

MINUTES OF A REGULAR MEETING OF THE BOARD OF PARK COMMISSIONERS OF THE PALATINE PARK DISTRICT, COOK COUNTY, ILLINOIS, HELD IN THE PALATINE TOWNSHIP SENIOR CENTER, IN SAID DISTRICT, AT 505 S. QUENTIN ROAD, PALATINE, ILLINOIS ON JULY 10, 2007 AT 7:00 P.M.

These Minutes are not a verbatim record of what was said during the meeting.

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CALL TO ORDER @ 7:00P.M.

Commissioners Present

Robert Schultz, President  
Jennifer Rogers, Vice President  
Susan Gould, Treasurer

Andrew McPherson  
John Cozza

Staff Present

Ron Gbur, Executive Director  
Pat Moser, Supt. of Parks & Planning  
Keith Williams, Supt. of Recreation  
Raul Zaldivar, Supt. of Revenue Facilities  
Tina Becke, Asst. Supt of Finance & Personnel

Donelda Danz, Asst. Supt. of Recreation  
Pam Stoltz, Recreation Manager  
Todd Ranum, Athletic Coordinator  
Bonnie Bennett, Secretary

Citizens and Guests

Mike Gilfillan, Gilfillan/Callahan Architects  
Dave Larson, TMP Assoc.  
Tom Lalonde, Williams Architects  
Tom Poulos, Williams Architects  
Andy Dogan, PHN Architects

Dan Nicholas, PHN Architects  
Bob Alexander, PHGA  
James Brustad, Swim Team  
Jerry Millegan, Gilfillan/Callahan Architects  
Steve Irsay

APPROVAL OF AGENDA

Commissioner Cozza moved and Commissioner Gould seconded, that the Board approve the Agenda for the Regular Meeting of July 10, 2007. Gbur said that items X and XI (Executive Session and Additional New Business) have been moved to the August 14 meeting. Upon a voice vote, the Agenda for the meeting was unanimously approved as amended.

AYE: John Cozza, Andrew McPherson, Susan Gould, Jennifer Rogers, Robert Schultz  
NAY: None  
ABSENT: None

APPROVAL OF MINUTES

Commissioner McPherson moved, and Commissioner Cozza seconded, that the Board approve the Minutes of the Regular Meeting of June 12, 2007. Upon a voice vote, the minutes of the previously held meeting were approved as submitted.

AYE: John Cozza, Andrew McPherson, Susan Gould, Jennifer Rogers, Robert Schultz  
NAY: None  
ABSENT: None

Commissioner Cozza moved, and Commissioner McPherson seconded, that the Board approve the Minutes of the Regular Meeting of June 26, 2007. Addressing an error on page 4, Commissioner Gould stated that her daughter's name was 'Megan', not Jennifer. Upon a voice vote, the minutes of the prior meeting were approved as corrected.

AYE: John Cozza, Andrew McPherson, Susan Gould, Jennifer Rogers, Robert Schultz  
NAY: None  
ABSENT: None

### DEPARTMENTAL REPORTS

The Board reviewed the previously distributed Finance and Personnel Department Report. Responding to questions, Becke said that staff was unable to open the safe at the FAC and had to have the safe drilled and a new combination lock installed; June bank statements have not yet been reconciled, so we do not know if all the checks have been replaced, or 'how' it happened, the USPS did not offer any explanation.

The Board reviewed the previously distributed Recreation Department Report. Williams highlighted "Battle of the Bands", saying that the event added two first-time sponsors - Buehler YMCA and radio station 9FM, a group(s) will be selected to play at Dirty Nellies, and the Village of Palatine approached us about having one of the bands play at StreetFest; camp registration is up; the Sounds of Summer opening with *Liverpool Legends* had a good crowd, also a good test for the 'no smoking' policy that was peacefully enforced by asking the offenders to stop. Commissioner McPherson said that there were complaints about the smoking at the July 4<sup>th</sup> fest; Jaycees didn't do anything, and it wasn't announced. Williams responded that the Jaycees did not announce it nor did the police enforce it, they said there are too many other issues going on with such a large crowd. Commissioner Cozza said that Arlington Heights Frontier Days was non-smoking and they did a good job there; it is generally complied with at the amphitheater concerts. Williams said that clean-up after Family Day showed a great deal less butts. Commissioner Gould said that she view the fireworks with Village employees from the Cutting Hall/Village parking lot, there was smoking. Referring to the "Battle of the Bands" event, Commissioner Cozza said that he heard a complaint about the inappropriateness of a song sung by a young band member (fifth grade); overall the bands this year were excellent. Williams said that he did receive an email.

The Board reviewed the previously distributed written Winter Program Evaluation Report. Williams said that overall registration was down this winter; in particular General Interest and Visual Arts classes wherein 14 of 15 new classes were cancelled; babysitting cancelled due to losing the instructor. Staff cannot see any reason for the decline. Commissioner Gould said that the Library does some arts and crafts classes; see how they are doing with participation.

Gbur said that there were no more Departmental Reports.

## RECOGNITION OF CITIZENS

President Schultz noted that no one present wished to address the Board on a non-agenda item at this time.

## UNFINISHED BUSINESS

President Schultz noted that there was no unfinished business to come before the Board at this time.

## NEW BUSINESS

The Board reviewed a previously distributed Board Summary pertaining to Falcon Park Recreation Center Criteria. Gbur said that the three architectural firms selected to submit designs were present; however, before introducing them he gave an overview of events leading up to this point: starting in 1990's the Park District recognized a need for a recreation center in northeast Palatine and looked at properties of 5 acres plus; in 2004 the property just a little north and east of Rand and Hicks Roads was purchased; last spring and summer the Board conducted tours of recreation centers in the Chicago area so that the Board could get a feel for what they liked and disliked and last fall ranked various amenities; this past spring, a letter was sent to architectural firms seeking interest in the project, of the eleven responses received, six companies were interviewed and three firms were selected and approved by the Board to submit designs. Gbur distributed a list showing amenities to be integrated into the center and the criteria on which the design will be evaluated; 10-15 minutes has been allocated for staff and commissioners to make comments, and each firm will get 10 minutes to ask questions; in six weeks, the architectural firms will return to present their designs and will be paid \$1,500 for participating in this process. The firms drew numbers designating the order in which they would give their introduction and presentation. Each firm offered a spiral bound book for distribution to the Board and staff which highlighted their respective firms' work and qualifications (copies on file).

PHN Architects, Wheaton, IL: Dan Nicholas and Andy Dogan; thanked the Board for selecting them and stated that they looked forward to the project. They gave an overview of their firm highlighting their staff, experience in recreational facility and aquatic design, and the engineering sources available to them.

Gilfillan/Callahan Architects, Rolling Meadows, IL: Mike Gilfillan, and Dave Larson, TMP Assoc.; said that they were a firm with forty people specializing in both local and national public sector projects; known for 'green' designs and cutting edge technology; looking forward to this 'unusual' competition.

Williams Architects, Carol Stream, IL: Tom Lalonde and Tom Poulos; noted the established relationship with the Park District through previous projects; they are a full-service "keen on green" architectural firm; Williams now also offers construction management and interior design services; provides coordination of all engineering services; have experience working with Corporate Construction on other projects, looking forward to this rather 'unique' process.

Moser then individually noted the criteria for the proposed 50,000 +/- square foot core structure and site components. Gbur said that we are looking at a basic center with options to grow; we are not certain what the Village is planning to do at the Community Center, i.e. demolish the Village Hall portion of the building or all of the building. Commissioner McPherson said that all eleven architectural firms responding to our request were qualified, this step we are now taking is to take it to the next level; haven't built a recreation center since 1972, fresh ideas and flexibility is the key here. Commissioner Gould said that her concern was being put "in a box"; wants ideas and concepts, not something to fit in a preconceived space; land was

expensive, do not make it an expensive parking lot – underground parking or raise the building, maybe we can charge a minimal fee for parking to offset cost – would like to see some innovative ideas regarding parking; also spectator/viewing space; an indoor pool is still on her list. Gbur said that the square footage was open. Commissioner Rogers said that she would like a three-lane track, larger than 1/14 of a mile around – perhaps around turf; ten laps would be ideal. Commissioner Cozza said that flexibility is the key; possible green building, motion lights, double use of space, maybe track above storage areas; agrees 1/14 of a mile too small. President Schultz said that his concern is how building will fit into the site to accommodate outside activities, i.e. athletic fields, picnic areas, etc.; room for growth.

At this time, the architects were given the floor for a questions/answer period. The Board and staff responded to questions pertaining to: how the designs would be scored/judged (functionality, site layout, capability for future growth and elevation); financial constraints (best bang for the buck, using taxpayers funds, tell us what makes sense for building and site; anticipate \$10-12 million as a target for core – not satellites; approach with no underground parking unless it could be designed in with an overlay); specific elevation image, i.e. modern, prairie style (isolated area with car dealership abutting it, open minded; keep green surroundings in view – bring the outside in); site visit (would be helpful, plat available – irregularly shaped lot, layout of current ingress and egress off Coach Road, Village will build road on 40 ft.- wide easement from Hicks Road); CAD files and other technology (easier to disseminate info to public, ability to do layers); presentation (August 28, thirty-minute time limit – can put on CD/DVD); LEED certification (too costly to pursue, need to sell to the public, want the concept though); incorporate new program & building trends (do whatever in common areas, meeting rooms, observation areas – revenue generating ideas a plus, facility will have a lot of foot traffic, consider security issues, nothing grandiose); short-term and long-term goals include sale to public and encourage partnerships (goal is to have something on board to for the public to see – incentive to move forward, may also couple with other capital items, could move as early as February 2008); selected criteria what the public wants (meeting some common needs, everyone wants something different – everything we are proposing we know we need more of) Village expectations (was residential, variances can be negotiated, don't think it will create problems, must address fire department issues); priority of expansion (depends on partnership needs, design something more general).

Gbur said that there will be one more meeting with staff and architects; additional questions/answers from all three companies will be shared; Village clean-cut their acreage. Commissioner Rogers said that she is certain that the row of townhomes abutting the property will have concerns, particularly parking and access. Commissioner Gould said that could be accomplished with fencing, berms, trees, etc. Responding to Mr. Lalonde, Gbur said that the presentations will be given at this location. President Schultz noted that there is a private fitness facility on Hicks Road, and Commissioner Rogers said that a larger fitness area was the number one thing residents wanted on the survey. Commissioner McPherson thanked the representatives for participating.

The Board reviewed a previously distributed list of bills. Commissioner Cozza moved that Warrant #13, in the amount of \$931,095.06, be approved and released for payment. Commissioner McPherson seconded the motion. Staff responded to a question pertaining to removal of concrete parking lot at Falcon Park. President Schultz requested a roll call vote on the motion.

AYE: John Cozza, Andrew McPherson, Susan Gould, Jennifer Rogers, Robert Schultz

NAY: None

ABSENT: None

Motion approved.

## EXECUTIVE DIRECTOR'S REPORT

The Board reviewed the previously distributed Executive Director's Report. Highlighting the Jaycees 'Hometown Fest', Gbur said that sometimes we don't comprehend how much time Coordinator Guthrie puts into this event with the Jaycees; she deserves a lot of credit. Regarding Finch Park, Moser said that the possibility of Village of Hoffman Estates giving the Park District Finch Park was brought up when we went before their Board regarding playground renovations which is required with any improvement over \$5,000; basically they are going to ask the Park District to accept the property with the caveat of no lights and no interior parking; they will remain responsible for drainage work. Responding to questions, Moser said that any safety lights will be up to the Village of Hoffman Estates – our lease states no lights; there have been some past sewer problems, and we could ask them to provide a certificate of insurance for drainage issues; Hoffman Estates police will continue to patrol the area. Responding to a question about the recent request for a fence at Celtic Park, Moser said that staff met with Mr. Kerulis and explained that the Park District does not have a policy of building fences; he could put a fence up as long as it was within one foot of the property line. Commissioner Gould commented said that a fence would only be destroyed.

## COMMISSIONERS' COMMENTS

Commissioner McPherson said that he enjoyed being in the July 4<sup>th</sup> parade; the kids loved the balls and thanks to staff for the golf cart.

Commissioner Gould said that she certainly enjoyed her golf cart, and didn't run over anyone. She said that she had to call staff as the lights at Hamilton Fields were on at 11:45 p.m. – they did not go off. Gbur said that they had to operate the lights on manually that night – normally the lights function automatically but there was something wrong with the signal – the lights were turned off but when the signal was picked up, they went back on; staff did get them turned off.

Commissioner Rogers asked the status of the MWRD issue and Moser replied that he met Thursday night with Parkside-on-the-Green; we are looking at another alternative, which hopefully will come to something.

Commissioner Cozza said that he had a lot of fun in the parade – Jaycees did a good job with the Fest; thinks the speed bumps at the Golf Course are fine, just can't go very fast.

Commissioners Rogers said that yesterday there was a letter in the Arlington Heights edition of the Daily Herald regarding the Palatine (Independence Day) parade; the writer said that the distribution of candy and other stuff not only takes away from the meaning of the day, but is not safe. She (Commissioner Rogers) said that she agreed – she almost ran over a kid. President Schultz said that going after a ball, a child almost got hit by a truck. Williams said that staff has to figure out what to buy; maybe do something visual like a float. Commissioner Rogers said that we do not want to spend a lot of money on a float and Williams responded that the Historical Society always does a float, perhaps walk and hand out flags. Commissioner McPherson said that this is a good marketing opportunity and raises awareness of our park district. Commissioner Gould said that handing out flags takes a lot of time. Commissioner Rogers said that maybe we can come up with a more creative idea for next year. Commissioner Cozza said that Rolling Meadows' parade is known as the "candy and water parade"

President Schultz said that his grandson finished Day Camp, he loved it – had a great time and the counselors are fantastic; stopped by the Swim Meet on Saturday; was really impressed with the efficiency of the meet and their set-up. Jim Brustad said that it was an extremely successful Meet.

Responding to President Schultz' requested for Future Agenda Items, Commissioner McPherson suggested that before we can get the Recreation Center built, the most important things to discuss are (1) when do we want to go to referendum, and (2) how much do we want to ask for; would like commissioners thoughts on bringing in a consultant, i.e. a professional in referendum planning.

ADJOURNMENT

There being no further business to come before the Board on this date, Commissioner Rogers moved that the meeting be adjourned. Commissioner Cozza seconded the motion, which was unanimously approved by a voice vote at 8:32 p.m.

AYES: John Cozza, Andrew McPherson, Susan Gould, Jennifer Rogers, Robert Schultz  
NAYS: None  
ABSENT: None

Respectfully submitted,  
Bonnie Bennett

ATTEST:

/s/ Bonnie M. Bennett  
Secretary

APPROVED:

/s/ Robert G. Schultz  
President

Next scheduled Park Board meetings: July 24, 2007  
August 14, 2007  
August 28, 2007