

MINUTES OF A REGULAR MEETING OF THE BOARD OF PARK COMMISSIONERS OF THE PALATINE PARK DISTRICT, COOK COUNTY, ILLINOIS, HELD IN THE PALATINE TOWNSHIP SENIOR CENTER, IN SAID DISTRICT, AT 505 S. QUENTIN ROAD, PALATINE, ILLINOIS ON MAY 22, 2007 AT 7:00 P.M.

These Minutes are not a verbatim record of what was said during the meeting.

CALL TO ORDER @ 7:00P.M.

Commissioners Present

Robert Schultz, President
Jennifer Rogers, Vice President
Susan Gould, Treasurer
Andrew McPherson

Commissioners Absent

John Cozza

Staff Present

Pat Moser, Supt. of Parks & Planning
Debbie Smith, Supt. of Finance & Personnel
Keith Williams, Supt. of Recreation
Raul Zaldivar, Supt. of Revenue Facilities
Ed Tynczuk, Asst. Supt. of Parks

Donelda Danz, Asst. Supt. of Recreation
Pam Stoltz, Recreation Manager
Lisa Guthrie, Special Interest Coordinator
Bonnie Bennett, Secretary
Ron Gbur, Executive Director (arrived 7:26)

Citizens and Guests

Debbie Taflinger, JC's Hometown Fest
Brad Haun, JC's Hometown Fest
Bob Alexander, PHGA

Ken Mattuck, PHGA
Terry Ellis, PHGA/Celtic

APPROVAL OF AGENDA

Commissioner Rogers moved, and Commissioner Gould seconded, that the Board approve the meeting's agenda. President Schultz said that item VII.H (Capital Finance Presentation) has been removed. By a voice vote, the Agenda for the Regular Meeting of May 22, 2007 was unanimously approved as amended.

AYE: Andrew McPherson, Susan Gould, Jennifer Rogers, Robert Schultz

NAY: None

ABSENT: John Cozza

APPROVAL OF MINUTES

Commissioner McPherson moved, and Commissioner Gould seconded, that the Board approve the minutes of the prior meeting. By a voice vote, the Minutes of the Regular Meeting of May 8, 2007 were unanimously approved as submitted.

AYE: Andrew McPherson, Susan Gould, Jennifer Rogers, Robert Schultz

NAY: None

ABSENT: John Cozza

DEPARTMENTAL REPORTS

The Board reviewed the previously distributed written Parks and Planning Department Report. Tynczuk said that he would respond to any questions. President Schultz complemented staff on the Emerald Ash Borer Preparedness Plan; he said that the Village of Palatine is in the same situation and is setting up a reserve; could there be an economic advantage to working with the Village. Moser responded that the Parks Department staff is working with Charlie Powers (Public Works staff). Brief discussion ensued regarding the “bug’s” proximity to our area; knowledge this is something we will be facing financially; don’t think it will happen all at once if we get hit – maybe 100 trees in a year, but possibly more; need to remove all Ash trees within a certain radius of any tree hit with the disease; doesn’t spread to other species of tree like the Asian Longhorn.

The Board reviewed the previously distributed written Revenue Facilities Report. Zaldivar introduced Palatine Hills Golf Association members Ken Mattuck, current President, and Terry Ellis. He highlighted Course Projects saying that he staff has met with two companies that specialize in golf course construction and both were very similar in price, \$20,000/\$23,000 per hole; now need to discuss how to finance. Responding to questions, he said that the sequence of work was a combination of most needed and the most productive and economic way to accomplish the overall project, i.e. #8 green next to #10 so do both while crew is in that area; want to complete the back nine first; begin fall of 2008 as both companies stressed that they could not do the work in the spring; collar work on two holes done in-house took a couple of weeks of labor but it was not worked on full-time, outside contractors could probably accomplish one hole per week; area would be effected for the better part of a month; can come back with recommendation when we know financing, unsure whether Board intends to finance through golf course revenue or corporate. President Schultz requested that staff bring its recommendations to the Board, including financing. Commissioner McPherson said that the work has to be done; staff needs to come back with a proposal.

President Schultz noted there were no more Departmental Reports.

RECOGNITION OF CITIZENS

President Schultz recognized the co-chairs of the Palatine Jaycees Hometown Fest Committee. Ms. Taflinger said that they were in attendance to address the issue of smoking at the Hometown Fest. After reviewing the Park District’s policy it seems that the majority of the property the Jaycees utilize is within the non-smoking boundaries; after trying to determine if there was any area that could be set aside, the committee decided to make it a completely non-smoking event. Staff explained that they spoke with Commander Stoeckel (Palatine Police) who said that designated areas really don’t work – it just tends to make smoking a bigger issue when areas are roped off; neither staff nor officers will confront everyone smoking, but if there is a complaint or blatant disregard of the ordinance, it will be dealt with and tickets (fines up to \$500) may be issued. Ms. Taflinger said that there will be signage throughout the parks as well as at all entrance areas; all press releases and any publicity will state that this is a “non-smoking” Fest.

UNFINISHED BUSINESS

President Schultz noted there was no unfinished business to come before the Board at this time.

NEW BUSINESS

The Board reviewed a previously distributed Board Summary pertaining to Board Liaison assignments. Commissioner McPherson moved, and Commissioner Rogers seconded, that the Board approve the following Project Committee Liaison appointments: Jennifer Rogers – pools; Susan Gould – Patten House; Andy McPherson – Falcon Park; Jay Cozza – affiliate groups and field scheduling; Robert Schultz – Environment/Energy Conservation. Upon a voice vote, the motion was unanimously approved as follows:

- AYE: Andrew McPherson, Susan Gould, Jennifer Rogers, Robert Schultz
- NAY: None
- ABSENT: John Cozza

The Board reviewed a previously distributed Board Summary pertaining to a privacy policy. For the purpose of discussion, Commissioner McPherson moved, and Commissioner Rogers seconded, that the Board of Park Commissioners approve the previously distributed draft of a Privacy Policy to protect information collected when registering participants in programs. Lengthy discussion ensued regarding not all Park District programs being listed, e.g. gymnastics, swim team, tennis, etc.; contracted programs having their own addendums; policy seems generally to directed to affiliates; policy too long, reiterates laws that already exist – want a basic policy stating that participant information given will be used for specific things pertaining to our programs, i.e. contact by coaches or other Park District personnel, and not used for anything else- we will not sell or give out our lists; we need a basic waiver where residents can opt out of being contacted for any ‘marketing’ sent by the District, an affiliate, or an instructor, e.g. openings available in classes; draft policy as written is cumbersome and needs to be cut down a lot; this is not suppose to be an ‘ethics’ policy – just tell our participants what we are going to do with the information we receive; check with other park districts that use different legal counsel. Commissioner McPherson made a motion to table this item of business, Commissioner Rogers seconded the motion. President Schultz requested a roll call vote, the result of which follows.

- AYE: Andrew McPherson, Susan Gould, Jennifer Rogers, Robert Schultz
- NAY: None
- ABSENT: John Cozza

Motion approved; item tabled.

The Board reviewed a previously distributed Board Summary pertaining to 2007 T-shirt Bid Emergency Action. Commissioner McPherson moved, and Commissioner Gould seconded, that the Board of Park Commissioners ratify the verbal emergency action taken by the board and staff on May 8, 2007 canceling the T-shirt bid contract with Stormdog Sports Apparel and issuing Purchase Orders to Sunburst Sportswear and Promotional Products. Williams stated that the vendor has corresponded by email threatening litigation; legal counsel has asked us to remit the exact amount; some of the prices have changed plus \$1,000 rush has been added; could go to litigation but would just add costs; staff recommends deducting the additional rush charges we have incurred. Gbur stated that we will tighten up our bid documents, include language to cover damages for non-fulfillment of contract. Commissioner McPherson said that he didn’t think we need to spend the extra monies. President Schultz requested a roll call vote on the motion on the floor, the result of which follows.

- AYE: Andrew McPherson, Susan Gould, Jennifer Rogers, Robert Schultz
- NAY: None

ABSENT: John Cozza

Motion approved.

Staff then asked direction regarding the original vendor. Commissioner Gould said to send the check and remove them from our bidders list. Williams responded that they will be removed from all future bidding. Gbur stated that we could counter-sue. Commissioner McPherson said that he sees no sense to litigation and doesn't feel the vendor will sue for \$3,000 knowing that we could counter-sue. President Schultz moved that staff be authorized to settle with the vendor. Commissioner Gould seconded. The motion was approved by a voice vote, the result of which follows.

AYE: Susan Gould, Jennifer Rogers, Robert Schultz

NAY: Andrew McPherson

ABSENT: John Cozza

Motion approved.

The Board reviewed a previously distributed Board Summary pertaining to 2007 Playground Renovations. Commissioner Gould moved, and Commissioner McPherson seconded, that the Board of Park Commissioners accept the low bid of \$424,748.94 from Green-Up Landscape, Inc. for construction and renovation of four playgrounds (Eagle, Finch, Juniper and Osage Park). Responding to a question, staff said that Oak Park has some big depressions in the outfield; the budget is \$10,000 but we don't expect it to cost that much. President Schultz requested a roll call vote, the result of which follows.

AYE: Andrew McPherson, Susan Gould, Jennifer Rogers, Robert Schultz

NAY: None

ABSENT: John Cozza

Motion approved.

The Board reviewed a previously distributed Board Summary pertaining to recognition of community service. Commissioner McPherson moved, and Commissioner Gould seconded, that the Board of Park Commissioners adopt Resolution #07-09 recognizing James W. Wilson for his dedication to the Palatine community. The motion was unanimously approved by a voice vote, the result of which follows.

AYE: Andrew McPherson, Susan Gould, Jennifer Rogers, Robert Schultz

NAY: None

ABSENT: John Cozza

Motion approved.

The Board reviewed the previously distributed Monthly Financial Report dated April 2007. There were questions or comments.

The Board reviewed a previously distributed list of bills. Commissioner McPherson moved that Warrant #10, in the amount of \$1,634,345.72, be approved and released for payment. Commissioner Gould seconded the motion. Commissioner Gould stated that she has in the past commented unfavorably about staff using

personal credit cards to purchase items for the Park District; she then read aloud a letter received from Horticultural foreman Corey Zak regarding a purchase he had made on his credit card. President Schultz requested a roll call vote, the result of which follows.

AYE: Andrew McPherson, Susan Gould, Jennifer Rogers, Robert Schultz

NAY: None

ABSENT: John Cozza

Motion carried.

Gbur stated that there was no more new business.

EXECUTIVE DIRECTOR'S REPORT

The Board reviewed the previously distributed Executive Director's Report. Gbur highlighted item 1 saying that he had contacted commissioners individually and that 7:00 p.m. Tuesday, May 29 for the joint meeting with the Village of Palatine will work for everyone; the meeting will be in the Council Chamber.

The Board reviewed the previously distributed 2007 Master Plan Update. Commissioner McPherson questioned the Community Center Fitness area renovation being "on hold". Gbur said that staff gets this question daily, residents have been waiting for years especially as it #1 request on our Community Survey; funds have been set aside for it but the project keeps being put on hold; we anticipate selecting an architect for Falcon Park in August or September and turn them loose on this project too; we could expand over the stairwell or we might do an addition; if the Board wishes, we could get another architect and start working on it sooner; we do not know how long the Village will take them to make a decision regarding their portion of the building. Commissioner McPherson said now matter what the Village does, it will take from three to five years, he thinks we need to get moving on this item; Commissioner Rogers agreed. President Schultz suggested getting a separate architect to do this and Gbur said that staff has roughly designated using space on the east shelf, putting in some windows, shifting programs to the west shelf; need to keep traffic flow and the track open for users; going over stairwell would add 500 square feet for a total of 1,000 square feet, expanding on the east shelf would expand to 2,000 square feet. Commissioner McPherson said that we should use the existing room, but not cut it off from the rest of the gym by going over the stairwell. Gbur said that we have six architectural firms we are talking with over the next three Saturdays. President Schultz said that everyone is in agreement that we want to move on this. Commissioner McPherson said that we need to put out a press release to update our residents on this matter; President Schultz suggested putting a sign up on the Fitness Center door.

COMMISSIONERS' COMMENTS

Commissioner McPherson said that he attended the Celtic Tournament; it was a nice time, the Celtic guys did a good job; the Shoot-out event is really enjoyed by the kids. Gbur said that it is good to see new blood coming into the Celtic program. Commissioner McPherson said that he spoke with Larry Mohr and feels staff did a good job under the circumstances; he also thanked Williams for attending to the problem at Juniper Park.

Commissioner Rogers said that she attended the Gymnastics Show on Sunday at 1 p.m.; some of the girls wore memorial T-shirts; staff did a great job. Commissioner Gould complimented Pam Stoltz on how well she handled the issue.

President Schultz requested Future Agenda Items; there were none.

ADJOURNMENT

There being no further business to come before the Board on this date, Commissioner McPherson moved that the regular meeting be adjourned. Commissioner Rogers seconded the motion, which was unanimously approved by a voice vote at 7:56 p.m.

AYE: Andrew McPherson, Susan Gould, Jennifer Rogers, Robert Schultz

NAY: None

ABSENT: John Cozza

Respectfully submitted,
Bonnie Bennett, Secretary

ATTEST:

/s/ Bonnie M. Bennett
Secretary

APPROVED:

/s/ Robert G. Schultz
President

Next regularly scheduled Park Board meetings: June 12, 2007
June 26, 2007
July 10, 2007