

MINUTES OF A REGULAR MEETING OF THE BOARD OF PARK COMMISSIONERS OF THE PALATINE PARK DISTRICT, COOK COUNTY, ILLINOIS, HELD IN THE PALATINE TOWNSHIP SENIOR CENTER, IN SAID DISTRICT, 505 S. QUENTIN ROAD, PALATINE, ILLINOIS ON OCTOBER 21, 2008 AT 7:00 P.M.

These Minutes are not a verbatim record of what was said during the meeting.

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CALL TO ORDER @ 7:00P.M.

Commissioners Present

Jennifer Rogers, President  
Andrew McPherson, Vice President  
Susan Gould, Treasurer  
John Cozza  
Robert Schultz

Staff Present

Ron Gbur, Executive Director/Secretary Pro Tem  
Debbie Smith, Supt. of Finance & Personnel  
Pat Moser, Supt. of Parks  
Ed Tynczuk, Asst. Supt. of Parks  
Keith Williams, Supt. of Recreation  
Raul Zaldivar, Supt. of Revenue Facilities

Pam Stoltz, Recreation Manager  
Tina Becke, Asst. Supt. of Finance & Personnel  
Carol Lange, Cultural Arts Coordinator  
Jeff Greene, Theater Coordinator  
Cathy Laegeler, Recording Secretary

Citizens and Guests

Eric Anderson, Harris Bank  
Mike Rink, Corporate Const. Services  
Bob Alexander, PHGA

Doug Holzrichter, PHN Architects  
Josh Czerniak, PHN Architects  
Terry Ellis, Celtic Soccer

APPROVAL OF AGENDA

Commissioner Schultz moved and Commissioner Gould seconded, that the Board approve the Agenda for the regular meeting of October 21, 2008. Gbur said that we would like to move the 2009 NWSRA Assessment (Resolution #08-06) to Letter E under New Business. Upon a voice vote, the agenda for the meeting was unanimously approved as amended.

AYE: Robert Schultz, John Cozza, Susan Gould, Andrew McPherson, Jennifer Rogers

NAY: None

ABSENT: None

APPROVAL OF MINUTES

Commissioner McPherson moved, and Commissioner Gould seconded, that the Board approve the Minutes of the Regular Meeting of October 7, 2008. By a voice vote, the minutes of the prior meeting were unanimously approved as submitted.

AYE: John Cozza, Susan Gould, Andrew McPherson, Jennifer Rogers,  
NAY: None  
PASS: Robert Schultz  
ABSENT: None

### DEPARTMENTAL REPORTS

The Board reviewed the previously distributed Parks and Planning Department Report. Responding to a question from Commissioner Gould about the neighborhood meeting with the Falcon Park neighbors. Superintendent Moser said that it was a good meeting. Arborvitaes will be planted in a crescent shape formation to provide a natural barrier. Commissioner Cozza asked if the curb was going to be a problem out there. Moser said it will be a high curb to prevent cars from leaving the road. Hopefully this will prevent cars from parking there by the fields.

Commissioner Cozza asked about the shoreline erosion at Plum Grove Reservoir. Moser said we did 170 feet on the lake itself. We removed a lot of concrete that was put in there by Harper to prevent erosion.

The Board reviewed the previously distributed Revenue Facilities Report. Zaldivar said that the green surround phase I renovations at the course are completed. All areas have been sodded in. He also mentioned that he was contacted today by Comcast Sports Net about doing an interview with Jim Schwantz out at the golf course next Monday or Tuesday.

The Board reviewed the previously distributed 2008 Summer Concert Series Report. Coordinator Lange said that the weather was not our friend this year. There was a threat of rain all day on some concert days. The numbers were down. They recommend not moving concerts into Cutting Hall. People like the outdoor concerts. Other park districts don't move their concerts inside. We can't rent Cutting Hall during this time because we need to keep it available for concerts. It was asked if a band comes out and it rains do we pay them. Coordinator Lange said yes we do and that we don't do rain dates because people won't come back for them. The bands have other bookings. If it is raining and we make them play indoors sometimes only 25 to 50 people may stay and come over to Cutting Hall. Most people like the outside concerts and they won't show if the weather looks bad. Commissioner Schultz suggested maybe holding it at a local establishment in town and work something out with them. Commissioner Gould asked if the skate park is a problem? The kids don't like it when we close it and then that causes problems. Coordinator Lange said that we would like to start later in the year and have fewer Wednesday concerts and with those being the Palatine Concert Band and Children's Chorus. This way we could possibly get some bigger names for Friday nights. All in all it was a pretty good season.

President Rogers noted there were no other Departmental Reports.

### RECOGNITION OF CITIZENS

President Rogers recognized Bob Alexander of the PHGA. He said it was a big week for them with their annual turkey shoot.

### UNFINISHED BUSINESS

President Rogers noted that there was no unfinished business to come before the Board at this time.

NEW BUSINESS

The Board reviewed a previously distributed Board Summary pertaining to the Falcon Park Recreation Center bids. Commissioner McPherson moved, and Commissioner Schultz seconded, that the Board of Park Commissioners accept the bids of Dietzler Construction Corp for earthwork, DiMeco Brothers Inc., for site utilities, Circle Concrete Construction for concrete, DuKane Precast for precast concrete and McKinney Steel & Sales for structural steel for Falcon Park. At this time Eric Anderson talked about the interest rates and the bond process. Rates are going up; we should be ready to sell on Thursday. We can reduce the financing down to 9.5 million dollars; funds left over can be used to reduce debt service, other projects for Falcon or abate taxes. It is better to over borrow than under borrow. There is great volatility in today's market place. Supt. Moser said there are more bids, but we have not asked for approval on those yet. The bids came in lower than we anticipated. These bids are based on us getting certain work done this fall, so we don't want to add to scope of project. There was discussion about only approving the bids needed to get the project going, due to outstanding questions about the bond rates. Mike Rink said we are 5-15 weeks out before any bills will start coming in. Eric Anderson said a quarter point interest would cost about \$9,000 per year. Supt. Moser said we are waiting for a permit from the EPA, and then we can move equipment in. We should see the permit within a few days. We have a reasonable contingency. The bids came in with prices comparable to five years ago. Commissioner McPherson said he is comfortable with moving ahead. Mr. Anderson will report to Director Gbur on Thursday morning. Supt. Moser said we would like to change the amount of McKinney Steel's contract. They included an alternate for sky light twice so they made a clarification. It should be \$766,315.00. This is a saving of about \$30,380 to the Park District. President Rogers requested a roll call vote on the motion.

- AYE: Robert Schultz, John Cozza, Susan Gould, Andrew McPherson, Jennifer Rogers
- NAY: None
- ABSENT: None

The Board reviewed a previously distributed Board Summary pertaining to Community Center Fitness Change Orders 13-17. Commissioner Schultz moved, and Commissioner Cozza seconded, that the Board of Park Commissioners approve change orders 13-17 for the Community Center Fitness Center. The contract came in less than what we signed it for. President Rogers requested a roll call vote on the motion.

- AYE: Robert Schultz, John Cozza, Susan Gould, Andrew McPherson, Jennifer Rogers
- NAY: None
- ABSENT: None

The Board reviewed the previously distributed Monthly Financial Report dated September, 2008. There were no questions or comments.

The Board reviewed a previously distributed list of bills. Commissioner Schultz moved that Warrant #20, in the amount of \$927,073.98, be approved and released for payment; said motion seconded by Commissioner Gould. Commissioner Gould asked about a payout to the Illinois State Treasurer in the amount of \$929.44 in unclaimed property. Superintendent Smith said people moved and never cashed their refund checks and one was a health care provider. Their money goes to the state and they hold onto it until someone claims it. We always try to get people to cash their checks. On page eight there was a mileage check to John Meservey. Commissioner Gould questioned who is this? Recreation Manager Stoltz said he is the new gymnastics coordinator and he went to a conference in Indiana. President Rogers requested a roll call vote on the motion.

AYE: Robert Schultz, John Cozza, Susan Gould, Andrew McPherson, Jennifer Rogers

NAY: None

ABSENT: None

Motion approved.

The Board reviewed a previously distributed Board Summary pertaining to the 2009 NWSRA Assessment (Resolution #08-06) Commissioner Schultz moved and Commissioner Cozza seconded that the Board adopt Resolution #08-06. Commissioner Cozza said that with this increase we weren't sent enough justification on why they need the increase. They were just putting a number on the assessment. It would be nice if NWSRA could level it off for three years. Do say 7% a year and hold that rate flat. Director Julison's letter was nice, they do a good job. Gbur said we have over 100 residents that are served by NWSRA. Commissioner Cozza would like to see what their reserves look like, are they too high or too low. They depend a lot on their foundation for funds. The Board said they would like further explanation of some items, e.g. the amount for personnel and transportation; prefer no to wait for information usually given with their annual report; also like to get a copy of their budget. Commissioner Schultz made a motion to postpone this item of business until a date when NWSRA Director Julison can attend a Park Board meeting; Commissioner McPherson seconded the motion. By a voice vote, the motion to postpone this item was unanimously approve.

AYE: Robert Schultz, John Cozza, Susan Gould, Andrew McPherson, Jennifer Rogers

NAY: None

ABSENT: None

President Rogers noted there was no more new business to be addressed.

#### EXECUTIVE DIRECTOR'S REPORT

The Board reviewed the previously distributed Executive Director's Report. Gbur said that Superintendent Smith did all the work on the Tax Levy Ordinance with his review. With the Falcon project there might be a big tax increase next October, perhaps a \$28.00 increase; Falcon alone could account for about a \$16.00 increase. Gbur thanked Assistant Superintendent Becke for her work on the NRPA conference..

At this time Zaldivar handed out the Stables and Golf Course Budget. Zaldivar stated that the budget was based on a minimal fee increase of \$1.00 for eighteen holes and 50¢ for nine holes. No cart fee increase. Capital for Golf Course is \$50,000. There is a piece of equipment that needs to be replaced that is nearly \$20,000. Revenue report year to date shows that rounds have dropped. The 2008 year is like that of the 2004 year. We have non-resident discount cards now. We are trying to remain competitive. Prime time Fridays have been done away with. Customer loyalty is based on dollars and not on course. With any discounts we are trying to get people out here. We are still struggling with numbers. Saturdays were bad this year weather was not great. Still nationwide everyone is suffering. Our rounds are in line with the industry. It was a good year and other courses would love to have our numbers. Commissioner Cozza would like Zaldivar to get him ideas from articles in golf magazines. Zaldivar said that he does supply the board with articles whenever he has one to share. Commissioner Cozza said there are some useful innovative ideas out there and he would like to see some of these. Bowling was a dying sport until someone came up with cosmic bowling. We need to find ways to get people out there. Not a lot of younger people golf. Possibly make everything after 5:30 be family hours. Have a five hole round in the middle of the day. We can shorten course for younger kids. The Board is open for suggestions. Zaldivar said we have junior leagues, lessons and family hours. Commissioner Gould said that in the spring we should try to do something out

there that would bring people out to the course so they would know where it is and how nice it is because if you've never taken the road in you wouldn't know it was there. Something's got to give. Could lower the age, let them play one-time for free then they'd come back and play again but this time pay. We have enough ideas and we need to see what we can do.

COMMISSIONERS' COMMENTS

Commissioner Schultz said he enjoyed his last NRPA conference. It was excellent and he went to a lot of good sessions; thanks to Tina Becke for organizing the conference. Golf course pricing look at research material. The fitness center looks great. We should do some kind of appreciation letter/certificate to Culvers and all our vendors who show up at our special events.

Commissioner Gould reminded everyone to continue to vote for Dove Park in the park challenge as we are falling behind.

Commissioner Cozza said that he wished he could have attended the NRPA conference. He got an e-mail about the fitness center side door being open and maybe we could supply paper towel wipes. He also received another Salt Creek complaint today. Assessments for all municipalities are out and housing is down 10-15%; don't know what affect this will have on us.

President Rogers requested Future Agenda Items; there were none

ADJOURNMENT

There being no further business to come before the Board on this date, Commissioner Gould moved that the meeting be adjourned. Commissioner McPherson seconded the motion, which was unanimously approved by a voice vote at 8:37 p.m.

AYES: Robert Schultz, John Cozza, Susan Gould, Andrew McPherson, Jennifer Rogers  
NAYS: None  
ABSENT: None

Respectfully submitted,  
Cathy Laegeler

ATTEST:

APPROVED:

Secretary

President

Next scheduled Park Board meetings: November 11, 2008  
November 25, 2008  
December 9, 2008

