commissioner Rogers moved and Commissioner Sawyer seconded, that the agenda be approved. By a voice vote, the Agenda for the Regular Meeting of January 25, 2011 was unanimously approved as submitted.

AYE: Andrew McPherson, John Cozza, Nicholas Sawyer, Jennifer Rogers, Susan Gould

NAY: None

ABSENT: None

APPROVAL OF MINUTES

Commissioner Rogers moved, and Commissioner Sawyer seconded, that the Board approve the Minutes of the Regular Meeting of January 11, 2011. By a voice vote, the minutes of the prior meeting were approved as submitted.

AYE: Andrew McPherson, John Cozza, Nicholas Sawyer, Jennifer Rogers, Susan Gould

NAY: None

ABSENT: None

DEPARTMENTAL REPORTS

The Board reviewed the previously distributed Parks and Planning Department Report. Superintendent Moser noted that with the popularity of the ice rinks they can be hard to maintain while the kids are using them.

The Board reviewed the previously distributed 2010 Annual Golf Course Report. Superintendent Zaldivar highlighted that with the recent budget approval, the focus continues with Staff making every effort to maintain the best customer service and supporting lesson/program participation. Continuing, Supt. Zaldivar said that there are maintenance challenges of equipment replacement and repairs to the steel edging along the 16th fairway where sections have entirely rusted through. The Board complimented the golf course's incentives with the many discount offers to promote business. President Gould thanked Supt. Zaldivar for the report.

The Board reviewed the previously distributed Creek Erosion Control Study. Superintendent Moser mentioned that this study was completed late October; the pictures of the isolated segments of each branch (east and west) of Salt Creek and Buffalo Creek capture the condition of the creek banks. The Village of Palatine, MWRD, and the Palatine and Salt Creek Park Districts share the responsibility of the creek maintenance with assigned sections. Discussion included the Cottonwood's shoreline erosion, that the Park District maintains, and the upcoming expiration in July of the lease agreement of that area with the City of Rolling Meadows. The study of Cottonwood verified the obvious erosion of the shoreline, rated as poor, which will affect the bike path there in a few years. Staff had recommended a method of stabilization as used by the City of Rolling Meadows on their section. With allocations for this work in the Master Plan and Budget, this study will guide Staff and the Board to plan the necessary erosion projects. The Board complimented and thanked Supt. Moser for wading through the creeks for the benefit of study's illustrations.

President Gould noted there were no other Departmental Reports.

RECOGNITION OF CITIZENS

President Gould noted that no one wished to address the Board at this time.

UNFINISHED BUSINESS

President Gould asked if there was unfinished business to be addressed at this time; Director Gbur noted there was not.

NEW BUSINESS

The Board reviewed a previously distributed Board Summary pertaining to the Jaycee's request for the 2011 Hometown Fest Celebration. Special Interest Coordinator Guthrie introduced one of the Hometown Fest co-chairs Kristin Bureta, added that Kristin is our Bunny for our *Hound Egg Hunt* event. Commissioner Cozza moved that the Board of Park Commissioners approve the Jaycees request for use of Community Park, Wednesday, June 29 through Tuesday, July 5, 2011 with the hours and dates as recommended by staff; and direct staff to coordinate assistance for the celebration which includes the parade planned for Saturday, July 2 and fireworks on Sunday, July 3, 2011. Commissioner McPherson seconded the motion. The motion was unanimously approved by a voice vote as follows:

AYE: Andrew McPherson, John Cozza, Nicholas Sawyer, Jennifer Rogers, Susan Gould

NAY: None

ABSENT: None

Motion carried.

The Board reviewed a previously distributed Board Summary pertaining to the Strike Guard Lightning Detection System. Commissioner McPherson moved that the Board of Park Commissioners direct Staff to issue a purchase order to Commercial Recreation Specialists in the amount of \$151,350 entering in an agreement for the purchase and installation of a Strike Guard comprehensive Early-Warning Lightning Detection System with a combination of wireless Siren Stations and Independent Strobe Stations all manufactured by WXLLine. Commissioner Rogers seconded the motion. Supt. Williams replied to Commissioner Cozza's question that District 15 was informed about the system and may be interested; added that he plans to have a meeting in the near future with them. Continuing, he said that Tom Smith from the Village is very interested and would like to be part of the install process and educating the public. Commissioner McPherson said that he has a concern with the agreement; not comfortable with the payment terms. Director Gbur suggested the approval of the motion with the arrangement of Supt. Williams reworking the payment terms with Commercial Recreation Specialists. Staff answered President Gould's question that text and email are part of the alerting process with the detection system. President Gould requested a roll call vote on the motion.

AYE: Andrew McPherson, John Cozza, Nicholas Sawyer, Jennifer Rogers, Susan Gould

NAY: None

ABSENT: None

Motion carried.

The Board reviewed the previously distributed Board Summary pertaining to the 2011-2014 Portable Toilet Bid. Commissioner McPherson moved that the Board of Park Commissioners award the 2011-2014 Portable Toilet Bid to Waste Management of Franklin Park, IL and direct staff to sign the contract and issue a purchase order for the first year of service in the amount of \$23,138. Commissioner Rogers seconded the motion. President Gould requested a roll call vote on the motion.

AYE: Andrew McPherson, John Cozza, Nicholas Sawyer, Jennifer Rogers, Susan Gould

NAY: None

ABSENT: None

Motion carried.

The Board reviewed the previously distributed Board Summary pertaining to the leasing of Golf Course Equipment. Commissioner Rogers moved that the Board of Park Commissioners direct staff to enter into a five year agreement with PNC Bank for the purposes of leasing 8 pieces of equipment from Reinders Equipment Inc. through the National Intergovernmental Purchasing Alliance Co. (National IPA) leasing program. The annual payment for the lease would be \$29,763. Included in this price is a credit for seven pieces of equipment that we are trading in totaling \$6,050. Commissioner Cozza seconded the motion. Commissioner McPherson said that he appreciates the concept of the equipment replacement schedule, and expressed that his concern is with how the Park District will pay for this loan; suggestion of modification with the corporate fund financing the necessary golf course's equipment. Director Gbur said that with the money saved from self financing the five year rotation schedule, we may be able to purchase one extra piece of equipment after each cycle. Commissioner Cozza said that he has concerns that the financing through the corporate fund may affect the Park District's bond rating. Discussion ensued, the Commissioners agreed that this item be tabled and have discussion with Legal Council Holtz for approval of \$30,000 with an interest rate noted by Staff. Commissioner McPherson moved, and Commissioner Cozza seconded, that the Board of Park Commissioners table the proposal. President Gould requested a roll call vote on the motion.

AYE: Andrew McPherson, John Cozza, Nicholas Sawyer, Jennifer Rogers, Susan Gould

NAY: None

ABSENT: None

Motion carried.

The Board reviewed a previously distributed list of bills. Commissioner McPherson moved that Warrant #2, in the amount of \$565,834.32, be approved and released for payment. Commissioner Rogers seconded the motion. No questions were presented. President Gould requested a roll call vote on the motion.

AYE: Andrew McPherson, John Cozza, Nicholas Sawyer, Jennifer Rogers, Susan Gould

NAY: None

ABSENT: None

Motion carried.

President Gould noted there was no more new business to be addressed at this time.

EXECUTIVE DIRECTOR'S REPORT

The Board reviewed the previously distributed Executive Director's Report. Director Gbur noted that the attached summary of different types of membership passes which are currently in place at the Park District will be reassessed by a Staff committee to review the pass types before the Community Center's track walking pass is implemented.

The Board reviewed the previously distributed Master Plan 2010; Update and Carryover Report. Commissioner Rogers moved that the Park Board of Commissioners approve the carryover amount of \$1,665,426 from the Appendix 2010 Master Plan and that the Fiscal Year Budget 2011 be amended to include these amounts. Commissioner Cozza seconded the motion. President Gould requested a roll call vote on the motion.

AYE: Andrew McPherson, John Cozza, Nicholas Sawyer, Jennifer Rogers, Susan Gould

NAY: None

ABSENT: None

Motion carried.

COMMISSIONERS' COMMENTS

Commissioner Rogers complimented the West Side Story play that she attended; it was fantastic!

President Gould acknowledged the compliments that Falcon Park Office Manager Karen Zeman received from a patron, that it was a nice letter about Karen.

President Gould requested Future Agenda items, there were none presented.

EXECUTIVE SESSION

President Gould requested a motion to close the public portion of the meeting and convene in executive session for the purpose of discussion pertaining to section 2(c)(1) of the Open Meetings Act (discussion of the performance of specific personnel). Commissioner McPherson moved, and Commissioner Cozza seconded the motion. President Gould requested a roll call vote, the result of which follows:

AYE: Andrew McPherson, John Cozza, Nicholas Sawyer, Jennifer Rogers, Susan Gould

NAY: None

ABSENT: None

Motion passed at 8:00 p.m.

The Board returned to regular session at 8:20 p.m.

ACTION ON MATTERS CONSIDERED IN CLOSED SESSION

President Gould stated that the Board met in Executive Session pertaining to discussion of the performance of specific personnel. Commissioner Rogers motioned, and Commissioner McPherson seconded, that the part-time Falcon Park Assistant Manager position be elevated to full-time benefited status. By a voice vote, the status of the position was unanimously upgraded.

ADJOURNMENT

There being no further business to come before the Board on this date, Commissioner Sawyer moved that the regular meeting be adjourned; Commissioner McPherson seconded the motion, which was unanimously approved by a voice vote at 8:21 p.m.

AYE: Andrew McPherson, John Cozza, Nicholas Sawyer, Jennifer Rogers, Susan Gould

NAY: None

ABSENT: None

Respectfully submitted,

Trish Feid, Secretary

ATTEST:

APPROVED:

/s/ Trish A. Feid
Secretary

/s/ Susan E. Gould
President

Next scheduled Park Board meetings:

February 8, 2011
February 22, 2011
March 8, 2011