

MINUTES OF A REGULAR MEETING OF THE BOARD OF PARK COMMISSIONERS OF THE PALATINE PARK DISTRICT, COOK COUNTY, ILLINOIS, HELD IN THE PALATINE TOWNSHIP SENIOR CENTER, IN SAID DISTRICT, AT 505 S. QUENTIN ROAD, PALATINE, ILLINOIS ON MARCH 27, 2007 AT 7:30 P.M.

These Minutes are not a verbatim record of what was said during the meeting.

CALL TO ORDER @ 7:30P.M.

Commissioners Present

John Cozza, President
Robert Schultz, Vice President
Andrew McPherson, Treasurer
Susan Gould

Commissioner Absent

Jennifer Rogers

Staff Present

Pat Moser, Supt. of Parks & Planning/Acting Director
Debbie Smith, Supt. of Finance & Personnel
Keith Williams, Supt. of Recreation
Raul Zaldivar, Supt. of Revenue Facilities
Ed Tynczuk, Asst. Supt. of Parks

Tina Becke, Asst. Supt. of Finance
Donelda Danz, Asst. Supt. of Recreation
Toni Bruns, Stables Manager
Andy Rose, Swim Team Coordinator
Bonnie Bennett, Secretary

Citizens and Guests

Bob Alexander, PHGA
Steve Irsay, resident
Auburn Woods Residents: Carolyn Williams
Judith Rock

Nancy Grange
Jim Fieck
Dave Bell
Trina Bell

APPROVAL OF AGENDA

Commissioner Gould moved, and Commissioner McPherson seconded, that the Board approve the meeting's agenda. Secretary Bennett noted a typo – item VII.H should be Warrant #6. By a voice vote, the Agenda for the regular meeting of March 27, 2007 was unanimously approved as amended.

AYE: Susan Gould, Andrew McPherson, Robert Schultz, John Cozza

NAY: None

ABSENT: Jennifer Rogers

APPROVAL OF MINUTES

Commissioner McPherson moved, and Commissioner Gould seconded, that the Board approve the minutes of the prior meeting. By a voice vote, the Minutes of the Regular Meeting of March 13, 2007 were unanimously approved as submitted.

AYE: Susan Gould, Andrew McPherson, Robert Schultz, John Cozza
NAY: None
ABSENT: Jennifer Rogers

DEPARTMENTAL REPORTS

The Board reviewed the previously distributed written Parks and Planning Department Report. Tynczuk highlighted the Birchwood Pool and Palatine Hills Drive projects saying that they were moving along. Responding to questions regarding the cracked gas lines at Birchwood Recreation Center and Community Center Gymnastics Area, Tynczuk said that both incidents were weather related, on lines twenty plus years old; new plastic line – made specifically for gas -was installed deeper. Regarding Palatine Hills Drive project, Moser said that it is a little behind schedule; hit several bad spots; entire drive will now be at least twelve inches deep; not done but may be passable by Friday.

The Board reviewed the previously distributed written Annual Stables Report. Highlighting **Challenges**, Zaldivar stated that ordering a sign for the lower barn is a priority for 2007; **Boarders**, he said that the turn-over of boarders is not necessarily a ‘bad’ thing as it creates an opportunity for our students to avail themselves of having their own horse by leasing a horse for a period of time. **Fall Fest** was a huge success with ideal weather and about 1,500 in attendance, thanks to Recreation and Parks staff for their help, hopefully the Camelot property is still available for parking for 2007, if not parking will be a premium, crossing Dundee Road too risky and shuttling patrons could be cumbersome as young families bring strollers and other toddler needs; our agreement exchanges mowing the property for parking privileges. The most noticeable of the **2006 Projects**, the brick paving, has drawn many compliments from boarders and visitors. Zaldivar thanked Bruns and her staff for their services this past year. Commissioner Schultz suggested that a brief overall financial summary be included in the Annual Report, nothing in-depth; also a listing of personnel. Responding to Commissioner Schultz, Commissioner Gould said it is not uncommon to ‘lease’ horses for six-months or more. Commissioner McPherson said that turn-over is a normal part of any business and if it presents an opportunity for the students, that is good. Responding to questions, Bruns said that *Pony Place/Stables* brochures are available at the desk for visitors and pony ride/pony party participants giving info on our offerings; two of the boarded horses live outside, like our ponies.

The Board reviewed the previously distributed written Fall 2006 Program Evaluation Report. Williams said that our fall season is busy with special events; Sponsorship Program doing well with over \$26,000 collected thanks to Deb Owen and her staff who followed up the mailing with many phone calls; Fitness still doing well thanks to Bonnie DePirro and her staff; Turkey Trot gets bigger each year, we will be going to a chip timing system, more accurate and requires less staff at finish line; overall numbers good and a variety of classes offered. Commissioner McPherson commented that he has heard a lot of good things regarding DePirro’s classes. Staff responded to questions explaining that ‘dance get-togethers’ would be comparable to Toddler drop-in classes, adult dance becoming more popular; have tried outdoor archery instruction at Palatine Hills Recreation area but too close to bike trail, cannot provide a secluded area or storage for this type programming; POC’s *ICompete* program received several corporate sponsorships in addition to support from the Palatine Park Foundation; *Wine & Spirits*, an adult event held around Halloween, is a wine tasting with seasonal storytelling. Williams then introduced the Park District’s new Swim Team Coordinator, Andy Rose and the Board welcomed him. Rose said that the new season starts Monday and early-bird registration has been good.

Moser said that there were no more Departmental Reports.

RECOGNITION OF CITIZENS

President Cozza recognized a group of Auburn Woods homeowners. A spokesperson for the group said that they were present to request that the Board address a major problem with users of Palatine Hills Golf Course and Recreation Area, i.e. speeders along Palatine Hills Drive driving in excess of twice the speed limit. Moser stated that three speed bumps are scheduled to be installed, one south of the parking lot and two by the bike trail; they will be portable on a concrete base, reflective at a cost of about \$2300-2400 each. Ms. Rock and the others said that was not acceptable; more bumps (2 was suggested) need to be installed along the straightaway; delivery trucks are also guilty. Lengthy discussion then ensued regarding the quantity and placement of speed bumps; putting in bi-lingual signage; installing a gate at the Northwest Highway entrance - not an option as it would hinder police and fire protection more than prevent offenders; the road has been closed due to construction yet people have accessed the road, often speeding. Commissioner Gould commented that addressing this issue now is definitely less expensive than addressing it after the road has been completed. Zaldivar said that the area was monitored last summer; we have called Palatine Police Commander Stoeckel, they (the police) should be made aware of these things going on especially after dusk; tickets can be issued. Members of the group then brought up the issue of loud music, frequently at night and on weekends. Responding to questions, staff said that this was not caused by our permitted users; frequently as the weather gets warmer groups come out to the park to cook out – sometimes three or four groups at a time; security service does move them out when they can however, this is definitely an issue to get the police involved in. Commissioners pointed out that the Village has noise ordinances in force; this issue needs to be addressed, but at a later future date; Plum Grove Reservoir also has this issue. In summarizing, Moser said that additional speed bumps would be installed but it would not impede bike riding. Commissioner McPherson said that it is important that we get the drivers to slow down; it is the beginning of the season and everyone should be reminded of the rules; he requested that staff provide him with a drawing to scale of the road and the placement of the speed deterrents.

UNFINISHED BUSINESS

Moser stated that there was no unfinished business to come before the Board at this time.

NEW BUSINESS

The Board reviewed a previously distributed Board Summary pertaining to Uniform Service Contract bids. Commissioner McPherson moved, and Commissioner Schultz seconded, that the Board of Commissioners direct staff to issue a purchase order to Arrow Uniform Services to supply and/or clean uniforms to the Palatine Park District for up to a three year period; the contract will be renewable after each year, and employees will have the option of leasing or renting uniforms. Staff responded to a question saying that the difference between renting or leasing is employees leasing uniforms, wash their own which some prefer. President Cozza requested a roll call vote, the result of which follows.

- AYE: Susan Gould, Andrew McPherson, Robert Schultz, John Cozza
- NAY: None
- ABSENT: Jennifer Rogers

The Board reviewed a previously distributed Board Summary pertaining to Scavenger Service Contract bids. Commissioner Gould moved, and Commissioner McPherson seconded, that the Board of Park Commissioners direct staff to issue a purchase order to Waste Management to supply and service two, four and six yard

dumpsters to all specified Palatine Park District locations beginning on April 30, for up to a three-year period; the contract will be renewable after each year. Responding to questions, staff said that this replaces our current contractor, and yard waste is done separately. President Cozza requested a roll call vote, the result of which follows.

AYE: Susan Gould, Andrew McPherson, Robert Schultz, John Cozza

NAY: None

ABSENT: Jennifer Rogers

Motion approved.

The Board reviewed a previously distributed Board Summary pertaining to Pool Furniture bids. Commissioner Schultz moved, and Commissioner McPherson seconded that the Board of Park Commissioners authorize staff to purchase 100 Chaise Lounges, 50 Chairs, and 25 Sand Chairs from Texacraft totaling \$17,903.04; and 10 Concession Tables, and 4 Handicapped Concession Tables from ATD American Co. totaling \$8,371.44. President Cozza requested a roll call vote, the result of which follows.

AYE: Susan Gould, Andrew McPherson, Robert Schultz, John Cozza

NAY: None

ABSENT: Jennifer Rogers

Motion approved.

The Board reviewed a previously distributed Board Summary pertaining to a Paging and Sound System. Commissioner McPherson moved, and Commissioner Gould seconded, that the Board authorize staff to proceed with the purchase and installation of the Birchwood Pool paging and sound system, and waive the legal bid process provided that the total costs remain under \$20,000. Responding to a request for a more detailed explanation, Williams said that this item came under owner's expense; trying to coordinate with the contractor, they gave him a quote of \$35,000 which staff felt was too high; he asked other electrical firms to submit bids using Bose speakers but Bose refused to give them prices as they felt they were already dealing with our current contractor; although our contractor said he would install speakers if the Park District purchased them from Bose for \$6,000 we felt doing it that way, neither Bose or the contractor could be held responsible if there was a problem. Staff is now looking other contractors and comparable speakers; they will not be wireless, and the conduit is already there. President Cozza requested a roll call vote, the result of which follows.

AYE: Susan Gould, Andrew McPherson, Robert Schultz, John Cozza

NAY: None

ABSENT: Jennifer Rogers

Motion approved.

The Board reviewed a previously distributed Board Summary pertaining to food and beverage concessions bid. Commissioner Schultz moved, and Commissioner McPherson seconded that the Board of Park Commissioners award the F.A.C. Food & Beverage Concessions contract to ADVA Inc. for the 2007-2011; additionally that staff make the arrangements as specified in the rationale to prepare the concession area for the new concessionaire. Responding to questions, staff said that \$10,000 was the last rental amount with an agreement

to upgrade air conditioning; Open Kitchens concessionaire for past five years, and Slice of Chicago the three years prior; Open Kitchens getting out of pool business, doing just golf course. President Cozza requested a roll call vote, the result of which follows.

AYE: Susan Gould, Andrew McPherson, Robert Schultz, John Cozza

NAY: None

ABSENT: Jennifer Rogers

Motion approved.

The Board reviewed a previously distributed Board Summary pertaining to a request for a full liquor license at Palatine Hills. Commissioner Schultz moved, and Commissioner Gould seconded that the Board of Park Commissioners permit Open Kitchens (PHGC concessionaire) to obtain a “full-liquor” license for use at the Palatine Hills Golf Course. Explaining this item in detail, Zaldivar said Open Kitchens wants to go from a Class G license to a Class D license which will allow full alcohol service with a closing time of midnight on weekdays and 1 a.m. weekends; during the season the Clubhouse usually closes by 10 p.m. with an occasional league (UOP) function which could extend the hours a little; Open Kitchen will keep its current hours of operation – they are part of our current rental agreement; the Clubhouse hours do not go past midnight at any time; Palatine Hills has its own full service liquor license for special party rentals; current license cost \$1,851, new license will be \$2,751. Mr. Irsay addressed the Board and said that he feels that the Golf Course would take business away from community bars/restaurants, particularly with smoking allowed at the Golf Course. Commissioners immediately corrected Mr. Irsay saying that the Clubhouse has been ‘no smoking’ for many years, and the Park District is not impervious to Village or Cook County ordinances regarding smoking. Mr. Irsay stated that the Golf Course has operated for a long time with a beer/wine class license and see no need for it to change now. Commissioner McPherson said he personally has a problem with the alcohol issue in general; our society seems to push that alcohol is necessary to have a good time; Open Kitchens is not a ‘fine-dining’ establishment nor do we have banquet facilities, the benefits to serving hard liquor seems negligible. President Cozza asked how many public golf courses have full-service bars, and Commissioner Schultz said that he thinks a good estimate would be 90%, if people drink he doesn’t see where it is important what they drink. Continuing, Commissioner Schultz said that the issue here is “does the Park District object to Open Kitchens applying for a new class of liquor license”, the Village has the final decision. Responding to questions, Zaldivar said that no additional training would be required; the beverage of choice at the course will still be beer, harder liquor will mainly be served at the Clubhouse after play. Mr. Alexander said that he has not really heard many opinions on this, not a real issue; other clubs visited have full service; several members of the PHGA will be pleased as they have had to other places, now they won’t. Responding to Mr. Irsay, staff said that the Golf Course does not make a commission – Open Kitchens pays a set rental fee. Commissioner Schultz said that if Open Kitchens greatly increases sales, we may re-negotiate future agreements; according to Village liquor license law, a specific percentage of their revenue must be from food service. More discussion followed regarding hours of operation; Zaldivar was asked to email Mr. Irsay the current hours of operation for Open Kitchens. President Cozza requested a roll call vote, the result of which follows.

AYE: Susan Gould, John Cozza

NAY: Andrew McPherson

PASS: Robert Schultz

ABSENT: Jennifer Rogers

Motion passed.

The Board reviewed the previously distributed Monthly Financial Report dated February 2007. There were no questions or comments.

The Board reviewed a previously distributed list of bills. Commissioner McPherson moved that Warrant #6, in the amount of \$657,335.22, be approved and released for payment. Commissioner Gould seconded the motion. There were no questions or comments. President Cozza requested a roll call vote, the result of which follows.

AYE: Susan Gould, Andrew McPherson, Robert Schultz, John Cozza

NAY: None

ABSENT: Jennifer Rogers

Motion carried.

Moser stated that there was no more new business.

EXECUTIVE DIRECTOR'S REPORT

The Board reviewed the previously distributed Executive Director's Report. Moser distributed a copy of the final mock-up for the Birchwood Pool plaque. He then asked if commissioners were agreeable to an April 17 workshop. Commissioners McPherson and Schultz said they could not make that date; Commissioner Gould suggested that the workshop be conducted before or after a regular meeting. Commissioners said that they had done rankings for the proposed facility and asked that Gbur email them regarding what he would like to cover at the workshop. Williams said that we have had some discussions with Northwest Community Hospital who appear very interested; the Buehler YMCA has also shown some interest.

COMMISSIONERS' COMMENTS

President Cozza said that he would be missing the next meeting; a change in the Open Meetings Act law may be forthcoming.

President Cozza requested Future Agenda Items. Commissioner McPherson requested that the Board discuss enforcement of our conduct ordinance, in particular, repeat offences. Zaldivar said that he could provide security service reports which would give an overview of some of the issues, i.e. loud music and illegally parked vehicles repeatedly reported. Commissioner Gould requested that the Palatine Police Chief be invited; police calls have frequently resulted in nothing being done, or, at most, a warning issued. Commissioner Schultz said that this is a good idea particularly with the July 4th fest coming up.

ADJOURNMENT

There being no further business to come before the Board on this date, Commissioner Gould moved that the regular meeting be adjourned. Commissioner McPherson seconded the motion, which was unanimously approved by a voice vote at 9:14 p.m.

AYE: Susan Gould, Andrew McPherson, Robert Schultz, John Cozza
NAY: None
ABSENT: Jennifer Rogers

Respectfully submitted,
Bonnie Bennett, Secretary

ATTEST:

APPROVED:

/s/ Bonnie M. Bennett
Secretary

/s/ Robert G. Schultz
Vice President

Next regularly scheduled Park Board meetings: April 10, 2007
April 24, 2007
May 8, 2007