

MINUTES OF A REGULAR MEETING OF THE BOARD OF PARK COMMISSIONERS OF THE PALATINE PARK DISTRICT, COOK COUNTY, ILLINOIS, HELD IN THE PALATINE TOWNSHIP SENIOR CENTER, IN SAID DISTRICT, AT 505 S. QUENTIN ROAD, PALATINE, ILLINOIS ON FEBRUARY 13, 2007 AT 7:30 P.M.

These Minutes are not a verbatim record of what was said during the meeting.

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CALL TO ORDER @ 7:30P.M.

Commissioners Present

John Cozza, President  
Andy McPherson, Treasurer  
Jennifer Rogers  
Susan Gould

Commissioners Absent

Robert Schultz, Vice President

Staff Present

Ron Gbur, Executive Director  
Pat Moser, Supt. of Parks & Planning  
Debbie Smith, Supt. of Finance & Personnel  
Keith Williams, Supt. of Recreation

Raul Zaldivar, Supt. of Revenue Facilities  
Pam Stoltz, Recreation Manager  
Jeff Greene, Theater Coordinator  
Bonnie Bennett, Secretary

Citizens and Guests

Bob Alexander, PHGA  
Marika Rosencrans, C.A.R.E

Sandra Moser, P.D. Staff

APPROVAL OF AGENDA

Commissioner Gould moved and Commissioner McPherson seconded, that the Board approve the Agenda for the regular meeting of February 13, 2007. President Cozza requested than discussion regarding the constitution of a quorum be addressed under item VII.G, and Commissioner McPherson requested that an item regarding personnel be included under Executive Session. Upon a voice vote, the agenda for the regular meeting was unanimously approved as amended.

AYE: Susan Gould, Jennifer Rogers, Andrew McPherson, John Cozza

NAY: None

ABSENT: Robert Schultz

APPROVAL OF MINUTES

The Board reviewed the previously distributed minutes of the Regular Meeting of January 23, 2007. Commissioner Gould moved, and Commissioner McPherson seconded, that the minutes of the prior regular meeting be approved as submitted. Upon a voice vote, the minutes of January 23, 2007 were approved as submitted.

AYE: Susan Gould, Jennifer Rogers, Andrew McPherson, John Cozza  
NAY: None  
ABSENT: Robert Schultz

The Board reviewed the previously distributed minutes of the Special Meeting (Board Tour) of February 3, 2007. Commissioner McPherson moved, and Commissioner Gould seconded, that the minutes of the special meeting be approved as submitted. Upon a voice vote, the minutes of February 3, 2007 were approved as submitted.

AYE: Susan Gould, Jennifer Rogers, Andrew McPherson, John Cozza  
NAY: None  
ABSENT: Robert Schultz

### DEPARTMENTAL REPORTS

The Board reviewed the previously distributed Finance and Personnel Report. Smith noted that the PYB/S registration number was incorrect, it should be 1,455. Staff then responded to questions pertaining to registration issues with the new AEK program, e.g. accommodating affiliates' various fee schedules; trainer qualified in upgrade but not with old program, which makes communication regarding needs difficult; AEK is understaffed and customer service has been very poor since taken over by the new owners; some streamlining of affiliates' fee schedules would help – baseball most complicated with nine different fees not counting early bird discounts, football the easiest. Regarding the new Risk Manager change, Smith said that his wage is less but we will now pay for training, probably break even; he knows the community well, and will be renewing policies in the next few weeks.

The Board reviewed the previously distributed Recreation Department Report. Williams noted that in response to a request by the Board staff met with Marika Rosencrans and compiled the list of possible uses for excess C.A.R.E. funds. Discussion then ensued between Board and staff regarding: how some items would be benefit C.A.R.E. participants and other students; higher costs for baseball backstops at the Grove; length of waiting lists and possible ways to eliminate them; major issue is space – cannot use classrooms and at capacity using current facilities – some facility enrollments increased to 62 kids; portable classrooms – used before – are expensive and have a short-term life; auxiliary sites, i.e. gym, music rooms, etc. must be available all the time; using other facilities such as Birchwood; cannot discriminate by opening program only to working parents, and cannot lower fees to affect area childcare businesses; adding on to a school or consider building site, i.e. Falcon Park; kids should be kept at same school they attend; POC inappropriate - has a lot of security/safety issues; District 15 has reinstated field trips; some uses for funds were improving playgrounds for ADA, movie licenses, walkie/talkies (exclusive CARE usage); not all funds excess – some of the monies are operating funds and some are set asides for playground renovation – some playgrounds twenty-years old; purchasing a bus not a good idea, have buses readily available, but often have trouble finding drivers. Commissioner McPherson said his bottom line is to see that the funds benefit the kids by opening it up to more participants.

Gbur said that there were no more Departmental Reports.

RECOGNITION OF CITIZENS

President Cozza noted no one wished to address the Board at this time.

UNFINISHED BUSINESS

Gbur said that there was no unfinished business at this time.

NEW BUSINESS

The Board reviewed a previously distributed Board Summary pertaining to a project change order. Commissioner McPherson moved, and Commissioner Gould seconded, that the Board approve a change order for conduit and light connectors for Cutting Hall Theater in the amount of \$28,500 to Blaze Electric. Responding to questions, staff explained the current manual stage fly system, and that it needs to be replaced for safety reasons; how this part of the project, which was done in three phases and by two departments, was overlooked until invoice received; additional costs were negotiated as work had been done without the District's knowledge; company did an excellent job and willingly worked around Cutting Hall's difficult schedule; should not defer safety issues to pay for this, take from excess reserve, use excess funds from another portion of the project plus some 2007 miscellaneous funds to cover these costs was suggested; system is working beautifully, would probably use providers again. President Cozza requested a roll call vote, the result of which follows:

AYE: Susan Gould, Jennifer Rogers, Andrew McPherson, John Cozza

NAY: None

ABSENT: Robert Schultz

Motion approved.

The Board reviewed a previously distributed Board Summary pertaining to project change orders. Commissioner McPherson moved, and Commissioner Rogers seconded, that the approve change orders one and two for Palatine Hills Electric. Moser said that the trenching was pretty close to being done, contractor has been out there even in the cold; the road is being closed on Monday, February 19. President Cozza requested a roll call vote, the result of which follows:

AYE: Susan Gould, Jennifer Rogers, Andrew McPherson, John Cozza

NAY: None

ABSENT: Robert Schultz

Motion approved.

The Board reviewed a previously distributed Board Summary pertaining to camp lunch program bids. Commissioner Gould moved, and Commissioner Rogers seconded, that the Board award the 2007 Summer Camp Lunch Program bid to Great American Bagel of Palatine, IL and direct staff to enter into a service agreement for \$3.40 per lunch as specified. Staff said that it varies but about 125 participants order lunch, people really like it; individually bagged and delivered to the various locations; several other

vendors received the specs but Great American Bagel only bidder; last year's costs exceeded \$10,000 which is why it is before the Board. President Cozza requested a roll call vote, the result of which follows:

AYE: Susan Gould, Jennifer Rogers, Andrew McPherson, John Cozza

NAY: None

ABSENT: Robert Schultz

Motion approved.

The Board reviewed a previously distributed Board Summary pertaining to the extension of a contract. Commissioner McPherson moved, and Commissioner Rogers seconded, that the Board accepts the proposal from Knutte and Associates, P.C. to convert to a Modified Accrual Basis of Accounting and complete the annual audits for fiscal years 2006, 2007, and 2008 at a cost of \$10,500, \$11,000 and \$11,500 respectively. President Cozza requested a roll call vote, the result of which follows:

AYE: Susan Gould, Jennifer Rogers, Andrew McPherson, John Cozza

NAY: None

ABSENT: Robert Schultz

Motion approved.

The Board reviewed the previously distributed Monthly Financial Report dated December, 2006. Responding to questions, staff said that approximately \$2 to 2.5 million has been paid out on the Birchwood Pool project, monies are included in the investments but are earmarked for the project; tax receipts are not 'above' budget, there were less charge-backs from Cook County.

The Board reviewed the previously distributed list of bills. Commissioner Gould moved that Warrant #3, in the amount of \$449,483.21, be approved and released for payment. Commissioner Rogers seconded the motion. Commissioner McPherson said that as requested by a fellow commissioner, as Treasurer, he reviewed IAPD/IPRA Conference expense reports and found them to be in good order; some returning monies. There were no questions. President Cozza requested a roll call vote on the motion.

AYE: Susan Gould, Jennifer Rogers, Andrew McPherson, John Cozza

NAY: None

ABSENT: Robert Schultz

Motion approved.

President Cozza said that he talked to Senator Murphy at the Conference luncheon about the quorum issue relative to the Open Meetings Act, i.e. no conversations regarding District business with fellow commissioners outside of a public meeting; maybe the District could declare four a quorum not three. Discussion ensued on the possible ramifications if this could be done, i.e. must have four commissioners at all meetings to conduct business and pass motions, electronic attendance, if approved by the Board, only applies due to business or unexpected travel, or illness; legal council is researching this but thinks

that a 'quorum' as defined by the Park District Code is the majority of the board – e.g. 3 of 5, 4 of 7. Commissioner Rogers said that she spoke with Senator Murphy at the recent PCC fundraiser and he stated that it may not be possible to change it. President Cozza asked that this be a Future Agenda Item and Commissioner McPherson responded that we would need a legal opinion first. Gbur said that he could invite legal council to a meeting. Commissioners Gould and McPherson said that we need a policy in place. Gbur said that Senator Murphy and Attorney Holtz are still working on this.

Gbur said there was no more new business.

### EXECUTIVE DIRECTOR'S REPORT

The Board reviewed the previously distributed Executive Director's Report. Gbur thanked the commissioners for attending the Volunteer Luncheon, many of the recipients were excited that the Board was there; Rec staff did a nice job with the slide presentation.

At this time, Gbur said that two IAPD awards were presented Park District Board members. He then presented to Commissioner McPherson the IAPD Distinguished Board Member award in recognition of his service and achievements. Gbur then presented President Cozza with an IAPD Service Award for fifteen years of service, leadership and contributions to the Palatine Park District as a Park District commissioner.

Responding to Commissioner Rogers, staff said that the Senior Gala Saturday evening begins at 6 p.m.

### COMMISSIONERS' COMMENTS

Commissioner Gould thanked staff for the Volunteer Luncheon; there were a lot of awards. Regarding the playground being planned near Brentwood Estates, she asked if the neighbors will be given input even though it is a few years away; she doesn't think they have an association but there are a group of moms that would be interested. Moser said that a planning meeting would include residents of the new development as well as some from Brentwood.

President Cozza thanked staff for the Volunteer Luncheon.

Commissioner Rogers said that she attended the PCC fundraiser; it was wonderful.

Commissioner McPherson extended compliments on the Volunteer Luncheon although due to basketball, he got there late and left early. He then said that he, Gbur, and Moser attended a meeting with members of the Pebble Creek Homeowners Association who have formed a committee to look at ways to improve safety at the corner of Providence and Hicks, where the Bike Trail crosses Providence Road and the site of a fatal accident last fall; Andy Radetski from the Village of Palatine was also there. Reporting on their discussion, he said that they were appreciative of neighbors trimming their bushes at the intersection and the Village and Park District doing this in the future was considered; other suggestions were to create a cul de sac, make the street one-way eastbound, or moving Trail to cross at Carpenter; part of the issue is riders not taking responsibility and stopping at corner – there is signage. The Village noted that they will be doing construction in the culvert (underpass) so bikers will have to

cross at Carpenter. Commissioner McPherson said that upon looking at the Trail, there are sixteen crossings at roads – some more than just side streets. Discussion of this matter will be ongoing as he expects the Homeowners Association to continue to look for solutions.

President Cozza requested additional future agenda items; there were none.

EXECUTIVE SESSION

President Cozza requested a motion to close the public portion of the meeting and convene in executive session for the purpose of discussion of specific personnel and possible purchase or lease of real property by the District, Sections 2(c)(1) and 2(c)(5) of the Open Meetings Act. Commissioner Gould so moved and Commissioner McPherson seconded the motion. President Cozza requested a roll call vote, the result of which follows:

AYE: Susan Gould, Jennifer Rogers, Andrew McPherson, John Cozza

NAY: None

ABSENT: Robert Schultz

Motion passed at 8:49 p.m.

The Board returned to regular session at 10:04 p.m.

ADDITIONAL NEW BUSINESS

President Cozza stated that the Board met in Executive Session for the purpose of discussion of the possible purchase/lease of real property for the benefit of the District. No action will be taken at this time.

ADJOURNMENT

There being no further business to come before the Board on this date, Commissioner McPherson moved and Commissioner Rogers seconded, that the meeting be adjourned. The motion was unanimously approved by a voice vote at 10:05 p.m. as follows.

AYES: Susan Gould, Jennifer Rogers, Andrew McPherson, John Cozza

NAYS: None

ABSENT: Robert Schultz

Respectfully submitted,  
Bonnie M. Bennett, Secretary

