

MINUTES OF A REGULAR MEETING OF THE BOARD OF PARK COMMISSIONERS OF THE PALATINE PARK DISTRICT, COOK COUNTY, ILLINOIS, HELD IN THE PALATINE TOWNSHIP SENIOR CENTER, IN SAID DISTRICT, AT 505 S. QUENTIN ROAD, PALATINE, ILLINOIS ON AUGUST 14, 2007 AT 7:00 P.M.

These Minutes are not a verbatim record of what was said during the meeting.

CALL TO ORDER @ 7:00P.M.

Commissioners Present

Jennifer Rogers, Vice President
Susan Gould, Treasurer
Andrew McPherson
John Cozza

Commissioner Absent

Robert Schultz, President

Staff Present

Ron Gbur, Executive Director
Debbie Smith, Supt. of Finance & Personnel
Pat Moser, Supt. of Parks & Planning
Keith Williams, Supt. of Recreation

Brad Helms, Golf Course Superintendent
Tina Becke, Asst. Supt of Finance & Personnel
Bonnie Bennett, Secretary

Citizens and Guests

Bob Alexander, PHGA

APPROVAL OF AGENDA

Commissioner Gould moved and Commissioner McPherson seconded, that the Board approve the Agenda for the Regular Meeting of August 14, 2007. Secretary Bennett requested that the subject matter under Executive Session be removed; Gbur stated that an item pertaining to a potential north-central Palatine bike path/park be added under item VII.B, and acquisition of real estate be added to Executive Session. Upon a voice vote, the Agenda for the meeting was unanimously approved as amended.

AYE: John Cozza, Andrew McPherson, Susan Gould, Jennifer Rogers

NAY: None

ABSENT: Robert Schultz

APPROVAL OF MINUTES

Commissioner Cozza moved, and Commissioner Gould seconded, that the Board approve the Minutes of the Regular Meeting of July 24, 2007. Upon a voice vote, the minutes of the previously held meeting were approved as submitted.

AYE: John Cozza, Susan Gould, Jennifer Rogers

NAY: None

ABSTAIN: Andrew McPherson

ABSENT: Robert Schultz

DEPARTMENTAL REPORTS

The Board reviewed the previously distributed Finance and Personnel Department Report. Responding to an inquiry regarding the email server crashing due to excessive temperatures, Smith said that a second, separate A/C unit had been installed last year on the roof; we have now installed a system that will automatically dial out if the temperature goes above a certain degree; there are several servers in that room but only the email server crashed; in the 2008 budget staff is providing for a fiber optic “mirror” system to be install at CSF as back-up if Community Center’s system goes out.

Responding to questions about the newly implemented MRMA policy regarding ‘unsafe’ drivers, Smith said that DUI heads the list, but moving violations would be reviewed on a case by case basis; applies to anyone who uses Park District vehicles (employees and affiliates) as well as those who get auto reimbursement; does not apply to golf carts; only MRMA will have access to the information. Commissioner McPherson said that he would like a little more detail on the policy/procedure, and the guidelines should be on paper. Smith said this is required by our excess carrier (they had assumed we had a policy in place) and was brought to light by an incident at another park district; the policy states that the standards apply all the time. Vice President Rogers said that this has become a standard in many fields; PDRMA and other park districts have the policy in place.

Noting the increase in Camp registration, Commissioner Gould asked if we had to add additional camps. Staff explained that camps were not added; there may have been more kids but it is probably due to some participants being counted more than once because ‘before/after hours’ are treated as separate camp programs.

The Board reviewed the previously distributed Recreation Department Report. Williams highlighted Summer programs are winding down, camps are done, three of the pools – FAC, Eagle and Willowwood, are closed; it was a good summer with no big issues; have had some comments regarding closing FAC early this year – first time since opening, and some people were not aware that Birchwood had been renovated. Gbur said that there was a nice interview type article with Donelda in the **Herald** where she explained the need to close pools due to the lack of staffing; in past years Danz has had to work at the pools herself; Birchwood will remain open through Labor Day. Responding to a question regarding early closings of Willowwood pool, staff said that most times it was because there were no patrons, i.e. after the dinner hour, if the weather was questionable or the temperatures low; staff always contacted someone in charge before closing it. Responding to an inquiry about a special event, *High Flyin’ Boyz*, staff explained that it was a group of young boys from Chicago that performed tumbling and jumping rope feats – similar to the *Jesse White Tumblers*; the event was sold out.

The Board reviewed the previously distributed Spring 2007 Program Evaluation Report. Williams highlighted the decline in Early Childhood saying that area of programming is always a challenge; parents request more evening classes but when offered, they don’t register resulting in cancellations; all other programs seemed to be on-line; successful special events like *Big Trucks* getting bigger as we offer more trucks, and *Flying 4 Kids* was a good event – perfect weather this year. Responding to concerns expressed regarding participant comments, staff said that the mat in 1E is old and worn; item in G & O’s for replacement next year with a new product; mat stays down permanently so it gets a lot of wear, and the worn surface makes it look dirty - mat is over sixteen years old. Commissioner Cozza commented that he is so impressed with the Palatine Children’s Chorus program and all they have accomplished.

Gbur said that there were no more Departmental Reports.

RECOGNITION OF CITIZENS

Vice President Rogers recognized Bob Alexander, PHGA liaison. Mr. Alexander said that the committee has been working on the Takahashi Classic which will be held September 8/9th, with dinner following at Birchwood Rec Center; anticipate 52 twosomes participating.

UNFINISHED BUSINESS

Vice President Rogers noted there was no unfinished business to be addressed at this time.

NEW BUSINESS

The Board reviewed the previously distributed Board Summary pertaining to the annual audit. Commissioner McPherson moved, and Commissioner Cozza seconded, that the Board accept the audit for the fiscal year ending December 31, 2006. Responding to Commissioner McPherson, Smith said that the extension request was made by the Park District. Vice President Rogers requested a roll call vote, the result of which follows.

AYE: John Cozza, Andrew McPherson, Susan Gould, Jennifer Rogers

NAY: None

ABSENT: Robert Schultz

Motion approved.

The Board reviewed a previously distributed Board Summary pertaining to computer purchases for fiscal 2007. Commissioner Cozza moved, and Commissioner McPherson seconded, that the Board authorize staff to create a purchase order to MicronPC, LLC for the purchase of replacement computers and monitors at an individual cost not to exceed \$975 each (\$765 for computer only) for a total of \$13,575. Vice President Rogers requested a roll call vote, the result of which follows.

AYE: John Cozza, Andrew McPherson, Susan Gould, Jennifer Rogers

NAY: None

ABSENT: Robert Schultz

Motion approved.

The Board reviewed a previously distributed Board Summary pertaining to an intergovernmental agreement. Commissioner Cozza moved, and Commissioner Gould seconded, that the Board approve and authorize staff to enter into a one-year agreement with the Board of Education of Community Consolidated School District 15 as provided in the CCSD15 Resolution. Staff responded to questions and discussion ensued; Coordinator Kernan is working with the schools regarding schedules prior to school opening; Athletic Coordinator Ranum and Basketball Coordinator Manola will coordinate school gym use for basketball; District 15 also supports our summer Day Camp program at Sanborn School on a 5/week basis and we pay for custodial

services; program schedule usually set up by September with some additional requests for affiliates, i.e. soccer and baseball use; staff will look into utilizing space when basketball not being scheduled; outside facility use (fields) is not under agreement right now, it is a year by year commitment, we coordinate fields for CCSD15, and field capital improvements are split three ways, i.e. Park District, affiliate group, and #15; last year's contract was worded to give priority to Inverness Park District for Marion Jordan fields, this year CCSD will assign MJ fields based on need; another change for this year is that Inverness and Palatine use Sundling's gym on designated days. Vice President Rogers requested a roll call vote, the result of which follows.

AYE: John Cozza, Andrew McPherson, Susan Gould, Jennifer Rogers

NAY: None

ABSENT: Robert Schultz

Motion approved.

The Board reviewed a previously distributed informational Board Summary pertaining to security lights at Hamilton Fields. Moser stated that we have received complaints from parents that they could not see their kids going to the washroom, their recommendation was to add some lights; currently have nine security lights and staff is recommending that we add nine more on the short poles; have to have site approval from the Village. Moser responded to questions saying that the security lights are 'shoebox lights', six will be mounted 25' high on existing poles, three will be mounted on two new 15' high poles near the existing well; parking lot has sufficient light; lights will go off at 10:45 near baseball fields, other security lights are on from dusk to dawn, the pavilion security light operates with a photo-cell; Village has not scheduled hearing yet; will do the work in November, most of the wiring will use existing conduit; contractor will hold bid price until October, hopefully we will have Village approval by then.

The Board reviewed a previously distributed Board Summary pertaining to future referendum/revenue information. Gbur stated this was a Future Agenda Item requested by Commissioner McPherson; staff started putting general questions down with answers, Commissioners Rogers and McPherson have given him more; if commissioners have additional questions in the next few days let him know; this is a good experience to go through and should help us make informed decisions. Commissioner McPherson requested that staff do a press release and Gbur said that he had spoken with **Daily Herald** reporter Sara Faiwell and encouraged her to attend the next meeting. Commissioner McPherson said that he feels that the more open and transparent we are the chances are better of getting favorable backing for our referendum. Gbur said that a lot more information has to be gathered; do it wrong and it would be hard to regain the public's confidence; we rank ninth in EAV but many smaller and lower ranked park districts have more and/or nicer facilities.

The Board reviewed a previously distributed list of bills. Commissioner Gould moved that Warrant #15, in the amount of \$970,482.85, be approved and released for payment. Commissioner Cozza seconded the motion. Staff responded to a question pertaining to the purchase of beverages and snacks for the recent staff outing. Vice President Rogers requested a roll call vote on the motion.

AYE: John Cozza, Andrew McPherson, Susan Gould, Jennifer Rogers

NAY: None

ABSENT: Robert Schultz

Motion approved.

EXECUTIVE DIRECTOR'S REPORT

The Board reviewed the previously distributed Executive Director’s Report. Highlighting the IAPD Awards Gala, a new event; couple of years ago did a successful fall event for the 50th anniversary. The Park District put together a nomination for an individual to receive a citizen award but have not heard if our nominee has been selected; the event is being held at Arrowhead Golf Course Clubhouse. Commissioner Gould said that she would go, and added that she loved Wally’s (former commissioner Degner) thank you note.

Gbur distributed aerial views of an area in the north-central part of Palatine (south of Lake-Cook Road and east of Quentin Road); several residents of **Gainer Park** attended a Village of Palatine Council Meeting to oppose the possible vacation of an easement to a homebuilder; they stated that they would rather have a playground and bike path. Gbur then showed a layout of the whole area illustrating the location of the various developments in proximity to the property, i.e. **Dunhaven Woods, Dunhaven Woods East, Barrington Woods, Brentwood Estates, Engelunds Sub., and Hillcrest Gardens**; the problem is that none of the developments connect, also there is an encroachment on the property; residents want a ‘bike path’ through there and a little “Mulberry” type park; it would serve eighty-four homes. Moser said that there is going to be a public meeting this fall regarding sidewalks along Quentin Road with the Cook County Highway Dept., and Commissioner McPherson commented that if sidewalks are put in in specific areas, they could eventually hook up to the Forest Preserve trail. It was requested that staff talk with Village of Palatine staff about getting access and report to the Board so that we can have some answers if any residents come to our meeting.

COMMISSIONERS’ COMMENTS

Commissioner McPherson said that it seems like the summer season goes so fast, had relatively good weather; football is starting and we need to talk to the parents about parking , particularly at Sycamore Park – this is a real safety issue; he would like to have a copy of PAFA’s ‘Zero Tolerance Conduct Policy’ that the PAFA president spoke of when giving his annual report. Gbur said that PAFA is unhappy right now, all the rain has limited practice fields – Birchwood South is unusable for the eight red teams scheduled there.

Commissioner Gould said that there is a tree at the corner of the Golf Course maintenance area and Sundling with a large dead branch. Helms said he would look into it.

Vice President Rogers requested Future Agenda Items; there were none.

EXECUTIVE SESSION

Vice President Rogers requested a motion to close the public portion of the meeting and convene in executive session for the purpose of discussion of the purchase or lease of real property for the benefit of the District, Section 2(c)(5) of the Open Meetings Act. Commissioner Gould so moved and Commissioner Cozza seconded the motion. Vice President Rogers requested a roll call vote, the result of which follows:

- AYE: John Cozza, Andrew McPherson, Susan Gould, Jennifer Rogers
- NAY: None
- ABSENT: Robert Schultz

Motion passed at 8:11 p.m.

The Board returned to regular session at 8:19 p.m.

ADDITIONAL NEW BUSINESS

Vice President Rogers stated that the Board met in Executive Session for the purpose of discussion of the purchase or lease of real property for the benefit of the District. No action will be taken at this time.

ADJOURNMENT

There being no further business to come before the Board on this date, Commissioner Gould moved that the meeting be adjourned. Commissioner Cozza seconded the motion, which was unanimously approved by a voice vote at 8:20 p.m.

AYES: John Cozza, Andrew McPherson, Susan Gould, Jennifer Rogers

NAYS: None

ABSENT: Robert Schultz

Respectfully submitted,

Bonnie Bennett

ATTEST:

/s/ Bonnie M. Bennett

Secretary

APPROVED:

/s/ Robert G. Schultz

President

Next scheduled Park Board meetings:

August 28, 2007
September 11, 2007
September 25, 2007