

MINUTES OF A REGULAR MEETING OF THE BOARD OF PARK COMMISSIONERS OF THE PALATINE PARK DISTRICT, COOK COUNTY, ILLINOIS, HELD IN THE PALATINE TOWNSHIP SENIOR CENTER, IN SAID DISTRICT, AT 505 S. QUENTIN ROAD, PALATINE, ILLINOIS ON MARCH 11, 2008 AT 7:00 P.M.

These Minutes are not a verbatim record of what was said during the meeting.

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CALL TO ORDER @ 7:00P.M.

Commissioners Present

Robert Schultz, President  
Jennifer Rogers, Vice President  
Susan Gould, Treasurer  
Andrew McPherson  
John Cozza

Staff Present

Ron Gbur, Executive Director  
Keith Williams, Supt. of Recreation  
Raul Zaldivar, Supt. of Revenue Facilities  
Ed Tynczuk, Asst. Supt. of Parks & Planning

Donelda Danz, Asst. Supt. of Recreation  
Cathy Laegeler, Secretary  
Debbie Smith, Supt. of Fin. & Pers. (7:05)  
Tina Becke, Asst. Supt. of Finance (7:05)

Citizens and Guests

Bob Alexander, PHGA  
Hal Snyder, resident  
Terry Ellis, Celtic Soccer

Mindy Ziemke, Suthers Lane Vacation  
Tom Peters, Suthers Lane Vacation

APPROVAL OF AGENDA

Commissioner Gould moved, and Commissioner Rogers seconded, that the Board approve the meeting Agenda. Director Gbur said that he would like to add two things. In front of the Budget & Appropriations Ordinance he would like to put in the appointment of a Secretary Pro Tem and he would like to add an Executive Session for the Acquisition of Real Estate. By a voice vote, the Agenda for the Regular Meeting of March 11, 2008 was unanimously approved as amended.

AYE: John Cozza, Andrew McPherson, Susan Gould, Jennifer Rogers, Robert Schultz

NAY: None

ABSENT: None

APPROVAL OF MINUTES

Commissioner McPherson moved, and Commissioner Gould seconded, that the Board approve the Minutes of the Regular Meeting of February 26, 2008. By a voice vote, the minutes of the prior meeting were unanimously approved as submitted.

AYE: John Cozza, Andrew McPherson, Susan Gould, Jennifer Rogers, Robert Schultz  
NAY: None  
ABSENT: None

### DEPARTMENTAL REPORTS

The Board reviewed the previously distributed written Finance & Personnel Department Report. Commissioner Gould had a question under human resources about PYB background checks. Staff replied that all of the other affiliates do it except PBA; however they are falling in line with PYB, PAFA, and Celtic Soccer. Smith mentioned that on-line registration is up and that it works well.

The Board reviewed the previously distributed written Recreation Department Report. Williams highlighted a new box office service called Ticket Turtle, Inc. we will be implementing at Cutting Hall; all of the theater groups will use the ticket service; there will be a \$1.00 per ticket charge - we get 35¢ of that dollar to offset expenses; this should make tickets more accessible and people can download them online; we can have our own advertising on them and have a data base of who is buying the tickets; can e-mail promotions and advertise special events; we are excited. Responding to Commissioner Cozza, staff said that they do have a website. Superintendent Smith said that Coordinator Greene showed her the demo of the program. You will be able to go from our website and then link over to their website. The website looks like ours and that we are selling Cutting Hall tickets. Commissioner Cozza noted that the Metropolis has pretty good advertising and their shows are more expensive; have we done a marketing study for Cutting Hall? Gbur said we have not done a marketing study, and other user groups advertise their own shows; we can do our own promotions; we have community theater groups that call Cutting Hall home; Metropolis has bigger name shows but it is not a regular '*community theater*' type operation.

The Board reviewed the previously distributed written 2007 Annual Golf Course Annual Report. Superintendent Zaldivar noted that the 2007 season was unusual; the weather in mid to late August affected the Course's rounds and budget; deterioration of the cart paths is another issue that we will have to deal with quickly, i.e. to seal coat them or we will have to replace them; there were a lot of partial power outages last summer so the Golf Course purchased a generator to keep certain areas in the pro shop up and running; working with ComEd but not with a lot of success; sometimes ComEd does this on purpose to reduce power use during peak times, then they will come on later. Commissioner Gould wanted to know if the Village could help us with this and Gbur said that the Village has had its own problems with ComEd. Commissioner McPherson said that maybe our state representative could be helpful. Zaldivar said that Foreman Olhava and his crew have done repairs, and we need to keep communication with ComEd open. Zaldivar noted on page 8 that most of the severe turf damage did come back in in the fall and should be ready for spring; demolition is slated to start on the clubhouse deck Thursday.

Commissioner Rogers wanted to know if we had an estimate to repair the cart paths. Zaldivar said he didn't have one at the present time but he will get an estimate.

Gbur said that there were no more Departmental Reports.

### RECOGNITION OF CITIZENS

President Schultz recognized Bob Alexander, PHGA liaison, who said that PHGA members are getting ready for the season and their '**Spring Scramble**' on April 5; they have 40 guys signed up already; their board is

meeting this Thursday; they enjoy working with Raul and Dan and are looking forward to assisting the golf course in the future; looking forward to playing Palatine Hills this season as it will be the 40<sup>th</sup> year for some members.

Ms. Mindy Ziemke addressed the Board at this time regarding West Center Road/Suthers Lane r-o-w vacation asking if the Village followed up with a letter to the Park Board yet. Gbur responded that we received the letter on February 28; we are corresponding with our attorney at this time and expect that we should get back to the Village within the next week and we will copy Ms. Ziemke with any correspondence.

### UNFINISHED BUSINESS

President Schultz noted there was no unfinished business to come before the Board at this time.

### NEW BUSINESS

Commissioner McPherson moved, and Commissioner Cozza seconded, that due to Secretary Bennett's absence, the Board appoint Ron Gbur as the acting Secretary of the Palatine Park District for the March 11, 2008 Board Meeting. President Schultz requested a roll call vote on the motion, the result of said vote follows:

AYES: John Cozza, Andrew McPherson, Susan Gould, Jennifer Rogers, Robert Schultz

NAYS: None

ABSENT: None

Motion approved.

The Board reviewed the previously distributed Budget & Appropriations Ordinance. President Schultz stated that in accordance with the Park District Code of the State of Illinois, a Public Hearing is to be held prior to the adoption of the Budget and Appropriations Ordinance. This ordinance, which sets forth the budget and makes appropriations of sums of money for necessary expenditures of the Park District for fiscal year January 1 2008 through December 31, 2008, must be adopted within the first quarter of each fiscal year. The Ordinance has been available for public inspection since February 7, 2008, and notification of the public hearing was published in the Daily Herald on Saturday, March 1, 2008. President Schultz declared the public hearing open and requested questions or comments from the Board. Seeing none, he stated the floor was open to questions or comments from the audience. Seeing as there were no questions, the public hearing was declared closed. President Schultz stated that he would entertain a motion to adopt Ordinance #08-02. Commissioner Gould moved, and Commissioner Cozza seconded, that the Board adopt Ordinance #08-02 which provides for a combined annual budget and appropriation of funds for the Park District for the fiscal year beginning January 1, 2008 and ending December 31, 2008. President Schultz requested a roll call vote, the result of which follows.

AYE: John Cozza, Andrew McPherson, Susan Gould, Jennifer Rogers, Robert Schultz

NAY: None

ABSENT: None

Motion approved.

The Board reviewed a previously distributed Board Summary pertaining to Resolution #08-03 authorizing the President and Secretary to execute a Temporary Construction Easement to the County of Cook. Commissioner McPherson moved, and Commissioner Rogers seconded that the Board of Park Commissioners approve Resolution #08-03 the temporary construction easement to the County of Cook. Commissioner Cozza had a question on the easement map, are they going to be camped out on our parking lot? Director Gbur said this would be at the southwest corner of Plum Grove & Old Plum Grove Roads in Rolling Meadows. Commissioner Gould asked to put into the motion about the location. Gbur said the work would start this year and the easement would be good for two years or until the project is complete. Commissioner McPherson said to amend the motion to include the southwest corner of the property known at The Grove. President Schultz requested a roll call vote, the result of which follows.

AYES: John Cozza, Andrew McPherson, Susan Gould, Jennifer Rogers

NAYS: Robert Schultz

ABSENT: None

Motion approved.

The Board reviewed a previously distributed Board Summary pertaining to granting of a temporary construction easement. Commissioner McPherson moved, and Commissioner Cozza seconded, that the Board of Park Commissioners approve and grant a temporary construction easement to the County of Cook for road construction near The Grove at the intersection of Plum Grove and Old Plum Grove Roads. Staff noted that if the large old trees were damaged during this construction”, Cook County would need to replace them per inch. Tynczuk said that they usually replace with smaller caliper trees. President Schultz requested a roll call vote on the motion, the result of said vote follows:

AYES: John Cozza, Andrew McPherson, Susan Gould, Jennifer Rogers

NAYS: Robert Schultz

ABSENT: None

Motion approved.

The Board reviewed the previously distributed Board Summary regarding an Intergovernmental Agreement for Plum Grove Road Cooperative Bike Trail. Commissioner Rogers moved and Commissioner Cozza seconded that the Board of Park Commissioners approve Phase I for a cooperative bike trail along Plum Grove Road from Kirchoff Road to Bryant Avenue in the amount of \$1,566.23. President Schultz requested a roll call vote on the motion, the result of said vote follows.

AYES: John Cozza, Andrew McPherson, Susan Gould, Jennifer Rogers, Robert Schultz

NAYS: None

ABSENT: None

Motion approved.

The Board reviewed the previously distributed Board Summary regarding the purchase of Golf Course equipment. Commissioner Gould moved and Commissioner Cozza seconded that the Board of Park Commissioners direct staff to issue a purchase order to Reinders Inc., in the amount of \$32,414.22 for the

purchase of one (1) Toro Reelmaster 5210 fairway mower and issue a purchase order to Burris Equipment in the amount of \$9,954.00 for the purchase of one (1) Kubota ZD321-60 mower. President Schultz requested a roll call vote on the motion, the result of said vote follows.

AYES: John Cozza, Andrew McPherson, Susan Gould, Jennifer Rogers, Robert Schultz

NAYS: None

ABSENT: None

Motion approved.

The Board reviewed a previously distributed list of bills. Commissioner McPherson moved that Warrant #5, in the amount of \$568,680.41, be approved and released for payment. Commissioner Gould seconded the motion. Commissioner Gould had a question on page 8 about Marmax Glass and the Community Center Gym door. Staff replied that it was an interior door that had broken glass. Commissioner Cozza had a question on Page 5, re: a partial payment to Dave Fiedler for 5,000 bike trail maps. Staff replied that these are the smaller maps; Public Information Manager Owen has worked with him before. Commissioner Cozza said that he would prefer not to make a payment to a person but to a company. A question was asked about Harris Computer and a SAR and staff replied that Harris purchased AEK, and SAR is a service retainer agreement. President Schultz requested a roll call vote, the result of which follows.

AYE: John Cozza, Andrew McPherson, Susan Gould, Jennifer Rogers, Robert Schultz

NAY: None

ABSENT: None

Motion approved.

Gbur said there was no more new business.

#### EXECUTIVE DIRECTOR'S REPORT

The Board reviewed the previously distributed Executive Director's Report. Highlighting item 3, Gbur said primetime baseball season is almost here and we are going to try to do the retention area at Birchwood without affecting baseball. Without weather delays going to try to have it done by May 1.

Commissioner Rogers wanted to know if we had another Falcon Park meeting set up. Gbur said everyone was available so it will be the 19<sup>th</sup>, hopefully at the Senior Center.

#### COMMISSIONERS' COMMENTS

Commissioner Rogers said that she was looking forward to the *Hound Egg Hunt* on Saturday.

Commissioner Gould noted that permits had been received for the electrical work at the stables (it was questioned at the February 26 meeting); she also got a call from someone about keeping Birchwood open later than FAC. Danz responded that the FAC opens first, and Birchwood stays open late; it is tough keeping the FAC open late as we don't have enough staff by mid-August; there is a lot of training involved and we need a lot of staff to man FAC, i.e. Eighteen guards; Birchwood can run with two guards.

Requesting Future Agenda Items, President Schultz asked about the field scheduling program and Williams said that a demonstration will be given at a future Board meeting.

EXECUTIVE SESSION

President Schultz requested a motion to close the public portion of the meeting and convene in executive session for the purpose of discussion of the acquisition of real property for the benefit of the District, Section 2(c)(5) of the Open Meetings Act. Commissioner Cozza so moved and Commissioner McPherson seconded the motion. President Schultz requested a roll call vote, the result of which follows:

AYE: John Cozza, Andrew McPherson, Susan Gould, Jennifer Rogers, Robert Schultz

NAY: None

ABSENT: None

Motion passed at 7:35 p.m.

The Board returned to regular session at 7:55 p.m.

ADDITIONAL NEW BUSINESS

President Schultz stated that the Board met in Executive Session for the purpose of discussion of the acquisition of real property for the benefit of the District. No action will be taken at this time.

ADJOURNMENT

There being no further business to come before the Board on this date, Commissioner McPherson moved that the regular meeting be adjourned. Commissioner Rogers seconded the motion, which was unanimously approved by a voice vote at 7:55 p.m.

AYE: John Cozza, Andrew McPherson, Susan Gould, Jennifer Rogers, Robert Schultz

NAY: None

ABSENT: None

Respectfully submitted,  
Cathy Laegeler

ATTEST:

APPROVED:

/s/ Bonnie M. Bennett  
Secretary

/s/ Robert G. Schultz  
President

Special Falcon Park Workshop: March 19, 2008  
Next regularly scheduled Park Board meetings: March 25, 2008  
April 8, 2008  
April 22, 2008

