

MINUTES OF A REGULAR MEETING OF THE BOARD OF PARK COMMISSIONERS OF THE PALATINE PARK DISTRICT, COOK COUNTY, ILLINOIS, HELD IN THE PALATINE TOWNSHIP SENIOR CENTER, IN SAID DISTRICT, AT 505 S. QUENTIN ROAD, PALATINE, ILLINOIS ON MARCH 25, 2008 AT 7:00 P.M.

These Minutes are not a verbatim record of what was said during the meeting.

CALL TO ORDER @ 7:00P.M.

Commissioners Present

Robert Schultz, President
Susan Gould, Treasurer
Andrew McPherson

Absent

Jennifer Rogers
John Cozza

Staff Present

Pat Moser, Supt. of Parks & Planning
Debbie Smith, Supt. of Finance & Personnel
Keith Williams, Supt. of Recreation
Raul Zaldivar, Supt. of Revenue Facilities
Tina Becke, Asst. Supt. of Finance

Ed Tynczuk, Asst. Supt. of Parks
Donelda Danz, Asst. Supt. of Recreation
Pam Stoltz, Recreation Manager
Bonnie Bennett, Secretary

Citizens and Guests

Bob Alexander, PHGA

APPROVAL OF AGENDA

Commissioner Gould moved, and Commissioner McPherson seconded, that the Board approve the meeting Agenda. By a voice vote, the Agenda for the Regular Meeting of March 25, 2008 was unanimously approved as submitted.

AYE: Andrew McPherson, Susan Gould, Robert Schultz

NAY: None

ABSENT: John Cozza, Jennifer Rogers

APPROVAL OF MINUTES

Commissioner McPherson moved, and Commissioner Gould seconded, that the Board approve the Minutes of the Special Workshop of March 8, 2008. By a voice vote, the minutes of the workshop were unanimously approved as submitted

AYE: Andrew McPherson, Susan Gould, Robert Schultz

NAY: None

ABSENT: John Cozza, Jennifer Rogers

Commissioner Gould moved, and Commissioner McPherson seconded, that the Board approve the Minutes of the regular meeting of March 11, 2008. By a voice vote, the minutes of the prior meeting were unanimously approved as submitted

AYE: Andrew McPherson, Susan Gould, Robert Schultz

NAY: None

ABSENT: John Cozza, Jennifer Rogers

DEPARTMENTAL REPORTS

The Board reviewed the previously distributed written Parks and Planning Department Report. Tynczuk said that staff has investigated alternative fuel mowers: a propane unit would cost about \$4,000 more and bio-fuel equipment about \$2,500 more per unit; staff wants to demo another unit and also investigate leasing options; not a lot of information on any of the units. President Schultz said that the Environmental Committee met that morning and alternate fuel use was one of the topics discussed; 50% more for a propane mower is something we need to think about, i.e. do we want to spend \$4,000 more on a mower for cleaner air or maybe spend that \$4,000 planting more trees; don't have to make a decision tonight, but it is food for thought.

The Board reviewed the previously distributed written Revenue Facilities Report. Updating the Board on the Golf Course, Zaldivar said that the pro shop did open, and many of the seasonal crew arrived Monday; the course will not open on Friday; staff will attempt to remove greens covers to check for damage; Course opening will depend on the new storm that's anticipated for this week/weekend; will keep Board updated.

Zaldivar said that he and Moser are preparing a change-order for the Clubhouse Deck project in the amount of approximately \$8,900 to replace all the hardware from the old deck as most of it could not be salvaged – cannot wait until April 8 meeting as we expect concrete work to begin this week; will require additional lumber, concrete work and a construction fence - this due to late start as required by Village; have permit to demolish and also to install concrete piers; Village is also requiring that drawings with architects stamp – instead of engineer's – to be provided for stairs and railings; PHN to see if they can provide drawings in order to get permit from Village.

Palatine Stables will be hosting a winter NIHJA show is this upcoming weekend, March 28, 29, and 30 – it will be held indoors.

Referring to the item regarding seal coating cart paths, Commissioner McPherson said that doing this we are protecting our investment; would be crazy not to do this, and do it all at one time. Zaldivar said that the figures he showed were based on 2007 costs; the parking lot alone would now probably be in the neighborhood of \$5,000, and we would have to re-stripe it at additional cost.

The Board reviewed the previously distributed written Fall 2007 Program Evaluation Report. Williams highlighted the new chip timing system used for the **Turkey Trot**, staff and participants were pleased with the system which we will continue to use; staff is also very pleased with the **Partner Program** led by Public Information Manager Deb Owen and her staff, we have received almost \$30,000 in sponsorships and they are still exploring other opportunities. Referring to the registration summary, Williams noted that registration for younger children is down not only in early childhood/pre school classes but also in PYB and gymnastics due to the change in the area's demographics; POC is working with the Buehler YMCA, although there isn't a written agreement yet, doing some of the core programs; POC has full-days this week and Jesse White visited there today; expenses are reviewed monthly, we take in registration and the Y furnishes staff, the

Board will see some pay-outs to the Y in upcoming warrants; Stoltz is now coordinating this program; the Y is starting to solicit some funding opportunities similar to our Partner Program. Fitness programs are still growing and some popular lunch time classes were added. Commissioner Gould commented that guitar is getting real popular – most likely due to Guitar Hero, and we usually get a surge in gymnastics registration after the Summer Olympics.

President Schultz noted that there were no more Departmental Reports.

RECOGNITION OF CITIZENS

President Schultz recognized Bob Alexander, PHGA liaison. Alexander said PHGA is getting prepared for the golf season, looking forward to the PTT drawing and annual ‘Smoker’; one concern is a long time member, Jim Nolan, who is facing heart surgery. President Schultz said that we all wish him well.

UNFINISHED BUSINESS

President Schultz noted there was no unfinished business to come before the Board at this time.

NEW BUSINESS

The Board reviewed a previously distributed Board summary pertaining to remodeling the east shelf. Commissioner McPherson moved, and Commissioner Gould seconded, that the Board of Park Commissioners sign a contract with Belmont State Corporation to remodel the east shelf of Community Center gym into a fitness center plus the three alternates, in the amount of \$361,800.00. Commissioner Gould commented on the huge swing in prices to paint the locker rooms; Moser said that staff decided to put it out to bid to get it done. Commissioner McPherson asked if there was room on the far west side to put the lockers, people loiter in front of them; Moser replied that that is where basketball will be, we want to put them where the coat rack is. President Schultz requested a roll call vote, the result of which follows:

- AYES: Andrew McPherson, Susan Gould, Robert Schultz
- NAYS: None
- ABSENT: John Cozza, Jennifer Rogers

The Board reviewed a previously distributed Board Summary pertaining to school and park sites mowing services. Commissioner Gould moved and Commissioner McPherson seconded that the Board of Park Commissioners accepts the base weekly bid of \$2,922.00 for mowing services from Gilio Landscaping. President Schultz requested a roll call vote, the result of which follows:

- Aye: Andrew McPherson, Susan Gould, Robert Schultz
- Nay: None
- Absent: John Cozza, Jennifer Rogers

Motion carried.

The Board reviewed a previously distributed Board Summary pertaining to PAFA uniform bids for 2008 season. Commissioner McPherson moved, and Commissioner Gould seconded, that the Board of Park Commissioners award the 2008 Palatine Amateur Football Association Uniform Bid to Sports Scene of Palatine, IL and direct staff to issue a purchase order to Sports Scene for \$38,846.49. Responding to a comment, Stoltz said that the lowest bidder did not adhere to the specifications. President Schultz requested a roll call vote on the motion, the result of said vote follows:

AYES: Andrew McPherson, Susan Gould, Robert Schultz

NAYS: None

ABSENT: John Cozza, Jennifer Rogers

Motion approved.

The Board reviewed a previously distributed Board Summary pertaining to business plan proposals for Falcon Park Rec Center. Commissioner Gould moved, and Commissioner McPherson seconded, that the Board of Park Commissioners give staff authority to enter into an agreement, not to exceed \$21,250, for a recreation consultant business plan which will estimate the operations revenues and expenditures associated with the current Falcon Park Recreation Center design. President Schultz asked if we knew why the big difference in cost. Smith responded that a major difference has to do with survey that Pros does either on-line or by mail; Gbur had looked at some references before he went out of town but still had some questions and references he wanted checked, he does not feel the 5-year plan is necessary; the biggest difference is in the number of hours each company puts into its plan. President Schultz said that both companies had impressive lists of clients and references; however he is uncomfortable with one company being more than double the cost – quite a discrepancy. Smith said that Pros has done a lot of work locally and Barb Heller, former director of Elk Grove Park District, would be in charge of our project; she is very familiar with the northwest suburbs and the Chicago area; Gbur is asking for this authorization because he would like it done by June 30, which puts us on a very tight timetable. The Board had some discussion about putting some additional stipulations in place as they did not feel it was that urgent that it could not be postponed for two weeks considering the differences in price; clearly we want to pick the company best suited, but there had to be some justification for the higher priced firm. Commissioner McPherson moved to amend the motion by authorizing staff to enter into an agreement not to exceed \$10,500 or to resubmit it to the Board at the next meeting. Commissioner Gould seconded the motion to amend. President Schultz requested a roll call vote on the motion as amended, the result of said vote follows:

AYES: Andrew McPherson, Susan Gould, Robert Schultz

NAYS: None

ABSENT: John Cozza, Jennifer Rogers

Motion approved.

The Board reviewed the previously distributed Monthly Financial Report dated February, 2008. There were no questions however Smith commented that tax receipts have come in from Cook County.

The Board reviewed a previously distributed list of bills. Commissioner Gould moved that Warrant #6, in the amount of \$486,607.26, be approved and released for payment. Commissioner McPherson seconded the motion. There were no questions. President Schultz requested a roll call vote, the result of which follows.

AYE: Andrew McPherson, Susan Gould, Robert Schultz

NAY: None

ABSENT: John Cozza, Jennifer Rogers

Motion carried.

President Schultz noted there was no more new business.

EXECUTIVE DIRECTOR'S REPORT

The Board reviewed the previously distributed Executive Director's Report. Moser highlighted the *Arbor Day* which this year will replace the trees that were vandalized at Oak Park; students at St. Thomas School are doing a fund raiser to help fund it. Referring to the letter from an Oak Park neighbor, President Schultz said that it is unfortunate that some kids cause problems; residents must contact the police when it occurs.

COMMISSIONERS' COMMENTS

Commissioner McPherson said that he has seen the occasional articles regarding the 'military discount' and asked if we had any figures on its use. Smith replied that military discounts have amounted to \$800 so far.

President Schultz said that he sent Gbur an email regarding the discussions the Board has had regarding televising our Board Meetings; aside from the cost factor, the school district he works for has a similar situation, i.e. channel 6 doesn't reach all of the agency's residents; the school district is video streaming on its website - quality was better than that of Village of Palatine meetings; still think we need to consider all the legal ramifications too - don't want to open a Pandora's Box; look at the cost to cut a DVD to provide copies just like other FOIA requests, 25¢ doesn't cover costs of staff's time now; something we can look into, although I still don't think televising the meetings has helped the Village of Palatine. Commissioner McPherson said that it works for basketball - NCAA games are on-line.

President Schultz asked if there were any Future Agenda Items; there were none.

ADJOURNMENT

There being no further business to come before the Board on this date, Commissioner McPherson moved that the regular meeting be adjourned. Commissioner Gould seconded the motion, which was unanimously approved by a voice vote at 7:36 p.m.

AYE: Andrew McPherson, Susan Gould, Robert Schultz

NAY: None

ABSENT: John Cozza, Jennifer Rogers

Respectfully submitted,
Bonnie Bennett

ATTEST:

/s/ Bonnie M. Bennett
Secretary

APPROVED:

/s/ Robert G. Schultz
President

Next regularly scheduled Park Board meetings: April 8, 2008
April 22, 2008
May 13, 2008