

MINUTES OF A REGULAR MEETING OF THE BOARD OF PARK COMMISSIONERS OF THE PALATINE PARK DISTRICT, COOK COUNTY, ILLINOIS, HELD IN THE PALATINE TOWNSHIP SENIOR CENTER, IN SAID DISTRICT, 505 S. QUENTIN ROAD, PALATINE, ILLINOIS ON NOVEMBER 11, 2008 AT 7:00 P.M.

These Minutes are not a verbatim record of what was said during the meeting.

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CALL TO ORDER @ 7:00P.M.

Commissioners Present

Jennifer Rogers, President  
Andrew McPherson, Vice President  
Susan Gould, Treasurer  
John Cozza  
Robert Schultz

Staff Present

Ron Gbur, Executive Director	Donelda Danz, Asst. Supt. of Recreation
Debbie Smith, Supt. of Finance & Personnel	Pam Stoltz, Recreation Manager
Pat Moser, Supt. of Parks & Planning	Jeff Greene, Theater Coordinator
Keith Williams, Supt. of Recreation	Dan Hotchkin, Head Golf Professional
Raul Zaldivar, Supt. of Revenue Facilities	Erik Klebosits, Assistant Golf Pro
Ed Tynczuk, Asst. Supt. of Parks	Bonnie Bennett, Secretary
Tina Becke, Asst. Supt. of Finance & Personnel	Cathy Laegeler, Recording Secretary

Citizens and Guests

Bob Alexander, PHGA  
Scott Jacobs, PBA  
Jason Klein

APPROVAL OF AGENDA

Commissioner Gould moved and Commissioner McPherson seconded, that the Board approve the Agenda for the regular meeting of November 11, 2008. President Rogers requested that the closed session be removed. Upon a voice vote, the agenda for the meeting was unanimously approved as amended.

AYE: Robert Schultz, John Cozza, Susan Gould, Andrew McPherson, Jennifer Rogers

NAY: None

ABSENT: None

APPROVAL OF MINUTES

Commissioner McPherson moved, and Commissioner Gould seconded, that the Board approve the Minutes of the Regular Meeting of August 26, 2008. By a voice vote, the minutes of the meeting of August 26, 2008 were unanimously approved as submitted.

AYE: Robert Schultz, John Cozza, Susan Gould, Andrew McPherson, Jennifer Rogers,  
NAY: None  
ABSENT: None

Commissioner Gould moved, and Commissioner McPherson seconded, that the Board approve the Minutes of the Regular Meeting of September 23, 2008. Commissioner Gould noted that her last name was misspelled on page 5. By a voice vote, the minutes of the meeting of September 23, 2008 were unanimously approved as amended.

AYE: Robert Schultz, John Cozza, Susan Gould, Andrew McPherson, Jennifer Rogers,  
NAY: None  
ABSENT: None

Commissioner McPherson moved, and Commissioner Gould seconded, that the Board approve the Minutes of the Regular Meeting of October 21, 2008. By a voice vote, the minutes of the prior meeting were unanimously approved as submitted.

AYE: Robert Schultz, John Cozza, Susan Gould, Andrew McPherson, Jennifer Rogers,  
NAY: None  
ABSENT: None

#### DEPARTMENTAL REPORTS

The Board reviewed the previously distributed Finance and Personnel Department Report. Superintendent Smith handed out a copy of a letter from IMRF regarding financial status, i.e. loss projections and system averages; they are keeping us apprised of our options which could result in an increase between 16-23% in 2010; pension funds fall under the tax cap so taxing bodies have no flexibility to levy more for IMRF, it would come from corporate funds; tentative rates are sent to agencies in March or April, with final rate in fall; these rates don't usually change.

The Board reviewed the previously distributed Recreation Department Report. Highlighting the Halloween party, Williams said that this year the library partnered with us sending a puppeteer and once again Whole Foods sponsored this event, supplying plenty of food; the *Howl-O-Ween* party had six different sponsors, and *Wine and Spirits* had two sponsors. The last session of Revelation Golf was held at Palatine Hills and the POC girls who participated really enjoyed learning to golf. Commissioner Schultz said that there was session at National on cooperation between libraries and recreation departments - thinks it was with the Chicago Park District; we could try to get a session download and see what that involved; glad to see us working in cooperation with the library.

The Board reviewed the previously distributed Written Annual Pool Report 2008. Assistant Superintendent Danz said that swim lessons were down (20% cancelled due to low enrollment), need to look at ways to get people back - children needs to know how to swim; Eagle and Birchwood have evening lessons which are very popular, but some of those were also cancelled. On the plus side, we have a very successful season with a perfect score on the MRMA Audits, i.e. facility, CPR and life guarding; had one major incident this year, but everything worked out fine; overall revenue numbers

down 50% last two seasons; expenses same whether one person or 1000 are swimming and we have never closed a pool because of low attendance, may need to look at this policy, i.e. if there are ten or less attendees, close the pool or, if there are a few people spread around the different pools, close three and keep one pool open; doing events at the pool in conjunction with the amphitheater would also be affected by weather; possibly meet with other Parks Districts to see what they are doing; the minimum wage increase has hurt us, and pool pass fees have only increased six percent; serve 125,000 swimmers - resident survey show this as one of the highest things we provide - and the pool operation receives a lot of positive comments; families now discovering Birchwood Pool; cross-usage with day camp program, campers use the pool(s) 2 hours/day, 5 days/week. A suggestion was made to investigate allocating monies from Day Camp program to pools, see how it could affect the pools' operating dollars. Danz stated that we have good pool managers and pool staff; and a lot of thanks to the parks department and registration who are always very helpful; it was a very smooth operation this year.

President Rogers noted there were no other Departmental Reports.

### RECOGNITION OF CITIZENS

President Rogers recognized Scott Jacobs of the Palatine Baseball Association who thanked the Park District for all their help. Giving a synopsis of the season, Jacobs said that PBA had some trying times this spring and summer with the weather conditions causing 150 games to be rescheduled; PBA had an appreciation dinner for spouses of their volunteers; there were four travel teams that played very well (3 boys/1 girls); post-season had 2 teams, both of which were very good; fundraising increased \$7,200 this year and have some new sponsors; overcame a big issue regarding umpires showing up late or not showing up at all; Birchwood 4 & 5 had a lot of standing water and couldn't be mowed - even had fish swimming in the outfield; Commissioner Cozza is working with PBA and PYB, got a lot done at their last meeting; regarding Fremd Lacrosse (boys and girls) using Birchwood 3, 4 & 5, he said that they try not to play at the same time, it worked pretty well this year - Lacrosse plays no matter what the weather conditions, Fremd's Lacrosse teams are growing and #211 wants their teams to play together. Williams said that we will meet with them before permits are issued; April and May are the months in conflict - usually done by the 20<sup>th</sup> of May like all spring sports - playing 18 days Mondays through Fridays, it does affect baseball somewhat and PBA had to reschedule which caused them problems. Regarding the umpire situation, Jacobs said some 16 year-old umpires are umpiring games of 19-20 year olds, some were out of their league; the scheduler was not doing his job as well as we wanted; have visited 3-4 original ideas including possibly doing our own umpiring - will be decided at their next board meeting; Umpire Inc. said their scheduler will be replaced and new umpires will be able to meet our standards. Overall, it was a good season.

President Rogers recognized Jason Klein, a Palatine resident who uses Hummingbird Park; a teacher/principal at a local school district, he wanted to give the Park District staff credit - especially Landscape Architect Cheryl Tynczuk - for the wonderful park and the level of open communication between the neighborhood residents and the Park District; it was extraordinary. They are really enjoying the park. Many families are really enjoying the park including those from the nearby condos and apartment units. He commended staff and the board on doing a great job on the park and said thank you for letting the residents have input.

Bob Alexander of the PHGA wanted to say that they are working on selecting their volunteer of the year and should have it by Friday.

UNFINISHED BUSINESS

President Rogers noted that there was no unfinished business to come before the Board at this time.

NEW BUSINESS

The Board reviewed a previously distributed Board Summary pertaining to truth in Taxation Law (Resolution #08-07). Commissioner Schultz moved and Commissioner Gould seconded that the Board adopt Resolution #08-07 Truth in Taxation Law. Director Gbur talked about the tax levy memo saying that CPI new growth rate stayed the same, Bond and Interest fund rates are maxed out, only one not maxed is Handicap Rec; not much room to move and it gets harder every year. President Rogers requested a roll call vote on the motion.

- AYE: Robert Schultz, John Cozza, Susan Gould, Andrew McPherson, Jennifer Rogers
- NAY: None
- ABSENT: None

The Board reviewed a previously distributed Board Summary pertaining to the IAPD Annual Meeting Delegate/Alternates Credentials Certificate. Commissioner Schultz moved and Commissioner Cozza seconded that the Board approve Jennifer Rogers as the delegate to the Annual Business Meeting of the Illinois Association of Park Districts to be held in the Grand Ballroom at the Hilton Chicago Hotel, on Saturday January 31, 2008 from 3:30 to 5 p.m.; furthermore, that Andrew McPherson and Ron Gbur be appointed as first and second alternate delegates respectively. The motion was unanimously approved by a voice vote as follows.

- AYE: Robert Schultz, John Cozza, Susan Gould, Andrew McPherson, Jennifer Rogers
- NAY: None
- ABSENT: None

The Board reviewed a previously distributed Board Summary pertaining to Cutting Hall Curtain bids. Commissioner Schultz moved, and Commissioner Cozza seconded, that the Board of Park Commissioners accept the low bid from Grand Stage Lighting Co., Inc. for Cutting Hall drapery replacement. The contract amount will be \$33,277.00. Responding to a question, Greene said that only the last alternates were not included; everything else is required by the fire marshal. Commissioner Gould said we should do the last two items now - it may be cheaper since it is part of a bid, if not will save time in having to go through the process again; like to see us do it all this year - if there are some carry-over funds to do the extra work. Greene replied that the exhibit drape is not discounted, would be about \$1,500 to purchase; alternates are for a hamper and for audio visual booth, both would be valuable to have; if we do the whole thing the bid will then be \$34,705.00. Commissioner Gould moved to amend the motion to do the whole project, including the alternates, in the amount of \$34,705.00. Commissioner McPherson seconded the motion. President Rogers requested a roll call vote on the motion.

- AYE: John Cozza, Susan Gould, Andrew McPherson, Robert Schultz, Jennifer Rogers
- NAY: None
- ABSENT: None

The Board reviewed a previously distributed Board Summary pertaining to the PYBS Uniform & Equipment Bid 2009. Commissioner McPherson moved, and Commissioner Schultz seconded, that the Board of Park Commissioners awards the PYBS uniform and equipment bids to Santo Sport Store of Chicago Ridge, IL, except uniform item 11 and equipment item 8 of the equipment bid to be awarded to BSN in the amount of \$5,379. The Santo Sport Store order may include a 10% variance of the total bid of \$64,926.97 depending on the demands of the program. This is a very good price and we are pleased with the bids and the company. President Rogers requested a roll call vote on the motion.

AYE: Susan Gould, Andrew McPherson, Robert Schultz, John Cozza, Jennifer Rogers  
 NAY: None  
 ABSENT: None

The Board reviewed a previously distributed Board Summary pertaining to Falcon Park Recreation Center Bids. Commissioner Cozza moved, and Commissioner Gould seconded, that the Board of Park Commissioners approve the following contracts for the Falcon Park Recreation Center.

Paving	Maneval Construction	\$560,000.00
Landscaping	O'Donovan & Son, Inc.	\$244,397.90
Masonry	MPZ Masonry, Inc.	\$518,000.00
Carpentry	Hargrave Builders, Inc.	\$636,300.00
Roofing	Waukegan Roofing	\$322,900.00
Alum/Glass	Madden Glass	\$327,037.00
Flooring	Midwest Floor Covering, Inc.	\$145,870.00
Athletic Flooring	Floors, Inc.	\$134,000.00
Artificial Turf	Field Turf USA	\$165,414.00
Painting	Ascher Brothers Co., Inc.	\$120,200.00
Fire Protection	Absolute Fire	\$112,000.00
HVAC	Amber Mechanical	\$552,490.00
Plumbing	Holmes Mechanical	\$205,925.00
Electrical	Connelly Electric	<u>\$958,500.00</u>
	TOTAL	\$5,003,033.90

Moser stated that these bids came in better than expected; these are the lowest responsible bidders; the lightning rod will be for the building, not a lightning detector for the park area. Commissioner Schultz requested that the tally sheets included with the official minutes. President Rogers requested a roll call vote on the motion.

AYE: Andrew McPherson, Robert Schultz, John Cozza, Susan Gould, Jennifer Rogers  
 NAY: None  
 ABSENT: None

The Board reviewed a previously distributed Review of the 2009 Golf Course Budget. Commissioner McPherson said that he had a few words about the golf course in general: There is a lot of competition as there are too many courses out there and the situation would be better if the economy was better; challenge is how do we improve play in a way to drive up revenue; can't accept status quo need to look at the future, i.e. Cosmic Bowling brought bowling back to life; people too busy and don't want to play 18-holes of golf. Possibly we could have a two hole rate or more family nights; can't just cost-cut our way to prosperity there; it goes through cycles. Commissioner Schultz said he has heard great comments, it has worked out well;

this was our first year promoting “Head to the Hills”, signing up you get a free round of golf in the month of your birthday month; good start to awards program; golf is now driven by dollars, and so many courses are competing now; price is the main factor. Staff struggles with this issue, how to maintain play; Family Golf is very popular; could have family night every night after 5:30 which could introduce more people to the course; looking at some things to get people in the door; aren’t going to change the world of golf on our own. Management staff (Dan, Raul and Erik) are considering working more hours in the pro shop to eliminate some part-time positions; only three full time positions in the maintenance shop. No everyone knows that the driving range is there; could possibly light range to keep people from going elsewhere. Commissioner Cozza said that residents have asked that frequent golfers have a reciprocal agreement with other courses in the area; they can send golfers our way, we send golfers their way - cross pollinating our golfers with other courses. Zaldivar said it was discussed this with staff from Poplar Creek and Schaumburg, they are not interested in marketing other courses. Right now June, July and August everyone is considered a resident at Palatine Hills. Hotchkin and Zaldivar will follow up with Poplar Creek and Schaumburg. Commissioner Cozza said that in Phoenix you can buy a pass for a geographical area. Staff responded that you could buy a non-resident card for \$50.00 for a season and then you would be counted as a resident. President Rogers asked if there were any questions on the actual budget and there were none. Commissioner Cozza made a motion to approve the budget and Commissioner Gould seconded the motion. President Rogers requested a roll call vote on the motion.

- AYE: Robert Schultz, John Cozza, Susan Gould, Andrew McPherson, Jennifer Rogers
- NAY: None
- ABSENT: None

The Board reviewed a previously distributed Review of the 2009 Stables Budget. Commissioner Cozza moved and Commissioner McPherson moved that the Board approve the budget as submitted. How has our boarder population been at the stables? We did lose one boarder for the winter but they said that they would be back. The cold temperature in the arena last year was a problem. We don’t know about the economy on the boarder side. There are things that are directly related to horses like grain and hay. We could do without a barn hand and cut part-time staff. Owners will keep their horses where they can afford to have them. The boarders pay month to month. The one boarder who left will pay for a stall at Palatine but keep the horse elsewhere this winter. Most people wouldn’t move to find a cheaper place but some might leave for the winter and would come back. President Rogers requested a roll call vote on the motion.

- AYE: Robert Schultz, John Cozza, Susan Gould, Andrew McPherson, Jennifer Rogers
- NAY: None
- ABSENT: None

The Board reviewed a previously distributed list of bills. Commissioner Gould moved that Warrant #21, in the amount of \$1,601,499.88, be approved and released for payment; said motion seconded by Commissioner McPherson. Commissioner Gould asked about a reimbursement on page 4 to Toni Bruns. She said that she doesn’t like to see employees put out their own money, even for Fall Fest. Staff explained that sometimes the timing doesn’t work out; the two hotels were small ones and wanted credit cards for the reservations; and we had a removal of a horse and they wanted their money right away so Bruns wrote a personal check; it is very unusual. President Rogers requested a roll call vote on the motion.

- AYE: John Cozza, Susan Gould, Andrew McPherson, Robert Schultz, Jennifer Rogers
- NAY: None

ABSENT: None

Motion approved.

President Rogers noted there was no more new business to be addressed.

### EXECUTIVE DIRECTOR'S REPORT

The Board reviewed the previously distributed Executive Director's Report. Highlighting item #1, Gbur said that Susie Julison from NWSRA was not able to attend this meeting but she will be here on the 25<sup>th</sup>; their budget was e-mailed and she explained why the increase was so large. Inverness Park District voted against it. NWSRA needs to balance it out over three years. Regarding Item #6, the League of Women's Voters luncheon, Cheryl Tynczuk did a wonderful job.

At this time the Board received an Overview of the 2009 Budget excluding (Golf Course & Stables). Falcon Bonds are included in the Cash Balances; in line with past gone. If anyone has any questions would appreciate getting them ahead of time so that the next discussion will go smoother.

### COMMISSIONERS' COMMENTS

Vice President McPherson said thanks for the chance to go to the Special Leisure Services Foundation dinner although he thought the live auction was flat from previous years; the fitness center grand opening was very nice along with the ground braking at Falcon; heard a lot of positive comments.

Commissioner Schultz said that there were a lot of people at the Falcon Park Recreation Center groundbreaking including Councilman Solberg; he really enjoyed Saturday.

Commissioner Gould also said that Saturday was great; on the 10:00 p.m. news tomorrow on Channel 5 there would be a story about artificial turf.

President Rogers said don't forget that the part-time party is Friday night here at the Senior Center. Commissioners Gould, Cozza and Rogers will be there.

Commissioner Cozza said a great job was done at the Fitness Center and out at Falcon. We got an AA2 rating, good job, congratulations to everyone here.

President Rogers requested Future Agenda Items; there were none

### ADJOURNMENT

There being no further business to come before the Board on this date, Commissioner McPherson moved that the meeting be adjourned. Commissioner Cozza seconded the motion, which was unanimously approved by a voice vote at 8:29 p.m.

AYES: Robert Schultz, John Cozza, Susan Gould, Andrew McPherson, Jennifer Rogers

NAYS: None

ABSENT: None

Respectfully submitted,

Cathy Laegeler

ATTEST:

APPROVED:

/s/ Bonnie M. Bennett  
Secretary

/s/ Jennifer Rogers  
President

Next scheduled Park Board meetings:

November 25, 2008  
December 9, 2008  
December 16, 2008  
January 13, 2009