

MINUTES OF A REGULAR MEETING OF THE BOARD OF PARK COMMISSIONERS OF THE PALATINE PARK DISTRICT, COOK COUNTY, ILLINOIS, HELD IN THE PALATINE TOWNSHIP SENIOR CENTER, IN SAID DISTRICT, 505 S. QUENTIN ROAD, PALATINE, ILLINOIS ON JUNE 10, 2008 AT 7:00 P.M.

These Minutes are not a verbatim record of what was said during the meeting.

CALL TO ORDER @ 7:00P.M.

Commissioners Present

Jennifer Rogers, President
Andrew McPherson, Vice President
Susan Gould, Treasurer

John Cozza
Robert Schultz

Staff Present

Ron Gbur, Executive Director
Pat Moser, Supt. of Parks & Planning
Raul Zaldivar, Supt. of Revenue Facilities
Tina Becke, Asst. Supt. of Finance
Donelda Danz, Asst. Supt. of Recreation

Ed Tynczuk, Asst. Supt. of Parks
Josh Ludolph, Facilities Coordinator
Lisa Guthrie, Special Interest Coordinator
Bonnie Bennett, Secretary

Citizens and Guests

Doug Holzrichter, PHN
Andy Dogan, PHN
Josh Czerniak, PHN

Britta Monson, PHN
Bob Alexander, PHGA
Vito Manola (arr. @ 7:22)

APPROVAL OF AGENDA

Commissioner McPherson moved and Commissioner Gould seconded, that the Board approve the Agenda for the regular meeting of June 10, 2008. Upon a voice vote, the agenda for the meeting was unanimously approved as submitted.

AYE: Robert Schultz, John Cozza, Susan Gould, Andrew McPherson, Jennifer Rogers

NAY: None

ABSENT: None

APPROVAL OF MINUTES

Commissioner Gould moved, and Commissioner McPherson seconded, that the Board approve the Minutes of the Regular Meeting of May 27, 2008. Upon a voice vote, the minutes of the prior meeting were approved as submitted.

AYE: Robert Schultz, John Cozza, Susan Gould, Andrew McPherson, Jennifer Rogers

NAY: None

ABSENT: None

DEPARTMENTAL REPORTS

The Board reviewed the previously distributed Finance and Personnel Department Report. Becke highlighted the Employee Wellness Walk in which 26 employees participated.

The Board reviewed the previously distributed Recreation Department Report. In Williams' absence, Danz highlighted the pools saying that things have gotten off to a good start – not great weather but moving along. Commissioner Gould noted the differential in pool attendance over the last three years – this year better than 2007 but 2006 had three times as many attendees. Danz commented that day temperatures were higher that year. Opening night concert attendance numbers were not available.

President Rogers noted there were no other Departmental Reports.

RECOGNITION OF CITIZENS

President Rogers noted that no one wished to address the Board at this time.

UNFINISHED BUSINESS

President Rogers noted that there was no unfinished business to come before the Board at this time.

NEW BUSINESS

Doug Holzrichter distributed PHN's Schematic Design Report, introduced PHN staff Josh Czemiak and Britta Monson, and then turned the floor over to Andy Dogan for their presentation of Falcon Rec Center Exterior Concepts. Dogan reviewed the Phase 1 site plan focusing on the changes suggested at the previous workshop (May 5), i.e. parking moved away from west side of building and selection of exterior. Responding to questions as he went along, Dogan said that landscaping will be important to exterior design, the civil engineers will determine the amount of area that will be disturbed by development but intent is to keep as many trees as they can; Village sets the code for the detention area (approximately 1½ acre, 4' deep), and they are designed to safely accommodate flood events. Site Master Plan showed both building expansion and outdoor amenities. Reviewing the floor plan, Dogan explained updates since workshop, i.e. opened up lobby, changed control desk and offices layout; still working with staff regarding storage requirements; gym has two full basketball courts crosswise (with divider), fourteen basketball goals, and three volleyball courts; second level has three-lane, ten-lap/mile walking/jogging track, stretching area/benches/ janitorial closet and access to roof; mechanical equipment will be on roof. Commissioners' suggestions included adding drinking fountain in gym and mezzanine level; using portion of roof for 'green' space; configuration, control and possible extension of 'bump-out' overlooking turf area, and more definitive separation of gym and turf field. Dogan presented three exterior schemes pointing out the differences in style; he explained various factors of the precast concrete panels. Discussion then ensued regarding building features including window locations, styles and skylights; types of indoor lighting; outside canopy/covered walkways, a more defined entrance. Of the three elevations, the Board and staff preferred Option B. The question was raised as to whether the building could be used as a 'promotional project' furnishing it with energy efficient fixtures, PHN will investigate. Dogan said that PHN will continue the design development

with their next presentation scheduled for the July 8 meeting. Responding to President Rogers, Dogan said that the variance/permit process is still on schedule (week of June 16), variances are needed for building height (38' code is 30') and number of parking spaces (fire department has no problem with 160-180). President Rogers thanked Dogan and the other PHN staff for the presentation.

The Board reviewed a previously distributed Board Summary pertaining to IDOL Prevailing Wage. Commissioner Gould moved, and Commissioner Cozza seconded, that the Board of Park Commissioners adopt Ordinance #08-04 which provides for prevailing wage rates to be paid to workers performing public works for the Park District in accordance with Prevailing Wage Act of the State of Illinois. Responding to Commissioner Cozza, Moser said that the rates change during the year. President Rogers requested a roll call vote, the result of which follows.

AYE: John Cozza, Susan Gould, Andrew McPherson, Jennifer Rogers

NAY: Robert Schultz

ABSENT: None

Motion carried.

The Board reviewed a previously distributed Board Summary pertaining to purchase of fitness equipment. Commissioner Gould moved, and Commissioner Cozza seconded, that the Board of Park Commissioners direct staff to issue a purchase order for the purchase of strength equipment from Magnum Fitness in the amount of \$38,392 for the purchase of the strength equipment listed below, and issue a purchase order to Midwest Service and Installation, Inc. in the amount of \$51,080 inclusive for the purchase of cardio equipment listed below and a preventative service agreement (\$1,650) for 1 year on all the equipment. Commissioner Cozza noted it was under budget, and asked about the maintenance agreement. Ludolph responded that the MSI has a good reputation and works with Magnum; the agreement includes inspection of all equipment every two months. President Rogers requested a roll call vote, the result of which follows.

AYE: Robert Schultz, John Cozza, Susan Gould, Andrew McPherson, Jennifer Rogers

NAY: None

ABSENT: None

The Board reviewed a previously distributed Board Summary pertaining to a project change order. Commissioner McPherson moved, and Commissioner Gould seconded, that the Board approve change order #4 in the amount of \$10,696 to complete ADA compliant phase of the deck renovation; this includes stair nosing, and ADA handrails along the north, east and northwest staircases to the clubhouse. President Rogers requested a roll call vote, the result of which follows.

AYE: Robert Schultz, John Cozza, Susan Gould, Andrew McPherson, Jennifer Rogers

NAY: None

ABSENT: None

The Board reviewed a previously distributed Board Summary pertaining to asphalt sealcoating, crackfilling, and striping bids. Commissioner Cozza moved, and Commissioner Gould seconded, that the Board accept the base bid of \$31,474.27 and the Golf Course Alternate of \$7,906.80 from Hastings Asphalt Services. Staff said that the Golf Course work is only cart paths. President Rogers requested a roll call vote, the result of which follows.

AYE: Robert Schultz, John Cozza, Susan Gould, Andrew McPherson, Jennifer Rogers
NAY: None
ABSENT: None

The Board reviewed a previously distributed Board Summary pertaining to an addendum to the FAC License Agreement. Commissioner Gould moved, and Commissioner Schultz seconded, that the Board of Park Commissioners approve the addendum to the current License Agreement for Aquatic Centers Food and Beverage Concessions for 2008 with annual renewal options through 2011. Giving background on this item, Gbur said the Agreement was made prior to the opening of the 2007 pool season, and renegotiated last fall after reviewing the concessionaire's numbers; we agreed on 2007 fees, and the addendum covers 2008-20011 - fairer to both parties; don't look at the dollars as much as the service – previous concessionaires were understaffed, short of product and received many complaints, current contractor offers the public great service, i.e. we have not received any complaints. Commissioner McPherson said that he has some concerns; true, the contractor is doing a great job, but the Board has not had access to the same information and this should have been presented to the Board before now; we followed due process last year, and the fact that the contractor also works for us makes it more difficult; go out to bid next year, i.e. open process available to everyone. Gbur recommended that the Board accept the addendum with the option to continue through 2009, then go out to bid; the Park District could only provide undocumented revenue/expense figures; previous contractors paid more but provided very poor service (many complaints); current contractor should have time to recoup monies spent to furnish sites.

Discussion ensued with commissioners and staff addressing such points as: bidding is not required for services; not creating problems or compromising our reputation; concessions success dependent on weather, last summer's was not good; and, reimbursement of payments for Park District equipment.

Manola addressed the Board saying that his bid figures were based on the numbers given to him by the Park District which were not possible to make; could not continue to pay original fees over the next four years; if in the 90's every day for the entire 90 days would not make those numbers work; has a year's experience behind him now, will make adjustments – no concerts this year - but will not forgo good service. Responding to a question, Gbur said that concert concessions have been given to concert sponsors, e.g. Culvers. Commissioner Schultz said that staff should reanalyze using these factors to build a case in the Rationale and bring back to the Board; Commissioner Gould noted that pools are not revenue producing facilities, and Commissioner Cozza said that he feels we should keep this service going for our users, doesn't see a problem with it (addendum).

After more discussion, and many suggested recommendations for amending the addendum, Commissioner McPherson moved that the original motion be amended that the Board approve the 2008 rental fee, suspend the \$1,250 equipment fee, and have staff bring back a new rationale within 60 days following the end of the pool season. Commissioners Gould accepted the amended motion, and Commissioner Schultz seconded. Gbur asked that we also keep the 2009-11 renewal options open because of the concert concessions change. President Rogers requested a roll call vote on the amended motion, the result of which follows.

AYE: Robert Schultz, John Cozza, Susan Gould, Andrew McPherson, Jennifer Rogers
NAY: None
ABSENT: None

Motion approved.

The Board reviewed a previously distributed list of bills. Commissioner Schultz moved that Warrant #11, in the amount of \$781,952.07, be approved and released for payment. Commissioner Gould seconded the motion. There were no questions or comments. President Rogers requested a roll call vote on the motion.

AYE: Robert Schultz, John Cozza, Susan Gould, Andrew McPherson, Jennifer Rogers

NAY: None

ABSENT: None

Motion approved.

Gbur noted there was no more new business

EXECUTIVE DIRECTOR'S REPORT

The Board reviewed the previously distributed Executive Director's Report. Responding to Gbur, Commissioners Rogers, Gould, Cozza and Schultz will be using golf carts for the Independence Day Parade on July 5. Gbur advised the Board that Superintendent Williams had out-patient surgery Monday but will be back in the office on Wednesday.

COMMISSIONERS' COMMENTS

Commissioner Cozza said that he highly recommends the group performing Friday night at our Sounds of Summer Concert, the *Shakers*, they are excellent.

Commissioner Schultz said that the Concert program book looks great.

President Rogers requested Future Agenda Items; there were none.

ADJOURNMENT

There being no further business to come before the Board on this date, Commissioner McPherson moved that the meeting be adjourned. Commissioner Cozza seconded the motion, which was unanimously approved by a voice vote at 8:43 p.m.

AYES: Robert Schultz, John Cozza, Susan Gould, Andrew McPherson, Jennifer Rogers

NAYS: None

ABSENT: None

Respectfully submitted,

Bonnie Bennett

ATTEST:

/s/ Bonnie M. Bennett,
Secretary

APPROVED:

/s/ Jennifer Rogers,
President

Next scheduled Park Board meetings: June 24, 2008
 July 8, 2008
 July 22, 2008