

MINUTES OF A REGULAR MEETING OF THE BOARD OF PARK COMMISSIONERS OF THE PALATINE PARK DISTRICT, COOK COUNTY, ILLINOIS, HELD IN THE PALATINE TOWNSHIP SENIOR CENTER, IN SAID DISTRICT, 505 S. QUENTIN ROAD, PALATINE, ILLINOIS MAY 27, 2008 AT 7:00 P.M.

These Minutes are not a verbatim record of what was said during the meeting.

CALL TO ORDER @ 7:00P.M.

Commissioners Present

Jennifer Rogers, President
Andrew McPherson, Vice President
Susan Gould, Treasurer

John Cozza
Robert Schultz (arr. @ 7:02)

Staff Present

Ron Gbur, Exec. Director
Pat Moser, Supt. of Parks & Planning
Debbie Smith, Supt. of Finance & Personnel
Keith Williams, Supt. of Recreation
Raul Zaldivar, Supt. of Revenue Facilities
Tina Becke, Asst. Supt. of Finance

Ed Tynczuk, Asst. Supt. of Parks
Donelda Danz, Asst. Supt. of Recreation
Pam Stoltz, Recreation Manager
Josh Ludolph, Facilities Coordinator
Bonnie Bennett, Secretary

Citizens and Guests

Bob Alexander, PHGA

APPROVAL OF AGENDA

Commissioner McPherson moved, and Commissioner Gould seconded, that the Board approve the meeting's Agenda. President Rogers stated that Item III.A has been removed from the Agenda. By a voice vote, the Agenda for the Regular Meeting of May 27, 2008 was unanimously approved as amended.

AYE: John Cozza, Susan Gould, Andrew McPherson, Jennifer Rogers

NAY: None

ABSENT: Robert Schultz

APPROVAL OF MINUTES

Commissioner Gould moved, and Commissioner Cozza seconded, that the Board approve the Minutes of the Regular Meeting of May 13, 2008. By a voice vote, the minutes of the prior meeting were unanimously approved as submitted.

AYE: John Cozza, Susan Gould, Andrew McPherson, Jennifer Rogers,

NAY: None

ABSENT: Robert Schultz

DEPARTMENTAL REPORTS

The Board reviewed the previously distributed written Parks and Planning Department Report. Staff responded to a question pertaining to aerial maps used to designate port-a-potties locations, and Moser reported that the detention area work at Birchwood is complete.

The Board reviewed the previously distributed written Revenue Facilities Report. Zaldivar apologized that the Rounds and Revenue sheet was not attached to his report, copies are available after the meeting; temporary occupancy was approved for the Clubhouse deck, a permanent occupancy permit will be given upon the completion of ADA railing; staff is seeking estimates to re-install the awnings and they have begun refinishing the wall and landscaping the area where the deck was repositioned; a great many of positive comments have been received regarding its new design. Addressing promotional ideas, Zaldivar said the Family Golf Night has attracted nearly two dozen juniors/adults; staff has decided to postpone 'prime time Fridays' until June 6, at which time we will decide whether it will be implemented at all this season.

The Board reviewed the previously distributed written Winter 2008 Program Evaluation Report. Williams highlighted fifty-nine news classes were offered, some replacing old classes no longer popular others hoping to spark some new interests; participation levels similar to last year; weight room numbers continue to increase; another dismal year for ice skating - a lot of effort for low numbers - will discuss this with Parks Department before the next winter season. Some discussion regarding this program ensued: Maple only rink supervised; Palatine Hills open least days because it is open water; all of our rinks are dependent on the weather for ice; the liner used at Maple (\$1,500) was vandalized this past season, power is available at Palatine Hills to sustain a warming house; Maple rink may be most visible, but winter sports enthusiasts use Palatine Hills for sledding and cross-country skiing. Referencing C.A.R.E., Williams explained that the Wait List is revolving – people on/people off; three teams from the PPD went on to sectionals in the Chicago Bulls 2-Ball competition capturing the highest scores in their division. Staff then responded to questions regarding possible co-operative purchase of a Climbing Wall; overall decrease in participation in general interest and athletic programming; expansion of some fitness classes rather than adding more classes; a private soccer camp being held at Cardinal Park; and, expansion of Day Camp programs due to increasing participation while numbers in other camps in the area are down.

President Rogers noted there were no other Departmental Reports.

RECOGNITION OF CITIZENS

President Rogers recognized PHGA Liaison, Bob Alexander. Alexander said that the flower planting has been accomplished, colors look good; PHGA had a good tournament this past weekend; much thanks to staff.

UNFINISHED BUSINESS

President Rogers noted there was no unfinished business to come before the Board at this time.

NEW BUSINESS

The Board reviewed a previously distributed Board summary pertaining to the Annual Treasurer's Report. Commissioner McPherson moved, and Commissioner Schultz seconded, that the Annual Treasurer's

Report for the fiscal year ended December 31, 2007 be approved and that Treasurer Gould be authorized and directed to execute the document on behalf of the Board. Staff responded to questions regarding the increase in Handicap Rec expenses citing the ADA path improvements at Osage and Degner Parks; these funds are used for handicap lifts, railings, paths, parking spaces, washroom facilities - whatever is needed to assure that our facilities are accessible; uses of these funds are reviewed and approved by the NWSRA Board to ensure that no one abuses the principle of the regulation. President Rogers requested a roll call vote, the result of which follows:

AYES: Robert Schultz, John Cozza, Susan Gould, Andrew McPherson, Jennifer Rogers

NAYS: None

ABSENT: None

Motion carried.

The Board reviewed a previously distributed Board Summary pertaining to a grant application. Commissioner Gould moved and Commissioner McPherson seconded that the Board of Park Commissioners adopt Resolution #08-04 authorizing the President and Secretary to execute a Resolution of Authorization for the OSLAD Grant Application for Osage Park Baseball Rehabilitation. Hearing no questions, President Rogers requested a roll call vote, the result of which follows:

Aye: Robert Schultz, John Cozza, Susan Gould, Andrew McPherson, Jennifer Rogers

Nay: None

Absent: None

Motion carried.

The Board reviewed a previously distributed Board Summary pertaining to golf course improvements. Commissioner McPherson moved and Commissioner Gould seconded that the Board direct staff to enter into an agreement with The Bruce Company of Middleton, WI for the purposes of completing Phase I of the Golf Course Improvements (\$145,156.81) including Alternate A (Sod Installation) using an outside contractor (Central Sod) at a cost of \$14,000, and purchase the necessary quarry materials at a cost of \$8,000 for a total project cost for Phase I of \$167,656.81. Noting that the project is over budget, Commissioner McPherson asked staff how/where we decide to get the additional funds. Zaldivar responded that staff reviewed items that have been on the carry-over list (on hold) for some time and not anticipated for accomplishment in the immediate future; similar to what was done for the Clubhouse deck. Commissioner McPherson said that he doesn't want these 'carry-over' items eliminated; have funds come out of Corporate Fund leaving the monies for the specific project. Smith said that the items are not eliminated at all; the 2009 budget will put it back in the fund it was 'borrowed' from; adjustments will show up in the Master Plan – Finance Department is keeping close track of the funds. At this time, Moser directed attention to his memo of disclosure to the Board that a relative of his is part owner of the company supplying the sod. President Rogers requested a roll call vote, the result of which follows:

Aye: Robert Schultz, John Cozza, Susan Gould, Andrew McPherson, Jennifer Rogers

Nay: None

Absent: None

Motion carried.

The Board reviewed a previously distributed Board Summary pertaining to janitorial service bids. Commissioner Gould moved and Commissioner Schultz seconded that the Board of Park Commissioners award the 2008-2010 Janitorial Service Bid to Office Manager, Inc. of McHenry, IL and direct staff to issue a purchase order for the first year of service in the amount of \$43,615.67. Responding to a question, Ludolph said that he had never heard of the company, but their references have been good. President Rogers requested a roll call vote, the result of which follows:

Aye: Robert Schultz, John Cozza, Susan Gould, Andrew McPherson, Jennifer Rogers

Nay: None

Absent: None

Motion carried.

The Board reviewed the previously distributed Monthly Financial Report dated April 2008. There were no questions or comments.

The Board reviewed a previously distributed list of bills. Commissioner Schultz moved that Warrant #10, in the amount of \$825,233.90, be approved and released for payment. Commissioner Gould seconded the motion. Hearing no questions, President Rogers requested a roll call vote, the result of which follows.

AYE: Robert Schultz, John Cozza, Susan Gould, Andrew McPherson, Jennifer Rogers

NAY: None

ABSENT: None

Motion carried.

President Rogers noted there was no more new business.

EXECUTIVE DIRECTOR'S REPORT

The Board reviewed the previously distributed Acting Director's Report. Moser stated that work on the new fitness center started last week and is going along steadily; shelf cannot be used at this time; anticipate starting windows tomorrow; will have to shut down the weight room soon.

Referencing correspondence received from a Palatine business, Commissioner McPherson asked staff how often this issue comes up. Staff responded that on average about twice a year business and/or non-resident property owners request resident fees for programs, but more frequently at the Golf Course. Discussion ensued with various observations, i.e. you cannot vote or attend school in an area because you own a business/property; Park District could not support all the business or rental property owners; giving a 'special rate' to these non-residents would be difficult to administer, especially with the potential of employee participation too; the Board makes policy and if it were required by law, we would have been notified. President Rogers asked that staff look into this item further.

Addressing the letter from the Village regarding a Stormwater Advisory Group meeting, Commissioner Gould commented that increasing costs to the Park District is just billing the taxpayer more. Other commissioners

voiced opinions that the Park District actually assists by absorbing run-off from paved property, we should get credit for having major detention areas i.e. 95% of our property isn't paved.

Discussion ensued regarding that portion of the bike trail along Hicks at Providence Road; cyclists heading west then 'turning' south (more merge than turn) frequently do not reduce speed or stop; we need to slow them down before they get to the corner because they cannot be seen by pedestrians or vehicles.

Responding to a questions regarding the property infringement at the Palatine Prairie, Moser said that it is not the poles are not on our property but the guide wires and the stakes holding them in the ground are – about fifteen feet of an orchid; the company is contacting the company that did the installation; we are working with a representative from the Illinois Nature Preserve on this matter.

COMMISSIONERS' COMMENTS

Commissioner McPherson said that he is excited the House Soccer season is over; daughter had a good time; another good tournament this past weekend.

Commissioner Schultz apologized for being late but glad to see that Executive Director Gbur out and about.

President Rogers said that IAPD is presenting a seminar on Elementary Robert's Rules on July 9; she is interested in attending. Commissioner Gould said that she may be interested also.

President Rogers asked for Future Agenda Items; there were none.

EXECUTIVE SESSION

President Rogers requested a motion to close the public portion of the meeting and convene in executive session for the purpose of discussion of the review of specific personnel, Section 2(c)(1) of the Open Meetings Act. Commissioner Gould so moved and Commissioner McPherson seconded the motion. President Rogers requested a roll call vote, the result of which follows:

AYE: Robert Schultz, John Cozza, Susan Gould, Andrew McPherson, Jennifer Rogers

NAY: None

ABSENT: None

Motion passed at 8:02 p.m.

The Board returned to regular session at 8:32 p.m.

ADDITIONAL NEW BUSINESS

President Rogers stated that the Board met in Executive Session for the purpose of review and discussion of specific personnel. Commissioner Gould moved to increase the Director's compensation for 2008/2009 in the amount discussed and retroactive to May 1st, 2008, with a one-time bonus of \$3,000. The motion was unanimously approved by a roll call vote as follows:

AYE: Robert Schultz, John Cozza, Susan Gould, Andrew McPherson, Jennifer Rogers
NAY: None
ABSENT: None

ADJOURNMENT

There being no further business to come before the Board on this date, Commissioner Rogers moved that the regular meeting be adjourned. Commissioner Cozza seconded the motion, which was unanimously approved by a voice vote at 8:35 p.m.

AYE: John Cozza, Susan Gould, Jennifer Rogers, Robert Schultz
NAY: None
ABSENT: Andrew McPherson

Respectfully submitted,
Bonnie Bennett

ATTEST:

APPROVED:

/s/ Bonnie M. Bennett
Secretary

/s/ Jennifer Rogers
President

Next scheduled Park Board meetings: June 10, 2008
June 24, 2008
July 8, 2008