

MINUTES OF A REGULAR MEETING OF THE BOARD OF PARK COMMISSIONERS OF THE PALATINE PARK DISTRICT, COOK COUNTY, ILLINOIS, HELD IN THE PALATINE TOWNSHIP SENIOR CENTER, IN SAID DISTRICT, 505 S. QUENTIN ROAD, PALATINE, ILLINOIS ON AUGUST 12, 2008 AT 7:00 P.M.

These Minutes are not a verbatim record of what was said during the meeting.

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CALL TO ORDER @ 7:00P.M.

Commissioners Present

Jennifer Rogers, President  
Andrew McPherson, Vice President  
Susan Gould, Treasurer

John Cozza  
Robert Schultz

Staff Present

Ron Gbur, Executive Director  
Debbie Smith, Supt. of Finance & Personnel  
Keith Williams, Supt. of Recreation  
Raul Zaldivar, Supt. of Revenue Facilities  
Ed Tynczuk, Asst. Supt. of Parks

Tina Becke, Asst. Supt. of Finance  
Donelda Danz, Asst. Supt. of Recreation  
Pam Stoltz, Recreation Manager  
Cheryl Tynczuk, Landscape Architect  
Bonnie Bennett, Secretary

Citizens and Guests

Eric Anderson, Harris Bank  
Bob Alexander, PHGA  
Terry Ellis, Celtic Soccer

APPROVAL OF AGENDA

Commissioner Gould moved and Commissioner Cozza seconded, that the Board approve the Agenda for the regular meeting of August 12, 2008. Upon a voice vote, the agenda for the meeting was unanimously approved as submitted.

AYE: Robert Schultz, John Cozza, Susan Gould, Andrew McPherson, Jennifer Rogers

NAY: None

ABSENT: None

APPROVAL OF MINUTES

Commissioner Cozza moved, and Commissioner McPherson seconded, that the Board approve the Minutes of the Regular Meeting of July 22, 2008. Upon a voice vote, the minutes of the prior meeting were approved as submitted.

AYE: Robert Schultz, John Cozza, Susan Gould, Andrew McPherson, Jennifer Rogers

NAY: None

ABSENT: None

### DEPARTMENTAL REPORTS

The Board reviewed the previously distributed Finance and Personnel Department Report. Responding to questions regarding umpire payments, Williams said that this had been done in the past by a service; the PBA umpires worked for the service and were paid as independent contractors, however the IRS considered the umpires employees; each umpire has now signed a contract with us and completed a W-9 form, we will provide a 1099 in January – a lot more work than anticipated; we do no scheduling; PYB does own hiring and training. Terry Ellis said that Celtic Soccer referees attend a two 8-hour day clinic, are tested, certified, and paid as employees; Travel Team referees are handled differently.

The Board reviewed the previously distributed Recreation Department Report. Williams highlighted the good turnout for the Swim Team's *Summer Splash* Swim Meet, the addition of the U. S. Deaflympics Team qualifier made us very proud. July was a good month for the pools - both in attendance and revenue.

President Rogers noted there were no other Departmental Reports.

### RECOGNITION OF CITIZENS

President Rogers recognized PCSC President Terry Ellis who said that the Celtic Soccer Cup tournament will be conducted over Labor Day; 437 teams have applied and PCSC is looking to accept 340; at \$560 per team it is a good revenue source, and everyone is hoping for good weather; he invited commissioners to come a watch some really good soccer playing; a representative from the trophy committee will be in touch to schedule trophy presentations.

PHGA liaison Bob Alexander said that the PHGA summer season has ended.

### UNFINISHED BUSINESS

President Rogers noted that there was no unfinished business to come before the Board at this time.

### NEW BUSINESS

President Rogers recognized Eric Anderson who was present to assist the Board in reviewing the previously distributed Capital Project Funding Study (copy in official packet file). Anderson said that this was an 'extension' of his April presentation. He reviewed the packet page by page highlighting various points such as the Park Districts ability to self fund capital projects; Cook County EAV not received as yet; maximum bonding authority – never used by the Park District; tax impact (\$.02) 2008 levy – payable in 2009; internal funding capabilities including possible small increase in operating fund; and, a 20-year debt service extension graft. Continuing, Anderson said that the Park District is 'bank qualified' for \$10M – each million over this amount increase rate approximately ½%; recommending \$3M Limited Park Bonds and \$7M Alternate Revenue Bonds; grants, naming rights or other non-recurring revenue could also be used to retire debt; amortize over twenty years – difficult to find buyers for longer term bonds; a structured repayment plan

will retain Moody's AA rating, which the District currently has, and leaves headroom each year for mini-bond; property valuations may not grow as much as it has in the past, and many large property owners, i.e. railroads, Square D, etc. are appealing their taxes; this plan offers bondholders maximum security with minimum risk, and provides that future Boards could restructure the debt if they see a need. Anderson then reviewed the proposed timeline: August 26, BINA Hearing; September 23, final review/Pros Consulting figures/Cook County EAV figures (possibly); October 3, construction bids opened; October 7 (tentative date) Moody's rating presentation; October 13, construction bids approved/adoption of Bond Ordinances; November 1, close on Alternative Revenue Bonds, Series 2008. Anderson once again went over his "Source of Funds/Use of Funds twenty-five year spread sheet" and demonstrated some 'what-ifs' factors, e.g. affiliate contributions, TIF retirements, Handicap Rec Fund contributions, etc. Anderson and staff responded to questions regarding the availability of funds for annual capital projects and periodic capital projects, and discussion ensued regarding anticipated Recreation Center operating expenses with staff saying that projected revenues are expected to cover 87% of operating costs – depreciation is not included. President Rogers thanked Anderson for his presentation.

The Board reviewed a previously distributed Board Summary pertaining to the authorizing the issuance of bonds. President Rogers said that the Board of Park Commissioners would now consider the adoption of an ordinance, a copy of which having been provided to each commissioner, authorizing the issuance of general obligation alternate bonds and directing the publication of a notice setting forth the determination of the Board to issue such bonds for the purpose of building and equipping a recreation center and related site improvements. Commissioner Schultz moved, and Commissioner Gould seconded, that the Board of Park Commissioners adopt Ordinance #08-05 Authorizing the Issuance of Not to Exceed \$8,000,000 General Obligation Park Bonds (Alternate Revenue Source). President Rogers requested a roll call vote, the result of which follows.

- AYE: Robert Schultz, John Cozza, Susan Gould, Andrew McPherson, Jennifer Rogers
- NAY: None
- ABSENT: None

The Board reviewed a previously distributed Board Summary pertaining to calling a public hearing. President Rogers said that the Bond Issue Notification Act requires that a public hearing be called and held in connection with the sale of general obligation alternate bonds in the amount of \$8,000,000 and general obligation limited bonds in the amount of \$3,000,000 for the purpose of building and equipping a recreation center and related site improvements and that the Board of Park Commissioners would now consider the adoption of a resolution, a copy of which having been provided to each commissioner, calling such public hearing. Commissioner Gould moved, and Commissioner McPherson seconded, that the Board of Park Commissioners adopt Resolution #08-05 calling a public hearing concerning the intent of the Board of Park Commissioners of the Palatine Park District, Cook County, Illinois, to sell \$8,000,000 General Obligation Bonds (Alternate Revenue Source) and \$3,000,000 General Obligation Limited Bonds. President Rogers requested a roll call vote, the result of which follows.

- AYE: Robert Schultz, John Cozza, Susan Gould, Andrew McPherson, Jennifer Rogers
- NAY: None
- ABSENT: None

The Board reviewed a previously distributed Board Summary pertaining to the annual Audit and Management Letter. Commissioner McPherson moved, and Commissioner Gould seconded, that the Board of Park Commissioners accept the audit for the fiscal year ending December 31, 2007. President Rogers requested a roll call vote, the result of which follows.

AYE: Robert Schultz, John Cozza, Susan Gould, Andrew McPherson, Jennifer Rogers  
NAY: None  
ABSENT: None

The Board reviewed a previously distributed Board Summary pertaining to asphalt project bids. Commissioner Gould moved, and Commissioner Cozza seconded, that the Board of Park Commissioners accepts the adjusted low bid of \$132,655.00 from ALamp Concrete Contractor Inc. for trail and pathway construction. Responding to a question, Cheryl Tynczuk indicated that she had made an error in the spec calculations that resulted in the need for an additional 846 square yards of asphalt for the bike path portion of the project. President Rogers requested a roll call vote, the result of which follows.

AYE: Robert Schultz, John Cozza, Susan Gould, Andrew McPherson, Jennifer Rogers  
NAY: None  
ABSENT: None

Motion carried.

The Board reviewed a previously distributed Board Summary pertaining to Birchwood Pool Change Order. Commissioner Gould moved, and Commissioner Cozza seconded, that the Board of Park Commissioners approve final change order #66 in the amount of \$47,010.00. President Rogers requested a roll call vote, the result of which follows.

AYE: Robert Schultz, John Cozza, Susan Gould, Andrew McPherson, Jennifer Rogers  
NAY: None  
ABSENT: None

Motion carried.

The Board reviewed a previously distributed list of bills. Commissioner McPherson moved that Warrant #15, in the amount of \$908,147.75, be approved and released for payment; said motion seconded by Commissioner Cozza. Staff stated that they would investigate why a vendor was being paid for bills from 2006. President Rogers requested a roll call vote on the motion.

AYE: Robert Schultz, John Cozza, Susan Gould, Andrew McPherson, Jennifer Rogers  
NAY: None  
ABSENT: None

Motion approved.

President Rogers noted there was no more new business to be addressed.

#### EXECUTIVE DIRECTOR'S REPORT

The Board reviewed the previously distributed Executive Director's Report. Gbur said that he had nothing to highlight. The Board had no questions or comments.

COMMISSIONERS' COMMENTS

Commissioner Gould said that she sat in the “Elected Officials” booth at the Farmers’ Market and talked with a few people; the League of Women Voters was there taking voter’s registration, and also a commissioner from the Salt Creek Park District. Commissioner Schultz said that he handed out seeds. Commissioner Cozza said that he noticed that there is erosion control work going on near Cottonwood Park – adding stone work; a tractor is sitting there which causes some safety concerns; Rolling Meadows go some grant money – stabilizing every bank except by the park.

President Rogers said that she went to the Punjabi Fest to pick up a plaque, however it had been misplaced, but they took a picture of her holding another plaque – went very well; League of Women Voters celebrated its 50<sup>th</sup> Anniversary with a function at the Clayton House – everyone was very helpful; Commissioners were invited by College to attend their Rolling Meadows Community Night, she would be attending and asked if other commissioners would join her. Commissioner Cozza said he might try to get there.

Upon President Rogers request for Future Agenda Items, Commissioner Gould said that she still would like to have the naming of the Falcon Park Recreation Center on a future agenda.

EXECUTIVE SESSION

President Rogers requested a motion to close the public portion of the meeting and convene in executive session for the purpose of discussion of benefits of specific personnel, Section 2(c)(1) of the Open Meetings Act. Commissioner Gould so moved and Commissioner McPherson seconded the motion. President Rogers requested a roll call vote, the result of which follows:

AYE: Robert Schultz, John Cozza, Susan Gould, Andrew McPherson, Jennifer Rogers

NAY: None

ABSENT: None

Motion passed at 8:25 p.m.

The Board returned to regular session at 8:45 p.m.

ADDITIONAL NEW BUSINESS

President Rogers stated that the Board met in Executive Session for the purpose of discussion of benefits for specific personnel. Commissioner Schultz moved, and Commissioner Gould seconded, that the annual base miles for the monthly mileage allotments be 13,300 for the Executive Director; 12,000 for the Superintendent of Parks & Planning and the Superintendent of Recreation; 10,000 for the Superintendent of Finance & Personnel and Superintendent of Revenue Facilities; and 4,000 for the Golf Course Superintendent. Furthermore, that the monthly mileage stipend be calculated by multiplying the allocated annual miles total by the IRS rate and divided by 12 months; when the IRS changes the mileage rate – either up or down – the monthly allowance will be adjusted accordingly. Upon a voice vote, the motion was unanimously approved.

AYES: Robert Schultz, John Cozza, Susan Gould, Andrew McPherson, Jennifer Rogers

NAYS: None

ABSENT: None

ADJOURNMENT

There being no further business to come before the Board on this date, Commissioner Schultz moved that the meeting be adjourned. Commissioner Cozza seconded the motion, which was unanimously approved by a voice vote at 8:47 p.m.

AYES: Robert Schultz, John Cozza, Susan Gould, Andrew McPherson, Jennifer Rogers

NAYS: None

ABSENT: None

Respectfully submitted,

Bonnie Bennett

ATTEST:

APPROVED:

/s/ Bonnie M. Bennett  
Secretary

/s/ Jennifer Rogers  
President

Next scheduled Park Board meetings: August 26, 2008  
September 9, 2008  
September 23, 2008  
October 13, 2008 \*

\* This date is the second MONDAY in October