

MINUTES OF A REGULAR MEETING OF THE BOARD OF PARK COMMISSIONERS OF THE PALATINE PARK DISTRICT, COOK COUNTY, ILLINOIS, HELD IN THE PALATINE TOWNSHIP SENIOR CENTER, IN SAID DISTRICT, 505 S. QUENTIN ROAD, PALATINE, ILLINOIS ON JULY 8, 2008 AT 7:00 P.M.

These Minutes are not a verbatim record of what was said during the meeting.

CALL TO ORDER @ 7:00P.M.

Commissioners Present

Jennifer Rogers, President
Andrew McPherson, Vice President
Susan Gould, Treasurer

John Cozza
Robert Schultz

Staff Present

Ron Gbur, Executive Director
Debbie Smith, Supt. of Finance & Personnel
Pat Moser, Supt. of Parks & Planning
Keith Williams, Supt. of Recreation
Raul Zaldivar, Supt. of Revenue Facilities

Tina Becke, Asst. Supt. of Finance
Donelda Danz, Asst. Supt. of Recreation
Pam Stoltz, Recreation Manager
Cheryl Tynczuk, Landscape Architect
Bonnie Bennett, Secretary

Citizens and Guests

Bob Alexander, PHGA
Sue Palello, WOII Assoc. Board
Doug Holzrichter, PHN
Andy Dogan, PHN

Josh Czerniak, PHN
Britta Monson, PHN
Terry Ellis, PCSC
Eric Anderson, Harris Bank (arr. 7:22)

APPROVAL OF AGENDA

Commissioner McPherson moved and Commissioner Schultz seconded, that the Board approve the Agenda for the regular meeting of July 8, 2008. Upon a voice vote, the agenda for the meeting was unanimously approved as submitted.

AYE: Robert Schultz, John Cozza, Susan Gould, Andrew McPherson, Jennifer Rogers

NAY: None

ABSENT: None

APPROVAL OF MINUTES

Commissioner Schultz moved, and Commissioner Cozza seconded, that the Board approve the Minutes of the Special Workshop of May 5, 2008. Upon a voice vote, the minutes of the Special Workshop were approved as submitted.

AYE: Robert Schultz, John Cozza, Susan Gould, Andrew McPherson, Jennifer Rogers

NAY: None

ABSENT: None

Commissioner Cozza moved, and Commissioner McPherson seconded, that the Board approve the Minutes of the Regular Meeting of June 24, 2008. Upon a voice vote, the minutes of the prior meeting were approved as submitted.

AYE: Robert Schultz, John Cozza, Andrew McPherson, Jennifer Rogers

NAY: None

ABSTAIN: Susan Gould

ABSENT: None

DEPARTMENTAL REPORTS

The Board reviewed the previously distributed Finance and Personnel Department Report. Noting the IRS increase in the mileage rate, Commissioner Cozza asked whether this has effected participation in our programs, i.e. swimming lessons are down or is it the timing of the report. Staff responded that it is possible but not probable, classes cancelled were primarily Junior Lifesaving for junior high school ages; Parks Department gasoline uses Village Public Works pumps (purchased from Palatine Oil Co.), and the Golf Course also purchase from Palatine Oil; the newly installed AEK2 back-up system should be a great help to registration and other departments. Commissioner Gould said that there is a new internet site, MyGallons.com, where anyone can buy gasoline at today's prices to be used in the future.

The Board reviewed the previously distributed Recreation Department Report. Some of Williams' highlights were the *Teen Pool Party*, a very successful 'first time' event - due in part to some technical marketing by Public Information Manager Owen - staff is looking into the possibility of another one this season, and as a monthly event next year; *Battle of the Bands*, with Salt Creek Rural Park District and the Buehler YMCA co-sponsoring again this year, was successful and attended by Village of Palatine staff who selected groups to play at **StreetFest** this year; Fitness continues to be up; *Sounds of Summer* has had some shabby weather but good attendance, using several different food vendors (sponsors) has garnered some positive comments; pool attendance and daily passes are both down from last year but comparable with 2006. Staff responded to questions regarding program fee refunds saying that 50% after the program has started is our standard policy; however, in the case of a medical reason - with note from doctor - fee have been prorated; coordinators will give some leeway in exceptional cases; policies vary with different park districts, although most have dropped the "satisfaction guaranteed or 100% refund" policy due to abuses; another reason for our policy is to keep classes going, i.e. minimum participation is required; the particular program being discussed is a 'rental' for an affiliate, the parent should contact them directly.

President Rogers noted there were no other Departmental Reports.

RECOGNITION OF CITIZENS

President Rogers recognized PHGA liaison Bob Alexander; he stated that the group had their July 4th Tournament which was a fun event and staff could not have been more helpful.

UNFINISHED BUSINESS

President Rogers noted that there was no unfinished business to come before the Board at this time.

NEW BUSINESS

Updated drawings were distributed by PHN; Andy Dogan said that PHN reviewed the items discussed at their last presentation (6/24) highlighting new design development, such as: (Phase 1 dwg. 1) moved the detention area more to the south - saves in earthwork costs, increases safety; (Site Master dwg. 2) drop-off area and buffer between parking lot and building, enough room by retention area to put in 'neighborhood' path for foot traffic, most efficient parking system 2-way with 90° parking, 6-foot wide walking/jogging path could extend for bicycle traffic with future grant; (Floor Plan dwg. 4) extended observation area, adjusted administration area-eliminated break room, working with staff regarding details of control desk, e.g. IT requirements, Mezzanine level area more open, smaller janitorial closet (custodial area on first floor bigger). Suggestions from the Board include reducing and/or moving the Control Desk back yet making space big enough for cameras and other technical equipment, move conference area; open up space on second level; turn part of storage space into program space, i.e. box off northern wall; some type of break room – provide door to warming kitchen. Dogan said that PHN is creating a schematic 'building model' of the Falcon Park Rec Center and site (gave demonstration) this will prove helpful in addressing site line concerns from specific areas and giving schematic views of the gym, track, turf field, lobby and exterior. Dogan then reviewed drawing 4 – Elevation Study with the Board, highlighting some items and responding to questions. Dogan said that design "B" seemed to have the consensus of the Board at the June 10 meeting, a style halfway between contemporary and prairie; the majority of the building will be of pre-cast concrete panels, with brick at the corners - color selection will start soon; the second story will be predominantly brick and limestone (faux); a pronounced entry will also function as screening for the mechanics located on the first level roof; the roof will be build with pre-cast to support a second story if needed in the future – will not have public access, only maintenance access in rear; insulated translucent panels, not glass, on two sides – south and west - at the track level; receiving area in rear will have coiling overhead doors, will need to look at a turning area - turf area not made to be driven on; will look at feasibility of skylights, more costly; will try to preserve trees where we can; protrusion of entrance is 8' to the pillar, 12/13' overall with canopy. Dogan assured the Board that we are still on schedule. Commissioner Schultz noted that it was a nice presentation and President Rogers thanked Dogan and the rest of PHN staff.

Eric Anderson assisted the Board in reviewing the previously distributed Proposed Debt Issuance Timeline and responded questions. He said that after the BINA Hearing, the Board has until 2011 to issue alternate revenue bonds; working on several things in the 25-year projection; at August 12 meeting will have a more in-depth information; anxious to see Pro Consultant's figures, Cook County's EAV, etc. for better decision making; Moody may change their rating system but we want to preserve our Moody's rating – currently AA² ; can adopt ordinance for an amount "not to exceed XX" or for a specific amount, e.g. \$10M. Anderson explained that the Park District is 'bank qualified', Board can adopt Bond Issue Ordinance meeting after the Hearing or wait until the construction bids are approved. Anderson gave scenarios (his opinion) on past and potential Federal rate action; there is also the risk of construction bids being higher than what is budgeted; once bonds issued, it is the point of no return – we would pay a penalty; Mike Rink of Corporate Construction working on estimating costs now; it was suggested bonds be issued after the bids have been opened and approved; volatility is heightened now, which is not in our favor; concern the Dundee Road TIF may not be retired; could be more conservative and remove from projected revenues; want to be ready to go by end of August if market is in our favor but can also hold off until the end of October if the Board desires – everything would be ready to go. President Rogers thanked Anderson for his attendance.

The Board reviewed a previously distributed Board Summary pertaining to playground renovation bids. Commissioner McPherson moved, and Commissioner Gould seconded, that the Board of Park Commissioners approve a contract with Green-Up Landscape for \$204,133.57, including alternates A, B, and C, to remove and replace playgrounds at Hummingbird and Cedar Parks. Responding to a question, staff said that ‘additional equipment’ were items requested by neighborhood residents when staff met with them, e.g. a spinning toy and some balance items; the items will not affect the overall structure. President Rogers requested a roll call vote, the result of which follows.

AYE: Robert Schultz, John Cozza, Susan Gould, Andrew McPherson, Jennifer Rogers
NAY: None
ABSENT: None

The Board reviewed a previously distributed list of bills. Commissioner Gould moved that Warrant #13, in the amount of \$647,668.57, be approved and released for payment; said motion seconded by Commissioner Cozza. Staff responded to a question pertaining to Cutting Hall HVAC compressor replacement. President Rogers requested a roll call vote on the motion.

AYE: Robert Schultz, John Cozza, Susan Gould, Andrew McPherson, Jennifer Rogers
NAY: None
ABSENT: None

Motion approved.

President Rogers noted there was no more new business to be addressed.

EXECUTIVE DIRECTOR'S REPORT

The Board reviewed the previously distributed Executive Director’s Report. Referencing item #2, Gbur said that with the next packet, staff would be sending non-action items electronically. There was some discussion with several commissioners stating that they would have to print most items as they prefer the reports, etc. in front of them during meeting discussion. It was agreed that the process would start with just the clippings and correspondence being transmitted electronically.

COMMISSIONERS’ COMMENTS

Commissioner Gould said that going through the minutes of the last meeting which she missed, she noticed that Moser attended a meeting with the Village of Palatine regarding sewer costs and was irritated; she pointed out that Park District’s properties collect a major portion of the rain water for the community, and by imposing higher fees on another governmental agency, they are just increasing the burden to the taxpayer – again; some of our residents are not residents of the Village, why should they pay for the Village’s storm water issue. Commissioner McPherson said that the Board talked about this at length as the Village is not operating under a mandated “tax cap” as park districts are, but the matter is still in the ‘discussion’ stage.

Commissioner Cozza said that everyone did a great job on the July 4th fest; everything was great, the District was the third group in the parade, so he got to watch almost all of the parade this year. Gbur said next year we need to look at the placement of our Marching Band. Commissioner Cozza requested that Birchwood

South Bike Path be put on the Capital Projects list; there is a 20' long puddle there. Moser said that next year's G & O's includes renovating that portion of the route, elevating it. Commissioner Gould asked if that was a bike bath across from Harper, and Commissioner Cozza said that it was – a seven-mile loop.

Commissioner McPherson said that he was sorry he had to miss the parade this year.

Commissioner Schultz said that he was out to the Golf Course this past weekend and requested that staff get a large clock to be placed on the wall of the clubhouse; users can then see when it is time to move from the practice green to the tee.

President Rogers asked that her thanks be passed on to Lisa Guthrie for all her hard work, along with the Jaycees, on the Hometown Fest.

President Rogers requested Future Agenda Items; there were none.

EXECUTIVE SESSION

President Rogers requested a motion to close the public portion of the meeting and convene in executive session for the purpose of discussion of benefits of specific personnel, Section 2(c)(1) of the Open Meetings Act. Commissioner Gould so moved and Commissioner McPherson seconded the motion. President Rogers requested a roll call vote, the result of which follows:

AYE: Robert Schultz, John Cozza, Susan Gould, Andrew McPherson, Jennifer Rogers

NAY: None

ABSENT: None

Motion passed at 8:55 p.m.

The Board returned to regular session at 9:20 p.m.

ADDITIONAL NEW BUSINESS

President Rogers stated that the Board met in Executive Session for the purpose of discussion of benefits for specific personnel. The Board will not take any action at this time.

ADJOURNMENT

There being no further business to come before the Board on this date, Commissioner McPherson moved that the meeting be adjourned. Commissioner Cozza seconded the motion, which was unanimously approved by a voice vote at 9:21 p.m.

AYES: Robert Schultz, John Cozza, Susan Gould, Andrew McPherson, Jennifer Rogers

NAYS: None

ABSENT: None

Respectfully submitted,
Bonnie Bennett

ATTEST:

/s/ Bonnie Bennett
Secretary

APPROVED:

/s/ Jennifer Rogers
President

Next scheduled Park Board meetings: July 22, 2008
 August 12, 2008
 August 26, 2008