

MINUTES OF A REGULAR MEETING OF THE BOARD OF PARK COMMISSIONERS OF THE PALATINE PARK DISTRICT, COOK COUNTY, ILLINOIS, HELD IN THE PALATINE TOWNSHIP SENIOR CENTER, IN SAID DISTRICT, 505 S. QUENTIN ROAD, PALATINE, ILLINOIS ON MAY 13, 2008 AT 7:00 P.M.

These Minutes are not a verbatim record of what was said during the meeting.

CALL TO ORDER @ 7:00P.M.

Commissioners Present

Robert Schultz, President
Jennifer Rogers, Vice President
Susan Gould, Treasurer

Andrew McPherson
John Cozza

Staff Present

Pat Moser, Supt. of Parks/Acting Director
Debbie Smith, Supt. of Finance & Personnel
Keith Williams, Supt. of Recreation
Raul Zaldivar, Supt. of Revenue Facilities

Ed Tynczuk, Asst. Supt. of Parks (arr. 7:20)
Donelda Danz, Asst. Supt. of Recreation
Pam Stoltz, Recreation Manager
Bonnie Bennett, Secretary

Citizens and Guests

Bob Alexander, PHGA
Howard Litwin, Nichols Grove
Brian Aubrey, Falcon Park

Doug Holzrichter, PHN Architects
Graham Nelson, resident

APPROVAL OF AGENDA

Commissioner McPherson moved and Commissioner Rogers seconded, that the Board approve the Agenda for the regular meeting of May 13, 2008. Upon a voice vote, the agenda for the meeting was unanimously approved as submitted.

AYE: John Cozza, Andrew McPherson, Susan Gould, Jennifer Rogers, Robert Schultz

NAY: None

ABSENT: None

APPROVAL OF MINUTES

Commissioner Gould moved, and Commissioner Rogers seconded, that the Board approve the Minutes of the Regular Meeting of April 22, 2008. Upon a voice vote, the minutes of the prior meeting were approved as submitted.

AYE: John Cozza, Susan Gould, Jennifer Rogers, Robert Schultz

NAY: None

ABSTAIN: Andrew McPherson,

ABSENT: None

DEPARTMENTAL REPORTS

The Board reviewed the previously distributed Finance and Personnel Department Report. There were no questions or comments.

The Board reviewed the previously distributed Recreation Department Report. Williams highlighted the return of Christina Lara to a full-time position as Northeast Palatine Program Coordinator at POC; Ms. Lara worked at POC part-time for seven/eight years prior to her stint at Palatine High, so she is well acquainted with POC's needs and policies; Spring Lacrosse League practice moved from Falcon Park due to its unanticipated growth which cause parking to spill over into the neighborhoods annoying the area's residents; Public Information is accumulating email addresses from people signing up at our website, staff is looking forward to using this tool for mailings, etc. Responding to questions, staff said that we have had a Dance Company for along time, it is for the higher-level dancers who want to compete; transitioning to a new gymnastics coordinator will be a little rough at this time, however Rachel Golda said that, if needed, she is willing to stay through the summer.

President Schultz noted there were no more Departmental Reports.

RECOGNITION OF CITIZENS

President Schultz recognized PHGA Liaison, Bob Alexander. Alexander said that PHGA is in the process of purchasing flowers to be planted around the Takahashi memorial; members will do the planting and maintenance of this area. President Schultz expressed his thanks to the PHGA.

Howard Litwin, a resident of the Falcon Park area, addressed the Board and staff asking whether there have been any significant changes to the Park site plan, in particular, how close will the access road be to Nichols Road, and how much activity can the neighbors expect. Holzrichter replied that there won't be a lot of activity in the next month or two, and information pertaining to the road would come from the civil engineer.

UNFINISHED BUSINESS

President Schultz noted that there was no unfinished business to come before the Board at this time.

NEW BUSINESS

Conducting the annual election, President Schultz requested nominations for the position of President for the 2008-09 business year. Commissioner Gould nominated Commissioner Rogers for the position of Board President. There being no further nominations offered, nominations were closed. Commissioner McPherson moved, and Commissioner Cozza seconded, that the Secretary cast a unanimous ballot in favor of Commissioner Rogers, naming her President for the 2008-09 business year. By a voice vote, the motion was unanimously approved as follows.

AYE: John Cozza, Andrew McPherson, Susan Gould, Jennifer Rogers, Robert Schultz

NAY: None
ABSENT: None

Commissioner Schultz gave the meeting over to President Rogers.

President Rogers asked the Secretary to request nominations for the position of Vice President for the business year 2008-09. Commissioner Cozza nominated Commissioner McPherson for the position of Vice President. There being no further nominations offered, nominations were closed. Commissioner Schultz moved, and Commissioner Cozza seconded, that the Secretary cast a unanimous ballot in favor of Commissioner McPherson naming him Vice President for the 2008-09 business year. By a voice vote, the motion was approved as follows:

AYE: Robert Schultz, John Cozza, Susan Gould, Andrew McPherson, Jennifer Rogers
NAY: None
ABSENT: None

President Rogers submitted for Board approval, the following appointments for the 2008-09 business year: Treasurer, Susan Gould; Executive Director, Representative to the Northwest Special Recreation Association, and Alternate Representative to the Metro Risk Management Agency, Ron Gbur; Park Board Secretary, Bonnie Bennett; Secretary Pro Tem, Ron Gbur; Representative to the Metro Risk Management Agency, Debbie Smith; Representative to the Greater Palatine Chamber of Commerce and Industry, Raul Zaldivar; and, Representative to the Upper Salt Creek Watershed Steering Committee, Pat Moser. President Rogers also asked that commissioners continue their liaison roles on specific committees as appointed last year, i.e. Commissioner Schultz, energy conservation/environmental committee; Commissioner McPherson, Falcon Park/Recreation Center; and, Commissioner Cozza, affiliates and field scheduling. As the Patten House Committee seems to have dissolved, Commissioner Gould stated that she would serve where needed. Commissioner Schultz moved, and Commissioner Cozza seconded, that the Board concur with President Rogers' appointments. The motion was unanimously approved by a voice vote as follows.

AYE: Robert Schultz, John Cozza, Susan Gould, Andrew McPherson, Jennifer Rogers
NAY: None
ABSENT: None

All appointees agreed to serve.

President Rogers said that with the concurrence of the Board, the regular meetings of the Board of Park Commissioners will continue to be conducted at the Palatine Township Senior Citizen Center, 505 S. Quentin Road, Palatine, Illinois on the second and fourth Tuesdays of each month – excepting the first meeting of October will be held Monday, October 13, and the second meeting in December will be held on the third Tuesday, December 16; all beginning at 7 p.m. Commissioner Schultz moved, and Commissioner McPherson seconded, that the dates and time of Board meetings be accepted as presented. The motion was unanimously approved by a voice vote as follows:

AYES: Robert Schultz, John Cozza, Susan Gould, Andrew McPherson, Jennifer Rogers
NAYS: None

ABSENT: None

The Board reviewed a previously distributed Board Summary pertaining to the commissioning of Park Police Officers. Commissioner McPherson moved, and Commissioner Cozza seconded, that the Board of Park Commissioners approve the commissioning of the following employees as Palatine Park District Police Officers for the period May 15, 2008 through May 15, 2009: Ron Gbur, Patrick Moser, Raul Zaldivar, Keith Williams, Edmond Tynczuk, Bradley Helms, Dan Hotchkin, Toni Bruns, Pam Stoltz, Donelda Danz, Jeff Greene, and Josh Ludolph. Upon a voice vote, the motion was unanimously approved as follows.

AYE: Robert Schultz, John Cozza, Susan Gould, Andrew McPherson, Jennifer Rogers

NAY: None

ABSENT: None

The Board reviewed a previously distributed Board Summary pertaining to an architect contract. Commissioner Gould moved, and Commissioner Cozza seconded, that the Board of Park Commissioners sign a contract with PHN Architects for the Falcon Park Recreation Center in the amount of \$795,000.00. Responding to a question, staff said that if additions/changes are made to the project, the architectural fees will increase by a percentage plus expenses; the price of \$795,000 is based on a \$12.5 M project. President Rogers requested a roll call vote, the result of which follows.

AYE: Robert Schultz, John Cozza, Susan Gould, Andrew McPherson, Jennifer Rogers

NAY: None

ABSENT: None

The Board reviewed a previously distributed Board Summary pertaining to a construction manager's contract. Commissioner Schultz moved, and Commissioner McPherson seconded, that the Board of Park Commissioners sign a contract with Corporate Construction Services to perform construction management services for the Falcon Park Recreation Center for a lump sum of \$706,600 based on a \$12.5M project. Commissioner Schultz said that he thinks that we have been well serviced by Corporate Construction; it is nice to work with people you trust. President Rogers requested a roll call vote, the result of which follows.

AYE: Robert Schultz, John Cozza, Susan Gould, Andrew McPherson, Jennifer Rogers

NAY: None

ABSENT: None

The Board reviewed a previously distributed Board Summary pertaining to a joint services agreement. Commissioner Schultz moved, and Commissioner Gould seconded, that the Board of Park Commissioners approve the agreement between the Buehler YMCA and the Park District, and direct staff to proceed with the direction of partnering with the Y to provide recreation programs for participants of NE Palatine. Questions put forth by commissioners were the different locations of the programs and agreement term – October to October – this is May which means this will come back again in five months; the language on pages 4 and 5 do not make sense, i.e. bad grammar/deleted words, needs to be corrected. Staff responded saying that the Y provides buses and drivers; the agreement was actually implemented in October 2007 for a term of one year and, hopefully, will be renewed at the end of this summer before we start up again; getting ready to jump into a lot of other activities for summer; registration done by Park District at POC, subsidized by scholarships/subsidies, have done away with “free” programs – even if only nominal fees; Stoltz has been

monitoring budget for after-school club and other programs – each budget is double checked – the after-school club costs the Park District about \$6,000. Commissioner Cozza asked that staff come with a budget when presenting this again in August/September. President Rogers said that she has an issue with the dates of the Agreement being October 2007 to October 2008; she would entertain a motion to table this item until the next meeting. Commissioner Schultz moved that approval of this agreement be tabled until the Board’s concerns have been addressed; Commissioner Gould seconded the motion. The motion to table was unanimously approved by a voice vote, the result of which follows.

AYE: Robert Schultz, John Cozza, Susan Gould, Andrew McPherson, Jennifer Rogers
NAY: None
ABSENT: None

The Board reviewed a previously distributed Board Summary pertaining to an amendment to an operation/maintenance agreement. Commissioner McPherson moved, and Commissioner Gould seconded, that the Board of Park Commissioners direct staff to review the operation and maintenance agreement with Metropolitan Water Reclamation District and the Natural Resources Conservation Service at least every five years and the Emergency Action Plan on an annual basis. Moser explained that the recent inspections were a result of fallout from the Katrina floods; do not need to do extra work – inspect twice a year now - however to cover ‘everything’ they want us to sign the agreement; don’t have a lot of maintenance on dam. The motion was unanimously approved by a voice vote as follows.

AYE: Robert Schultz, John Cozza, Susan Gould, Andrew McPherson, Jennifer Rogers
NAY: None
ABSENT: None

The Board reviewed a previously distributed list of bills. Commissioner Gould moved that Warrant #9, in the amount of \$1,297,454.65, be approved and released for payment. Commissioner Cozza seconded the motion. Responding to a question, staff said that Archery was held in the Birchwood gymnasium. President Rogers requested a roll call vote on the motion.

AYE: Robert Schultz, John Cozza, Susan Gould, Andrew McPherson, Jennifer Rogers
NAY: None
ABSENT: None

Motion approved.

Moser said that there was no more new business.

EXECUTIVE DIRECTOR'S REPORT

The Board reviewed the previously distributed Executive Director/Acting Director’s Report. Responding to questions pertaining to the co-op development of Rolling Meadows’ Well Site #7, Moser said that there has not been a vandalism problem there nor at the cemetery near the site; it is about 300 feet from bike trail; we will work with them in applying for a grant. Commissioner McPherson stated that we have had the good fortune of working well with them.

COMMISSIONERS' COMMENTS

Commissioner Gould said that she attended the Arbor Day ceremony; the sixth grade kids wrote poems about trees – even a ‘Rap’; planted five trees in the parkway; the three replacement trees are coming next month; the students donated \$125 for the trees by having a “No Uniform” day – you paid to not wear your uniform. Continuing, she said that some of the trees at Hamilton are not looking too good; about five of them along Plum Grove Road.

Addressing the complaint forward to us by the Village about basketball at Oak Park, Commissioner McPherson said that a Councilman called and asked if we had taken any steps out there. Moser said he has no knowledge of any. Commissioner McPherson asked staff to keep an eye on this area as the weather warms up. Continuing, he noted that last year we spent a lot of time at the Providence/Hicks roads intersection and residents asked if realignment of the bike trail were possible; cyclists come down at a high rate of speed and drivers often do not see them coming; can we be updated.

President Rogers expressed thanks to Commissioner Schultz for his service as president.

President Rogers requested Future Agenda Items; there were none.

EXECUTIVE SESSION

President Rogers requested a motion to close the public portion of the meeting and convene in executive session for the purpose of discussion of the review of minutes of prior executive sessions and specific personnel, Sections 2(c)(21) and 2(c)(1) of the Open Meetings Act. Commissioner McPherson so moved and Commissioner Cozza seconded the motion. President Rogers requested a roll call vote, the result of which follows:

AYE: Robert Schultz, John Cozza, Susan Gould, Andrew McPherson, Jennifer Rogers

NAY: None

ABSENT: None

Motion passed at 7:47 p.m.

The Board returned to regular session at 8:00 p.m.

ADDITIONAL NEW BUSINESS

President Rogers stated that the Board met in Executive Session for the purpose of review and discussion of the minutes of prior executive sessions. Commissioner Schultz moved, and Commissioner Cozza second, that the minutes of October 11, October 25, December 6, 2005 and February 14, and February 28, 2006 executive sessions of be approved and released. The motion was unanimously approved by a voice vote as follows:

AYE: Robert Schultz, John Cozza, Susan Gould, Andrew McPherson, Jennifer Rogers

NAY: None

ABSENT: None

In regards to the discussion of specific personnel, no action was taken at this time.

ADJOURNMENT

There being no further business to come before the Board on this date, Commissioner Schultz moved that the meeting be adjourned. Commissioner Cozza seconded the motion, which was unanimously approved by a voice vote at 8:02 p.m.

AYES: Robert Schultz, John Cozza, Susan Gould, Andrew McPherson, Jennifer Rogers

NAYS: None

ABSENT: None

Respectfully submitted,

Bonnie Bennett

ATTEST:

/s/ Bonnie M. Bennett
Secretary

APPROVED:

/s/ Jennifer Rogers
President

Next scheduled Park Board meetings: May 27, 2008
June 10, 2008
June 24, 2008