

MINUTES OF A REGULAR MEETING OF THE BOARD OF PARK COMMISSIONERS OF THE PALATINE PARK DISTRICT, COOK COUNTY, ILLINOIS, HELD IN THE PALATINE TOWNSHIP SENIOR CENTER, IN SAID DISTRICT, AT 505 S. QUENTIN ROAD, PALATINE, ILLINOIS ON FEBRUARY 12, 2008 AT 7:00 P.M.

These Minutes are not a verbatim record of what was said during the meeting.

CALL TO ORDER @ 7:00P.M.

Commissioners Present

Robert Schultz, President
Jennifer Rogers, Vice President
Susan Gould, Treasurer
Andrew McPherson
John Cozza

Staff Present

Ron Gbur, Executive Director
Keith Williams, Supt. of Recreation
Raul Zaldivar, Supt. of Revenue Facilities
Donelda Danz, Asst. Supt. of Recreation

Pam Stoltz, Recreation Manger
Bonnie Bennett, Secretary
Debbie Smith, Supt. of Fin. & Pers. (7:05)
Tina Becke, Asst. Supt. of Finance (7:05)

Citizens and Guests

Graham Nelson, resident
Terry Ellis, Celtic Soccer

Walter Curran, resident

APPROVAL OF AGENDA

Commissioner Gould moved, and Commissioner Rogers seconded, that the Board approve the meeting Agenda. By a voice vote, the Agenda for the Regular Meeting of February 12, 2008 was unanimously approved as submitted.

AYE: John Cozza, Andrew McPherson, Susan Gould, Jennifer Rogers, Robert Schultz

NAY: None

ABSENT: None

APPROVAL OF MINUTES

Commissioner Gould moved, and Commissioner McPherson seconded, that the Board approve the Minutes of the Regular Meeting of January 22, 2008. Commissioner Rogers noted a typo on page 6, next to last paragraph, first sentence, and asked that the words 'he asked' be removed. By a voice vote, the minutes of the prior meeting were unanimously approved as amended.

AYE: John Cozza, Andrew McPherson, Susan Gould, Jennifer Rogers, Robert Schultz

NAY: None
ABSENT: None

DEPARTMENTAL REPORTS

The Board reviewed the previously distributed written Finance & Personnel Department Report. In the Superintendent and Assistant Superintendent's absence, Williams responded to a question regarding a decrease in Youth Baseball registration saying that there has been an 'age change' in this area; District 15's recent school enrollments have confirmed this. It was also noted that PYB registration is still on going.

The Board reviewed the previously distributed written Recreation Department Report. Williams highlighted the "*Community of Excellence*", which the Park District is participating in along with the Village, Buehler YMCA and other local organizations; February stresses physical activity with **Palatine's Great American Health Challenge's 'Average Joe'** promotion; the Park District is offering a variety of fitness classes to the community at no charge and the Y is offering a one-week trial membership; March will stress **Awareness**, in partnership with the American Cancer Society; "Average Joe" packets are available at our Registration desk. Williams then thanked the Board on behalf of his department for the opportunity to attend the IAPD/IPRA State Conference; staff said that this year's conference offered a lot of beneficial classes. Responding to Commission Gould, staff said that the date shown heading the report reflects the time period it covers.

Gbur said that there were no more Departmental Reports.

RECOGNITION OF CITIZENS

President Schultz noted that no one wished to address the Board at this time.

UNFINISHED BUSINESS

President Schultz noted there was no unfinished business to come before the Board at this time.

NEW BUSINESS

The Board reviewed a previously distributed Board Summary pertaining to bids for replacement of the clubhouse deck. Commissioner McPherson moved, and Commissioner Gould seconded that the Board direct staff to enter into agreement with Workmasters, Inc. of Des Plaines to demolish the existing deck and rebuild a new one at a cost of \$88,267. Commissioner Cozza commented that the photographs were quite vivid, and scary. Responding to questions, Zaldivar said that the north side is a little stronger; the deck met code when it was built in 1976, however, building codes have changed, especially since the collapse of porches/decks in Chicago; the design will basically be the same except the dining area and railing will be dropped down two steps in order to offer a better view from inside the clubhouse; ADA access will be available and more deck space will be added; the awnings will remain; anticipating the Board's approval, the process to obtain building permits has been started, as soon as that is accomplished we will begin; it may overlap the start of the season, however, there is access to the building from the lower level – a minor inconvenience. President Schultz requested a roll call vote, the result of which follows.

AYES: John Cozza, Andrew McPherson, Susan Gould, Jennifer Rogers, Robert Schultz

NAYS: None

ABSENT: None

Motion approved.

The Board reviewed a previously distributed Board Summary pertaining to Summer Camp Lunch Program bids. Commissioner Rogers moved, and Commissioner Cozza seconded, that the Board award the 2008 Summer Camp Lunch Program Bid to Great American Bagel of Palatine, IL, and direct staff to enter into a service agreement for \$3.50 per lunch per bid specifications. President Schultz requested a roll call vote on the motion, the result of said vote follows:

AYES: John Cozza, Andrew McPherson, Susan Gould, Jennifer Rogers, Robert Schultz

NAYS: None

ABSENT: None

Motion approved.

The Board reviewed a previously distributed Board Summary pertaining to the ratification of NWSRA Resolution #2008-5. Commissioner Gould moved, and Commissioner McPherson seconded, that the Board adopt Resolution #08-02. This resolution ratifies an amendment to the Amended NWSRA Articles of Agreement accepting South Barrington Park District as a NWSRA member district. Responding to questions, Gbur said that this will not decrease our costs; South Barrington has twice the EAV as Salt Creek Rural but half the population; anticipate South Barrington to grow over the next ten years; South Barrington and Streamwood are the farthest west communities NWSRA now covers. President Schultz requested a roll call vote on the motion, the result of said vote follows:

AYES: John Cozza, Andrew McPherson, Susan Gould, Jennifer Rogers, Robert Schultz

NAYS: None

ABSENT: None

Motion approved.

The Board reviewed the previously distributed Monthly Financial Report dated December 2007. Staff responded to Commissioner Cozza saying that 2007 property tax bills went out late resulting in receipt of more than \$200,000 of 2007 tax dollars in 2008.

The Board reviewed a previously distributed list of bills. Commissioner McPherson moved that Warrant #3, in the amount of \$445,700.69, be approved and released for payment. Commissioner Gould seconded the motion. There were no questions. President Schultz requested a roll call vote, the result of which follows.

AYE: John Cozza, Andrew McPherson, Susan Gould, Jennifer Rogers, Robert Schultz

NAY: None

ABSENT: None

Motion carried.

Gbur said there was no more new business.

EXECUTIVE DIRECTOR'S REPORT

The Board reviewed the previously distributed Executive Director's Report. Highlighting item 3, Gbur said that he and Moser reviewed the previous Falcon Park timeline presented last September and they feel that there are some important items that need to be done before we can project a new timeline, e.g. talk with Corporate Construction and PHN to reduce scope and bring project within budget—don't want to go past \$12M; look at revenue/expenses projections for the three building options, and consider project financing options with Eric Anderson; once key information is in place, we can project forward; aware that interest rates are low and our plan would be to do site work this fall and start construction next spring, but we need to take care of all the basic steps along the way. Commissioner McPherson said that a timeline is something we need to benchmark our progress; advantageous time to move but still be prudent; it is at a point that people need to be made aware of our plans while getting resident and affiliate input—this is why we need a timeline. Gbur stressed that the scope of the project and financing need to be solidified; revenue/expense projection study is money well spent; expect to have something within the next month or so. Discussion then changed to the solicitation of possible partners, i.e. local hospitals or YMCA; what projections should be in place before approaching them; not too soon to approach, project is going to happen; need to have space requirements—hospital mentioned 5,000 s/f, Y also expressed interest; partners could serve a dual purpose by providing extra recreation space, but architects should know how “partner” plans to utilize space; partnerships should work parallel with our plans—important we approach now, show them where we are headed; have architects do preliminary sketches showing possibilities; we may choose not to ‘team up’, retaining full control; all agreed this is an area to focus on in order to decide s/f.; possibility of financing building expansion; space is going away fast—although ability to go to 73,000 s/f, don't want to do away with all green space; underground parking would save about half an acre.

Gbur then addressed the item concerning District 15's request for additional parking space at Hamilton Sports Fields; this plan will make it safer for transportation employees to cross Smith Street.

COMMISSIONERS' COMMENTS

Commissioner McPherson said that he appreciated Williams' comments regarding the IPRA State Conference; over the years you realize it only takes one or two things to result in a benefit from participating; he would like participants email or report what they found beneficial in their attendance. Gbur said that all those who attend do reports on the sessions they attend. Commissioner McPherson said that he would like to know just the highlights, i.e. how staff determines what to attend, the value to the Park District.

Commissioner McPherson then addressed the vacation of Sutters Road which was discussed at the previous evening's Village Council Meeting; he was embarrassed by the way the issue was handled; VOP has a problem and they want to dump it on the Park District; important that their intentions are in a written formal request and not have the Village Manager bring a proposal to use with a deadline from another agency; this is not the Park District's issue. President Schultz said that we cannot react when we are not involved without something in writing. Commissioner McPherson said that we need to speak as a group, and the more we get on paper the better we can minimize any miscommunication with any agency.

Commissioner Gould compliment staff on the Volunteer Luncheon; the honorees were delighted.

Commissioner Cozza noted that the Rolling Meadows newsletter had an item on a new bike path; got a grant for \$150,000 to go from Hicks Road to the Arlington Heights train station however no one knows who owns the one section of roadway; could be another extension of our trail—good news for us.

Commissioner Cozza commenting on the recent crime at Lane Bryant in Tinley Park he said he could not

believe there were no security cameras in an area with only one entrance; staff should investigate security for FAC and our other major facilities. Williams explained that POC has cameras, the tapes are retained for 1-2 weeks; definitely will be incorporated in any new facility we build. Commissioner Gould suggested our pre-schools and asked if there would be grant money available for this type of project. Commissioner Rogers said that these types of grants go mostly to police departments.

President Schultz said that the Environmental Committee met that morning; they are making some progress with the installation of 'motion' lamps in some offices, doing an infra-red study of Cutting Hall to get some data on its high energy use; also looking to reduce fertilizer and pesticide use.

President Schultz requested Future Agenda Items; there were none.

ADJOURNMENT

There being no further business to come before the Board on this date, Commissioner McPherson moved that the regular meeting be adjourned. Commissioner Gould seconded the motion, which was unanimously approved by a voice vote at 7:46 p.m.

AYE: John Cozza, Andrew McPherson, Susan Gould, Jennifer Rogers, Robert Schultz

NAY: None

ABSENT: None

Respectfully submitted,
Bonnie Bennett, Secretary

ATTEST:

APPROVED:

/s/ Bonnie M. Bennett
Secretary

/s/ Robert G. Schultz
President

Next regularly scheduled Park Board meetings: February 26, 2008
March 11, 2008
March 25, 2008