

MINUTES OF A REGULAR MEETING OF THE BOARD OF PARK COMMISSIONERS OF THE PALATINE PARK DISTRICT, COOK COUNTY, ILLINOIS, HELD IN THE PALATINE TOWNSHIP SENIOR CENTER, IN SAID DISTRICT, AT 505 S. QUENTIN ROAD, PALATINE, ILLINOIS ON JANUARY 23, 2007 AT 7:30 P.M.

These Minutes are not a verbatim record of what was said during the meeting.

CALL TO ORDER @ 7:30P.M.

Commissioners Present

John Cozza, President

Robert Schultz, Vice President

Andrew McPherson, Treasurer

Jennifer Rogers

Susan Gould

Staff Present

Ron Gbur, Executive Director

Debbie Smith, Supt. of Finance & Personnel

Pat Moser, Supt. of Parks & Planning

Keith Williams, Supt. of Recreation

Raul Zaldivar, Supt. of Revenue Facilities

Tina Becke, Asst. Supt. of Finance

Ed Tynczuk, Asst. Supt. of Parks

Donelda Danz, Asst. Supt. of Recreation

Brad Helms, Golf Course Supt.

Pam Stoltz, Recreation Manager

Lisa Guthrie, Special Interest Coordinator

Bonnie Bennett, Secretary

Citizens and Guests

Nancy Wedow, Prairie Woods Audubon Soc

Brad Haun, Palatine Jaycees

Steve Irsay

APPROVAL OF AGENDA

Commissioner McPherson moved, and Commissioner Gould seconded, that the Board approve the meeting Agenda. By a voice vote, the agenda for the regular meeting of January 23, 2007 was unanimously approved as submitted.

AYE: Susan Gould, Jennifer Rogers, Andrew McPherson, Robert Schultz, John Cozza

NAY: None

ABSENT: None

APPROVAL OF MINUTES

Commissioner Gould moved, and Commissioner Rogers seconded, that the Board approve the Minutes of the Regular Meeting of January 9, 2007. By a voice vote, the minutes of the prior meeting were approved as submitted.

AYE: Susan Gould, Jennifer Rogers, Robert Schultz, John Cozza

NAY: None

ABSENT: None
ABSTAIN: Andrew McPherson,

DEPARTMENTAL REPORTS

The Board reviewed the previously distributed written Parks and Planning Department Report. Moser highlighted the MIPE Annual Awards Luncheon honoring Bill Jones and other park districts' "Employee of the Year" recipients; Commissioner Rogers also attended the luncheon. Responding to Commissioner Gould's comments regarding the loose cross-braces in the Birchwood gym, Moser said that the problem was caught in time. Directing the Board's attention to an item under Park Administration, Gbur said that he thinks it would be a good idea to continue with the process for a proposed new recreation center; invite six architectural firms (recommended as qualified) for an interview, selecting three to submit design proposals; Village decision regarding Community Center building still unknown, so it is important to continue going forward with this - could be helpful with that process too; staff's recommendations will be presented for Board's review in February.

The Board reviewed the previously distributed written Golf Course Annual Report. Zaldivar noted that Superintendent Helms was present; however Golf Pro Hotchkin was in route to the PGA show. Zaldivar said that a recent meeting with PHGA was very positive, it is not included in his report but Commissioner McPherson would fill the Board in. Some of the items highlighted were the meeting the challenge of decreased rounds by not raising fees and marketing a "Rewards Program" which could be incorporated using our reservation system to keep track of individual play.

Commissioner McPherson said that he and staff met with four members of the PHGA and they gave us a list of items of concern and for improvement (copy attached to official minutes). Some of these items were the quality of the course, amenities, the Park District's philosophy that the Golf Course must be completely self-supporting when other Park District offerings are not; the debt to the Corporate Fund; need to determine whether problems are weather related or could be fixed with more personnel, or bringing in a contractor; increasing cart paths (older course may not have space); less nature areas, rebuild sand traps. Commissioner McPherson said that they were positive but some members have become negative about the Course this year; they would like a response in writing by February 15. Zaldivar said some items could be prioritized, i.e. cart path on 36, continue addressing sand traps, collars around greens, etc.; will be looking for funds to complete some of these projects - may need to shift monies from other items. Commissioner McPherson said that we should address some issues before they become bigger - things we can fix. Some discussion ensued regarding more cart paths - they produce revenue to offset cost; doesn't have to be asphalt - limestone or other alternative, but have not had funds to do in recent years. President Cozza thanked Commissioner McPherson for attending the meeting.

Continuing his report, Zaldivar said that although weather had some effect on low play late summer and early fall, the Chicago District Golf Association reports that play has been down over 10% in the area; nationally, rounds have been declining in part due to an increased number of facilities. Discussion then ensued regarding the proposed "Head for the Hills Reward Program" with a commissioner indicating that many golfers find carrying cards a nuisance; residents and non-residents with discount card have them with them anyway; putting program on Park District website; considering Birthday Club program also - discount or free round during month of birthday. Regarding maintenance, Gbur noted that some other Park Districts have subsidized their golf course operations; maintenance has done a great job over the past five years but a combination of things, i.e. weather, shortage of staff, etc. caught us by surprise; regarding greens collars, will try ourselves, but go out to bid if necessary; want to let PHGA know; can reallocate deck repair to prioritize and spend funds to get things done.

Gbur said that there were no more Departmental Reports.

RECOGNITION OF CITIZENS

President Cozza recognized Nancy Wedow of the Prairie Woods Audubon Society. Ms. Wedow said that she was present to thank the Board and staff for all their support in, one, controlling the Purple Loose Strife at the Prairie, and, two, fighting the development of an eight-story building adjacent to the Prairie; it was great to have your support. Our expert's report demonstrated to the Council how this particular development would hurt the natural prairie area; there was standing room only at the Village Council meeting which indicated that the people want to protect this small, natural treasure. Commissioner McPherson said that he wanted to thank the Prairie Woods Audubon Society and the many volunteers for taking care of this area. He continued saying that we must stay vigilant as there will be other proposals to improve that parcel.

UNFINISHED BUSINESS

Commissioner McPherson moved that the item pertaining to Golf Course Food & Beverage Concession Agreement tabled at the December 19 meeting be removed from the table for discussion. Commissioner Schultz seconded the motion. The motion was unanimously approved by a voice vote as follows.

- AYE: Susan Gould, Jennifer Rogers, Andrew McPherson, Robert Schultz, John Cozza
- NAY: None
- ABSENT: None

The Board reviewed the previously distributed Board Summaries pertaining to this item. Commissioner Schultz moved, and Commissioner Gould seconded, that the Board of Park Commissioners enter into an agreement with Open Kitchens for a period of three years to operate the food and beverage operation at Palatine Hills Golf Course for an annual rent of \$25,000 (2007), \$25,500 (2008), and \$26,000 (2009). Additionally, Open Kitchens has agreed to spend \$500 in capital improvements (2007) to coincide with the proposed improvements to the clubhouse deck. President Cozza requested a roll call vote, the result of which follows.

- AYE: Susan Gould, Jennifer Rogers, Andrew McPherson, Robert Schultz, John Cozza
- NAY: None
- ABSENT: None

Motion passed.

NEW BUSINESS

The Board reviewed a previously distributed Board Summary pertaining to Jaycees 2007 Hometown Fest. Commissioner Gould moved, and Commissioner Schultz seconded that the Board of Park Commissioners approve the Jaycees use of Community Park from Wednesday June 27, 2007 through Thursday July 5th, 2007 with the hours and dates as recommended below; furthermore, that staff be directed to coordinate assistance for the celebration with the parade planned for Saturday, June 30 and fireworks Tuesday, July 3rd. In addition, the Jaycees are to provide designated smoking areas in accordance with Park District policy. Much discussion was given to this item of business, addressing the need for alternatives to Ost Field for the fireworks display; closing Colfax to traffic during fireworks event; the new Park District and Village ordinances regarding smoking,

possible issue with carnival workers, parking lot Village property; how to police it; smoking area in beer tent discriminates against those under twenty-one, and against fire code; smoke-free ideal but would hurt event revenues and be hard to police – 40% of attendees non-residents; Jaycees meet with Park District and Police Dept. to determine designated area; Jaycees to advise vendors and carnival workers; no alcohol in carnival area, keep in specific area; waiver of alcohol and sound ordinances not requested by needed for times requested. President Cozza then moved to amend the original motion to a) strike the sentence regarding smoking areas and have staff meet with Jaycees, Police, and Village management for discussion of this matter; b) waive the Park District’s ordinance for service of alcohol and sound limits for the times requested. Commissioner McPherson seconded the motion. The amended motion was unanimously approved by a voice vote, the result of which follows.

AYE: Susan Gould, Jennifer Rogers, Andrew McPherson, Robert Schultz, John Cozza

NAY: None

ABSENT: None

Commissioner McPherson also requested that the Jaycees place Park District Commissioners no further back than the first fifteen units of the parade.

The Board reviewed a previously distributed Board Summary pertaining to T-shirt bids. Commissioner McPherson moved, and Commissioner Gould seconded, that the Board of Park Commissioners award the 2007 Program T-shirt bids to Stormdog Sports of Des Plaines, and direct staff to issue a purchase order to Stormdog Sports in the amount of \$26,796.75. Responding to a question, staff explained that each program has a line-item in its budget for the cost of shirts, but we save a lot of money doing a combined purchase order. President Cozza requested a roll call vote, the result of which follows.

AYE: Susan Gould, Jennifer Rogers, Andrew McPherson, John Cozza

NAY: None

ABSENT: Robert Schultz

Motion approved.

The Board reviewed a previously distributed Board Summary pertaining to Birchwood Pool Phone System Bids. Commissioner McPherson moved, and Commissioner Gould seconded that the Board of Park Commissioners reject the bids of Call One and TelePlus as being incomplete and accept the bid of Nortech in the amount of \$9,438.00. Responding to questions, staff said that we will be using the same phones, and Call One and TelePlus are not authorized dealers of this equipment; it is a stand-alone system – different than Community Center; Nortech’s bid includes training of all Birchwood staff, including pool staff. President Cozza requested a roll call vote, the result of which follows.

AYE: Susan Gould, Jennifer Rogers, Andrew McPherson, Robert Schultz, John Cozza

NAY: None

ABSENT: None

Motion approved.

The Board reviewed a previously distributed list of bills. Commissioner Gould moved that Warrant #2, in the amount of \$934,747.49, be approved and released for payment. Commissioner McPherson seconded the

motion. Staff responded to questions pertaining to repair of a sink-hole at The Grove, and batteries and infant adapter pads for existing AED units. President Cozza requested a roll call vote, the result of which follows.

AYE: Susan Gould, Jennifer Rogers, Andrew McPherson, Robert Schultz, John Cozza

NAY: None

ABSENT: None

Motion carried.

Gbur said there was no more new business.

EXECUTIVE DIRECTOR'S REPORT

The Board reviewed the previously distributed Executive Director's Report. Highlighting item #3, Gbur thanked Moser for his diligence in addressing the proposed development of the property abutting the Palatine Prairie; he sat through all the meetings and was successful in putting the Park District's concerns out there. He said that the Park District had a full table (#23) for the IPRA luncheon at noon on Friday: Senator Matt Murphy, all five Palatine Park District commissioners, four Salt Creek Park District commissioners, Superintendent Williams and himself. Gbur reminded commissioners of the February 3rd Board Tour at 8 a.m. President Cozza said that he planned to visit the Exhibit Hall after the luncheon; Commissioner Schultz would be attending a session regarding the Open Meetings Act. Responding to a question regarding correspondence from the Little Sisters of the Poor, Williams said the donation of fruit was leftovers from the Turkey Trot, which had been donated to the Park District.

The Board reviewed the previously distributed Board Summary pertaining to Master Plan 2006 Update and Carryover. Commissioner McPherson moved, and Commissioner Schultz seconded, that the Board of Park Commissioners approve the carryover amount of \$1,621,700 from Appendix 2006 Master Plan and that the Fiscal Year Budget 2007 be amended to include these amounts. The motion was unanimously approved by a voice vote, the result of which follows.

AYE: Susan Gould, Jennifer Rogers, Andrew McPherson, Robert Schultz, John Cozza

NAY: None

ABSENT: None

COMMISSIONERS' COMMENTS

President Cozza welcomed Commissioner McPherson back from Florida where he had run in another marathon.

Commissioner Rogers said that she had attended the POC fundraiser at Fremd Saturday evening; it was very nice, small attendance but a very good performance. She asked if anyone planned on attending the Palatine Children's Chorus fundraising dinner/auction on February 10; no one responded.

President Cozza requested Future Agenda Items; there were none.

EXECUTIVE SESSION

President Cozza requested a motion to close the public portion of the meeting and convene in executive session for the purpose of discussion of possible purchase or lease of real property for use by the District, Section 2(c)(5) of the Open Meetings Act. Commissioner Gould so moved and Commissioner McPherson seconded the motion. President Cozza requested a roll call vote, the result of which follows:

AYE: Susan Gould, Jennifer Rogers, Andrew McPherson, Robert Schultz, John Cozza

NAY: None

ABSENT: None

Motion passed at 8:40 p.m.

The Board returned to regular session at 9:20 p.m.

ADDITIONAL NEW BUSINESS

President Cozza stated that the Board met in Executive Session for the purpose of discussion of the possible purchase/sale/lease of real property for the benefit of the District; no action will be taken at this time.

ADJOURNMENT

There being no further business to come before the Board on this date, Commissioner Gould moved that the regular meeting be adjourned. Commissioner Rogers seconded the motion, which was unanimously approved by a voice vote at 9:21 p.m.

AYE: Susan Gould, Jennifer Rogers, Andrew McPherson, Robert Schultz, John Cozza

NAY: None

ABSENT: None

Respectfully submitted,
Bonnie Bennett, Secretary

ATTEST:

APPROVED:

/s/ Bonnie M. Bennett
Secretary

/s/ John F. Cozza
President

Next regularly scheduled Park Board meetings: February 13, 2007
February 27, 2007
March 13, 2007