

MINUTES OF A REGULAR MEETING OF THE BOARD OF PARK COMMISSIONERS OF THE PALATINE PARK DISTRICT, COOK COUNTY, ILLINOIS, HELD IN THE PALATINE TOWNSHIP SENIOR CENTER, IN SAID DISTRICT, AT 505 S. QUENTIN ROAD, PALATINE, ILLINOIS ON AUGUST 28, 2007 AT 7:00 P.M.

These Minutes are not a verbatim record of what was said during the meeting.

CALL TO ORDER/ROLL CALL @ 7:00P.M.

Commissioners Present

Robert Schultz, President
Jennifer Rogers, Vice President
Susan Gould, Treasurer

John Cozza
Andrew McPherson

Staff Present

Ron Gbur, Executive Director
Pat Moser, Supt. of Parks & Planning
Debbie Smith, Supt. of Finance & Personnel
Raul Zaldivar, Supt. of Revenue Facilities
Keith Williams, Supt. of Recreation
Tina Becke, Asst. Supt. of Finance
Ed Tynczuk, Asst. Supt. of Parks
Donelda Danz, Asst. Supt. of Recreation

Pam Stoltz, Recreation Manager
Kevin Romejko, Human Resources Manger
Deb Owen, Public Information Manager
Cheryl Tynczuk, Landscape Architect
Todd Ranum, Athletic Coordinator
Andy Rose, Swim Team Coordinator
Bonnie Bennett, Secretary

Citizens and Guests

Doug Holzrichter/Andy Dogan PHN Architects
Dave Larson/Pat Callahan, GCA/TMP Architects
Mike Williams/Tom Poulos, Williams Architects
Dom Matthews, Gewalt Hamilton
Joe Hovanec, Insurance Broker
Bob Alexander, PHGA
Steve Irsay, resident
James Brustad, Swim Team

Reid Ottessen, Swim Team
Bob Haas, Celtic Soccer
Jerry Milligan, Celtic Soccer/GCA
George Dreyer, resident/PHN
Marty Joshen, PYB
Jim Messino, Celtic Soccer
Mark Finck, Celtic Soccer
Add'l members of architectural design teams

APPROVAL OF AGENDA

Commissioner Gould moved, and Commissioner McPherson seconded, that the Board approve the meeting Agenda. Referring to Item X (Executive Session), Gbur stated that the discussion pertaining to real property was to be removed, and discussion pertaining to specific personnel was to be added. By a voice vote, the Agenda for the Regular Meeting of August 28, 2007 was unanimously approved as amended.

AYE: John Cozza, Andrew McPherson, Susan Gould, Jennifer Rogers, Robert Schultz
NAY: None
ABSENT: None

APPROVAL OF MINUTES

Commissioner Cozza moved, and Commissioner Gould seconded, that the Board approve the Minutes of the Regular Meeting of August 14, 2007. Upon a voice vote, the Minutes of the previously held meeting were approved as submitted.

AYE: John Cozza, Andrew McPherson, Susan Gould, Jennifer Rogers

NAY: None

PASS: Robert Schultz

ABSENT: None

DEPARTMENTAL REPORTS

The Board reviewed the previously distributed written Parks and Planning Department Report. Responding to Commissioner Gould, Moser said that a special tool was needed to remove the playground equipment; he thinks someone is stealing the items to put up a playground of their own. Commissioner Cozza commented that the retention wall at Birchwood looks good, and Commissioner Gould said that the broken tree branch near the Golf Course Maintenance has not yet been removed.

The Board reviewed the previously distributed written Revenue Facilities Department Report. Zaldivar updated the Board on Golf Course conditions saying due to the catastrophic weather, the course was closed Saturday but did open nine holes on Sunday with no carts; anticipating possible use of carts tomorrow on the front nine; holes 14 through 18 – cannot even get to those holes to repair; 80% of #15 lost, 80% of #18 lost, and 30% of #16 lost; holes 15 and 18 will be reduced to par 3 as soon as we can make the adjustment; maintenance is taking a wait and see attitude at this time; hope to have all 18-holes open for Labor Day weekend; also lost power, and between the ‘brownouts’, outages, and surges when power came back on, \$7,500 damage was done to the Clubhouse air conditioning unit; the Men’s Club Championship was cancelled - a new date has not been decided upon, may adjust to a one-day event; have received estimates on replacing the existing clubhouse deck, and we have a contact to do drawing for a new deck design; anyone interested in having input in the design, let him know. Responding to questions, Zaldivar said that we anticipated going to “fall rates” September 15, however due to conditions, we will move this forward to September 1.

Commissioner Cozza requested that on future monthly GC Revenue Reports, year-to-date line item expenses for Carts and Driving Range be shown, i.e. fixed expenses like balls, buckets, cart lease, etc.

Gbur said that there were no more Departmental Reports.

RECOGNITION OF CITIZENS

President Schultz noted no one wished to address the Board on a non-agenda item at this time.

UNFINISHED BUSINESS

Commissioner McPherson moved that an item pertaining to a privacy policy tabled at the May 22 Board meeting be removed from the table and addressed at this time. Commissioner Gould seconded the motion, which was unanimously approved by a voice vote as follows.

AYE: John Cozza, Andrew McPherson, Susan Gould, Jennifer Rogers, Robert Schultz
NAY: None
ABSENT: None

The Board then reviewed a previously distributed Board Summary pertaining to a revised written privacy policy. Commissioner McPherson moved, and Commissioner Gould seconded, that the revised Personal Information Policy be approved. Commissioner Gould said that she had made twenty-four grammatical corrections to the 'simplified' policy but she is sure much of that was legalese provided by counsel; she then distributed a 'short and simple' version of the policy (five sentences) which could be used on both the paper and on-line registration forms; residents or others who wish to view the full privacy policy document (seven pages) can request it. Commissioner McPherson said the simpler the better; referring back to the master policy, he said that legal counsel has concerns that we don't make representations on things we can't deliver. Smith said that the master policy covers all the bases, and Commissioner Gould's policy statement doesn't misrepresent anything; email address are not required and a check-off box will be provided so that participants/parents can decide whether their mail address can be released to coaches or instructors; email addresses cannot be solicited from the kids; penalties for not abiding by the policy will be on a case by case basis. President Schultz said that he agrees that it should be kept short, but we should also reference that the complete policy is available. Responding to a comment, Williams said that coaches need more than just name and address, e.g. pertinent medical information. Mr. Irsay said that several thousand emails were sent out using soccer program information. More discussion ensued and staff reiterated that email addresses are not required although the coach will usually ask for it; additional privacy policy information should be available on website or at the office; affiliates will be given and must sign the full legal policy. Upon a voice vote, the motion to accept the revised privacy policy was unanimously approved.

AYE: John Cozza, Andrew McPherson, Susan Gould, Jennifer Rogers, Robert Schultz
NAY: None
ABSENT: None

Commissioner McPherson then moved to that the Board approve replacing the statement of policy appearing on paper and on-line registration with the shortened version as provided by Commissioner Gould (copy attached to official minutes); Commissioner Gould seconded the motion. President Schultz requested a roll call vote, the result of which follows:

AYE: John Cozza, Andrew McPherson, Susan Gould, Jennifer Rogers, Robert Schultz
NAY: None
ABSENT: None

Motion approved

NEW BUSINESS

Gbur stated that the first item of New Business is Falcon Park Rec Center design presentations by the three selected architectural firms. For the benefit of the audience, Gbur gave a brief overview and history of the proposed Falcon Park project and the process followed leading up to this phase of the project. He said that each firm would be given thirty-minutes for their presentation, including a question/answer period; as determined by a lottery drawing, the first presenter was PHN Architects, followed by Gilfillan/Callahan Architects, and lastly Williams Architects.

PHN: Project Head, Doug Holzrichter; Project Manager, Andy Dogan

Highlights: spent a lot of time at the site, their intent was to put “a recreation center in a park” not vice versa; designed for minimal impact on neighbors; location secluded with main entry off of Hicks Road, propose big entrance sign; inside park site, split road with trail signage, preserving trees along west and south; 300-foot, lighted athletic field – baseball w/football overlay on west side of site; 200 car parking lot centrally located and expandable; Rec building positioned diagonally towards southeast corner with service road to Coach (east side); playground and spray ground (south side of building/parking lot), using storm water from existing water detention lake; 40% of trees preserved, with building rotated to be less imposing and partially depressed resulting in minimal excavation – athletic areas on lower level, i.e. gymnasium with two full size basketball courts and indoor turf soccer fields – and reduces overall height; traditional architectural style exterior emphasis on the horizontal, using local building products; floor plan includes lobby, office, fitness center, multi-purpose room, child care room, locker/restrooms, utility service and storage space; designed to be energy efficient (uses a high degree of daylight) and for future expansion; indoor walking/jogging track -5 laps per mile - above athletic areas (connecting) with views of outside and sporting events below; budget range for 58,000 square feet all inclusive is \$14.5 to \$17M budget range.

TMP/GILFILLAN-CALLAHAN: Dave Larson, TMP; Pat Callahan. G/C

Highlights: incorporate building into surroundings of site; expansive front door/entrance offering simple circulation and control – open yet efficiently packaged; offers transparency by use of glass making it easy to see in and out and maximum use of natural light; make site an oasis in middle of development, sensitive to neighbors, preserving trees flanking site and building in center; parking for 156 cars on west end, outdoor baseball/football field southeast corner; playground on northeast side of building; existing lake used for water detention; building footprint situated for future expansion/additions, i.e. indoor pool, meeting/multi-purpose room expansion; outdoor walking/nature path walk around perimeter; main floor offers one entry/exit, gymnasium, indoor turf and free zone; upper level – fitness (revenue generator) and walking/jogging track around gym and turf; 70,000 square feet, \$16M, will assist with referendum program giving presentations; looking out from inside building people will get a tree-house effect, views of surrounding trees – no street frontage. Response to questions: storage space is under indoor track; building height is 30/32 feet; price includes splash pad, athletic field, and path.

WILLIAMS ARCHITECTS: Mike Williams/Tom Poulos/Frank Parisi/Gregg Calpino/Dom Matthews, Gewalt Hamilton (engr)

Highlights: had in-house competition for design, focus on energy efficiency, preserving woodlands; park area on west side for passive recreation, curved drive, building in central, natural setting, walking/nature trail around site– make park part of the neighborhood; athletic field southeast end of site, expand detention lake to make water feature area; central entry to building with flexible space on west side of building; over 70,000 square feet includes 54,000 square feet dedicated to athletics - two court gymnasium, indoor turf, walking/jogging track around athletic areas through the fitness area (centrally located between gym and indoor field); athletic areas in-ground following grade of site, situated on outer flanks of building presenting opportunity for expansion; western side can be expanded if needed for wellness partner – can add 24,000 square ft. for water therapy; fitness area 4,000 square feet – revenue generator – can expand to two levels with dance/aerobics on lower level; every room has exterior view, entrance has glazed glass for sun shading, panoramic view from lobby; high, heat reflecting roof; will be involved with public presentations, assist in seeking possible major hospital partnerships and grants; at 71,500 square feet cost of site and building \$16-18M. Response to questions: island playground and spray area near water retention area could also be used as a multi-purpose area; landscaped parking area accommodates 176 cars; main entrance from west, ingress/egress from east mainly service road, e.g. drop off athletic equipment, would encourage alter transportation such as biking/walking.

The Board reviewed a previously distributed Board Summary pertaining to catalog bids for 2008. Commissioner McPherson moved, and Commissioner Cozza seconded, that the Board accept the bid of Hagg Press

in the amount of \$71,894 for the printing of the next four program catalogs. Responding to a question, Owen said that references had been checked. President Schultz requested a roll call vote, the result of which follows:

AYE: John Cozza, Andrew McPherson, Susan Gould, Jennifer Rogers, Robert Schultz

NAY: None

ABSENT: None

Motion approved

The Board reviewed a previously distributed Board Summary pertaining to Group Health Insurance Renewal. Commissioner Cozza moved, and Commissioner McPherson seconded, that the Board approve the renewal of the Park District's group health program with TransAmerica (Cairnstone Underwriter) for the twelve month period beginning October 1, 2007, and ending September 30, 2008, said renewal program to be characterized by the eight provisos explained in the summary. Commissioner McPherson said that he was disappointed that we shop this package out and no one bids; a real concern is the Stop Loss increases of 50% over the last several years and the lasering costs of one claim increasing by \$100,000. Mr. Hovanec said that this was not unusual; the options are to continue to fund the claim that is on-going and stay put for the cycle – we will not have these types of claims every year. Commissioner McPherson said that seems to be no contingency plan; next time we have an opportunity, we will have to jump on it. Hovanec said that every year the committee looks at options. Staff and Hovanec responded to questions: retirees pay the full individual/family cost of the plan; the term "lasering" is a carrier's term to single out a particular claim to treat differently; working with other groups would possibly be less costly, but the group's underwriter would have to decide if they want to accept your group's history; contacted MRMA about five years ago – could look into again; employees' pay in \$135,000 and flexible spending plan has saved Park District \$7,900 in taxes. Commissioner McPherson said that his fear is sitting here next year with no insurance due to no bids; need to look at other options, some non-traditional plans; like the wellness ideas presented. Staff will report back with some ideas over the next three months. President Schultz requested a roll call vote, the result of which follows:

AYE: John Cozza, Andrew McPherson, Susan Gould, Jennifer Rogers, Robert Schultz

NAY: None

ABSENT: None

Motion approved

The Board reviewed a previously distributed Monthly Financial Report dated July 2007. No questions or comments were forthcoming.

The Board reviewed a previously distributed list of bills. Commissioner McPherson moved that Warrant #16, in the amount of \$679,270.32, be approved and released for payment. Commissioner Cozza seconded the motion. There were no questions or comments. President Schultz requested a roll call vote, the result of which follows.

AYE: John Cozza, Andrew McPherson, Susan Gould, Jennifer Rogers, Robert Schultz

NAY: None

ABSENT: None

Motion approved.

Gbur stated that there was no more new business.

EXECUTIVE DIRECTOR'S REPORT

The Board reviewed the previously distributed Executive Director's Report. Gbur highlighted the passage of House Bill 1670 which is really a benefit to five member park boards; Senator Murphy was thanked for his assistance on this Bill.

The Board reviewed the previously distributed Pending Projects List. There were no questions or comments.

At this time, Gbur distributed to the Board copies of an overview of the 2008 G & O's workshop schedule (copy attached to official minutes); he requested commissioners contact him or department heads prior to the September 11 meeting with questions in order that a ranking list for capital items can be development at that time; review of ranking results and discussion of large ticket items September 25; he thanked Moser for all his help and other staff for their accomplishment of 2007 items and said that it is now time to focus on maintenance; among 2008 pending needs were CC fitness area expansion plan development, gathering data for Falcon Park Rec Center development, and to reconvene the Pool Committee to start Eagle and Willowwood pools renovation plans. Perusing the 2008 Master Plan, Gbur said that some of the big items were Falcon Park, continuing bike trail and playground renovation/replacement and Phase I of the Golf Course renovation - some are potential referendum items. Commissioner Rogers asked if the September 25th meeting was being rescheduled because of the NRPA Congress, and Gbur responded no; Commissioner Rogers would be attending Tuesday seminars at the Congress and will miss the meeting.

COMMISSIONERS' COMMENTS

President Schultz jokingly said that the committee should have selected two bad and one good architectural firms in order to make their decision easier; he thanked the Palatine Park Foundation for sponsoring the *Sprint-on-Wheels* at StreetFest, they did a wonderful job; the Energy Committee met two weeks ago and started to some goals and objectives for conservation and the environment, staff had some good ideas; happy to see architects encouraging energy efficiency for Falcon Park with geothermal energy use.

Commissioner McPherson requested that a copy of the audit be given to the Library, would like to see financial data online; StreetFest was nice and Palatine Park Foundation did a great job; received email from Barrington Woods residents proposing that we meet with them regarding the property discussed at a recent Village meeting. President Schultz said that he and Gbur went and looked at the area that had been discussed. Gbur said that he also met with Village Manager Reid Ottesen and they agreed that sidewalks are needed along Quentin; would like to get Cook Country to come up with sidewalks; work with Village on this. President Schultz said his main concern is not developing it right away – too many other priorities. Gbur said they want a small park maybe 2-3 years down the road; can't commit just yet – other things we have to finish. Ottesen said that the area's residents would like the right-of-way preserved.

Commissioner Gould thanked staff for their hard work on StreetFest, fencing was a good idea; park looked beautiful as usual.

Commissioner Cozza thanked staff also – did a great job on FeetFest – very enthusiastic about race. Met the Deputy Mayor of our Sister City at the race; he was impressed with Palatine's green space as he drove around our town; their city is recognized as one of the best for its size in France; nice to have them with us.

President Schultz noted no one had any future agenda items.

EXECUTIVE SESSION

President Schultz requested a motion to close the public portion of the meeting and convene in executive session for the purpose of review and discussion of minutes of prior executive sessions, and benefits for a specific class of employee, Sections 2(c)(21) and of the Open Meetings Act. Commissioner Rogers so moved and Commissioner McPherson seconded the motion. President Schultz requested a roll call vote, the result of which follows:

AYE: John Cozza, Andrew McPherson, Susan Gould, Jennifer Rogers, Robert Schultz

NAY: None

ABSENT: None

Motion passed at 9:43 p.m.

The Board returned to regular session at 9:50 p.m.

ADDITIONAL NEW BUSINESS

President Schultz stated that the Board met in Executive Session for the purpose of review and discussion of minutes of prior Executive Sessions; discussion of specific personnel was withdrawn. Commissioner McPherson moved and Commissioner Cozza seconded, that Executive Session minutes of February 8, 2005 be approved and released. President Schultz requested a roll call vote, the result of which follows.

AYE: John Cozza, Andrew McPherson, Susan Gould

NAY: None

ABSTAIN: Jennifer Rogers, Robert Schultz

ABSENT: None

Motion passed.

Commissioner McPherson moved and Commissioner Cozza seconded, that Executive Session minutes of March 22, 2005 be approved and released. President Schultz requested a roll call vote, the result of which follows.

AYE: John Cozza, Andrew McPherson, Susan Gould

NAY: None

ABSTAIN: Jennifer Rogers, Robert Schultz

ABSENT: None

Motion passed.

Commissioner Gould moved and Commissioner McPherson seconded, that Executive Session minutes of May 10, 2005 be approved and released. President Schultz requested a roll call vote, the result of which follows.

AYE: John Cozza, Andrew McPherson, Susan Gould, Jennifer Rogers, Robert Schultz

NAY: None

ABSENT: None

Motion passed.

Commissioner Gould moved and Commissioner McPherson seconded, that Executive Session minutes of May 24, 2005 be approved and released. President Schultz requested a roll call vote, the result of which follows.

AYE: John Cozza, Andrew McPherson, Susan Gould, Jennifer Rogers, Robert Schultz

NAY: None

ABSENT: None

Motion passed.

ADJOURNMENT

There being no further business to come before the Board on this date, Commissioner Rogers moved that the meeting be adjourned. Commissioner Gould seconded the motion, which was unanimously approved by a voice vote at 9:53 p.m.

AYE: John Cozza, Andrew McPherson, Susan Gould, Jennifer Rogers, Robert Schultz

NAY: None

ABSENT: None

Respectfully submitted,
Bonnie Bennett, Secretary

ATTEST:

APPROVED:

/s/ Bonnie M. Bennett
Secretary

/s/ Robert G. Schultz
President

Next regularly scheduled Park Board meetings: September 11, 2007
September 25, 2007
October 9, 2007