

MINUTES OF A REGULAR MEETING OF THE BOARD OF PARK COMMISSIONERS OF THE PALATINE PARK DISTRICT, COOK COUNTY, ILLINOIS, HELD IN THE PALATINE TOWNSHIP SENIOR CENTER, IN SAID DISTRICT, AT 505 S. QUENTIN ROAD, PALATINE, ILLINOIS ON NOVEMBER 28, 2006 AT 7:30 P.M.

These Minutes are not a verbatim record of what was said during the meeting.

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CALL TO ORDER @ 7:30P.M.

Commissioners Present

John Cozza, President  
Robert Schultz, Vice President  
Andrew McPherson, Treasurer  
Jennifer Rogers  
Susan Gould

Staff Present

Ron Gbur, Executive Director  
Debbie Smith, Supt. of Finance & Personnel  
Pat Moser, Supt. of Parks & Planning  
Keith Williams, Supt. of Recreation  
Raul Zaldivar, Supt. of Revenue Facilities

Tina Becke, Asst. Supt. of Finance  
Ed Tynczuk, Asst. Supt. of Parks  
Donelda Danz, Asst. Supt. of Recreation  
Bonnie Bennett, Secretary

Citizens and Guests

Bob Alexander

APPROVAL OF AGENDA

Commissioner Gould moved, and Commissioner Rogers seconded, that the Board approve the meeting Agenda. By a voice vote, the agenda for the regular meeting of November 28, 2006 was unanimously approved as submitted.

AYE: Susan Gould, Jennifer Rogers, Andrew McPherson, Robert Schultz, John Cozza

NAY: None

ABSENT: None

APPROVAL OF MINUTES

Commissioner McPherson moved, and Commissioner Gould seconded, that the Board approve the Minutes of the Regular Meeting of November 14, 2006. Commissioner Schultz noted a remark attributed to him although he was absent, and Secretary Bennett responded that she would clarify in the official minutes that Director Gbur had passed on his statement at the meeting. By a voice vote, the minutes of the prior meeting were unanimously approved as submitted.

AYE: Susan Gould, Jennifer Rogers, Andrew McPherson, John Cozza  
NAY: None  
PASS: Robert Schultz  
ABSENT: None

#### DEPARTMENTAL REPORTS

The Board reviewed the previously distributed written Parks and Planning Department Report. Moser highlighted that we met our goal the Birchwood pools concrete has been poured, the stairs should be accomplished tomorrow; Parks Department Employee of the Year is Bill Jones, a nineteen-year District employee who specializes in irrigation systems. Responding to a question, Moser said that the vandalism at Heron Park was vehicle damage. President Cozza noted the Facility of the Month – Cutting Hall - saying that staff did a nice job with the stage.

The Board reviewed the previously distributed written Revenue Facilities Report. Zaldivar responded to questions pertaining to the effect of the recent mild November weather saying that the numbers of rounds will be better than usual for this month, but a good November never makes up for a bad October; the time change has a big effect too; course closed thirteen days, twenty-seven days no cart usage shows what a bad season we experienced; golf course managers nation-wide were moaning and groaning at a conference he has been attending; the additional addresses at the Stable due to electrical upgrades were required and assigned by the Palatine Fire Department, has no effect on tax exempt status; Ms. DePue donated two school horses to the Stables as she wanted them to stay together, and in appreciation for the things staff did for her mother during her illness.

Gbur said that there were no more Departmental Reports.

#### RECOGNITION OF CITIZENS

President Cozza recognized Bob Alexander. Mr. Alexander said that the *Annual Turkey Shoot* was held on Friday, November 24 – an event that had been postponed from October.

#### UNFINISHED BUSINESS

President Cozza noted there was no Unfinished Business to come before the Board at this time.

#### NEW BUSINESS

The Board reviewed a previously distributed Board Summary and the attached Intergovernmental C.A.R.E. Agreement. Commissioner McPherson moved, and Commissioner Gould seconded that the Board of Park Commissioners authorize entering into an Intergovernmental Agreement between Community Consolidated School District 15, and the Palatine and Rolling Meadows Park Districts for the term commencing on the date hereof and ending on June 30, 2009. Discussion ensued with commissioners addressing items 1.(e), 3.(c) and 4.(c) of the Agreement: the program is doing well; surplus funds have always stayed in the program earmarked for C.A.R.E. purchases and site improvements, e.g. playground renovations and equipment, computers, walkie-talkies, security doors, etc; the current surplus will remain earmarked for C.A.R.E. projects – not shared, but

future surplus monies will be divided with 50% going into the C.A.R.E. account, 25% going to District 15 and 25% going to the individual park districts; lowering fees, would not be fair to other local daycare businesses; sharing the funds will reimburse each party for some of its administrative costs and wear and tear on its facilities; scholarships have and will continue to come out of the joint account; Capital items always need joint approval; District 15 has possession of funds; suggested funds be used for program 'perks', day trips/extra activities for participants, learning experiences such as guest speakers/entertainers, raise staff pay; prepare a capital development plan for the C.A.R.E. program to reduce existing surplus funds; funds cannot be applied to a theoretical future C.A.R.E. site at Falcon unless District 15 agrees; background checks are of no value on staff or volunteers that are under eighteen, information is not available, this should be clarified. President Cozza noted that if substantial changes are made, the agreement will need to be returned to all three attorneys; if approved and signed, an addendum to address those items of concern can be added. President Cozza requested a roll call vote, the result of which follows.

AYE: Susan Gould, Jennifer Rogers, Andrew McPherson, John Cozza

NAY: Robert Schultz

ABSENT: None

Motion approved.

The Board reviewed a previously distributed Board Summary pertaining to PYB/S 2007 Uniform and Equipment bids. Commissioner Gould moved, and Commissioner Schultz seconded that the Board of Park Commissioners award the PYB/S Uniform and Equipment bid to Santo Sport Store of Chicago Ridge, IL and direct staff to issue a purchase order for the items as bid; the order may include a 10% variance of the total bid of \$59,669.76 depending on the demands of the program. Responding to Commissioner Gould, Williams said we reserve the right to split up items, however this year the recommendation is to give the entire bid to one vendor; the savings from splitting would be under \$500. President Cozza requested a roll call vote, the result of which follows.

AYE: Susan Gould, Jennifer Rogers, Andrew McPherson, Robert Schultz, John Cozza

NAY: None

ABSENT: None

Motion approved.

The Board reviewed a previously distributed Board Summary pertaining to tennis court fence renovation. Commissioner McPherson moved, and Commissioner Gould seconded that the Board of Park Commissioners direct staff to issue a purchase order to Northern Illinois Fence, Inc. to renovate the fence surrounding the tennis court at Locust Park, as specified, in the amount of \$12,586.00. Staff advised the Board that this was a budgeted item. President Cozza requested a roll call vote, the result of which follows.

AYE: Susan Gould, Jennifer Rogers, Andrew McPherson, Robert Schultz, John Cozza

NAY: None

ABSENT: None

Motion approved.

The Board reviewed the previously distributed 2007 Budgets (excluding Golf Course and Stables). Commissioner McPherson moved for discussion purposes only, that the Board of Park Commissioners approve

the 2007 Budgets as presented. Commissioner Gould seconded the motion. The Board reviewed the Summary pages of the budget page by page. The large increase in the Insurance Fund was addressed and it was suggested that prior to preparing next year's budget, staff candidly investigate other options and do some cost comparisons in this area. Staff responded that MRMA has looked at other companies for cost comparisons and found that we are inline with other providers; however, our first responsibility is to the Palatine taxpayer and this item will be looked into. Continuing the review, staff responded to questions regarding the increase in office equipment expenses saying it was the triennial renewal of Microsoft licenses; maintenance equipment major increase is due to additional fuel costs with more accurate vehicle tracking by the Village; the probable increase in the minimum wage is not included in the Pool Budget, this will also impact on some of our contracted services, i.e. landscaping/mowing contracts; business mileage rate is based on IRS rates; Golf Course reimbursement to Corporate Fund will remain the same; Owner's Expenses on large project contracts include debris removal, surveys, accessories, etc. Responding to questions regarding individual funds' detail sheets, staff explained how certain expenses are spread among various funds, e.g. secretarial wages; why the Handicapped Fund does not show exact NWSRA assessment fees, and that an error in the Pool Fund was a typo.

Gbur then stated that the budget would only to be reviewed at this meeting; the Board first needs to determine a project tax rate prior to approving the budget; he is recommending 45.5¢ in order to pay for the large Goals & Objectives items approved earlier, but ask that they not consider going lower than 44.5 cents. Discussion ensued regarding the difficulty in predicting what the adjusted EAV rate will be and the adjustment the Cook County triennial assessment makes; the need for a small steady increase to prepare for future year's capital items, avoiding taking on a lot of debt; this year people will see where their tax dollars are going, i.e. Birchwood Pool, Palatine Hills Drive, an expanded Community Center Fitness Center; the dollar increase in an 'average' Palatine homeowner's tax bill versus the percentage increase; how much a reduction of each penny of the tax rate equals in tax dollars lost; cash-on-hand balances/reserves; and items that could be cut. Having suggested a compromise, Commissioner Schultz moved that the Board set a projected 2006 tax rate of 45 cents; Commissioner McPherson seconded the motion. President Cozza requested a roll call vote, the result of which follows.

AYE: Susan Gould, Jennifer Rogers, Andrew McPherson, Robert Schultz, John Cozza

NAY: None

ABSENT: None

Motion approved.

The Board reviewed the previously distributed Monthly Financial Report dated October 2006. Commissioner Gould commented that revenues were down and expenses up. Gbur responded that revenue fluctuations are usually due to program registration and show receipts.

The Board reviewed a previously distributed list of bills. Commissioner Schultz moved that Warrant #22, in the amount of \$861,768.19, be approved and released for payment. Commissioner Gould seconded the motion. Staff responded to a question pertaining to a Wal-Mart business account. President Cozza requested a roll call vote, the result of which follows.

AYE: Susan Gould, Jennifer Rogers, Andrew McPherson, Robert Schultz, John Cozza

NAY: None

ABSENT: None

Motion carried.

Gbur said there was no more new business.

#### EXECUTIVE DIRECTOR'S REPORT

The Board reviewed the previously distributed Executive Director's Report. Gbur highlighted the upcoming Holiday Party and the Special Board Meeting Monday night at the Village Hall. He asked that commissioners let Secretary Bennett know if they plan to attend the NWSRA/SLSF Holiday Luncheon.

#### COMMISSIONERS' COMMENTS

President Cozza said that he had a blast at the Turkey Trot; it was very organized; congratulations to staff. Staff reported that more than 300 people registered on-site for a total of over 1,460 participants. Commissioner McPherson said that the two-mile times are "messed up", and the start got screwed up too. There were over 900 participants in the 2-mile run.

Commissioner Rogers said ditto regarding the Turkey Trot.

Commissioner McPherson said he observed that Wheeling Park District published their Truth in Taxation resolution this year due to their 8% increase. What he found interesting was that next to the 'black box' they published another 'black box' offering an explanation for the increase. He suggested we keep this in mind for the future.

President Cozza requested Future Agenda Items; there were none.

#### EXECUTIVE SESSION

President Cozza requested a motion to close the public portion of the meeting and convene in executive session for the purpose of deliberations concerning salary schedules for one or more classes or employees and the discussion of possible purchase, sale, or lease of real property owned by the District, Sections 2(c)(2), 2(c)(5), and 2(c)(6) of the Open Meetings Act. Commissioner McPherson so moved and Commissioner Gould seconded the motion. President Cozza requested a roll call vote, the result of which follows.

AYE: Susan Gould, Jennifer Rogers, Andrew McPherson, Robert Schultz, John Cozza

NAY: None

ABSENT: None

Motion approved at 8:42 p.m.

The Board returned to regular session at 9:35 p.m.

ADDITIONAL NEW BUSINESS

President Cozza stated that the Board met in Executive Session to deliberate salary schedules for one or more classes of employees and for the discussion of the purchase, sale or lease of real property for the benefit of the District. Commissioner Gould moved, and Commissioner Rogers seconded, that the Board set a 2007 employee wage pool of 4.4%. President Cozza requested a roll call vote, the result of which follows.

AYE: Susan Gould, Jennifer Rogers, Robert Schultz, John Cozza

NAY: Andrew McPherson

ABSENT: None

Motion approved.

With regard to the items pertain to real property, President Cozza said that no action will be taken at this time.

ADJOURNMENT

There being no further business to come before the Board on this date, Commissioner McPherson moved that the regular meeting be adjourned. Commissioner Rogers seconded the motion, which was unanimously approved by a voice vote at 9:37 p.m.

AYE: Susan Gould, Jennifer Rogers, Andrew McPherson, Robert Schultz, John Cozza

NAY: None

ABSENT: None

Respectfully submitted,  
Bonnie Bennett, Secretary

ATTEST:

/s/ Bonnie M. Bennett

Secretary

APPROVED:

/s/ John F. Cozza

President

Next Park Board meetings: December 4, 2006 – Special Meeting, Palatine Village Hall 6:00 p.m.  
December 5, 2006 (first Tuesday of the month)  
December 19, 2006 (third Tuesday of the month)  
January 9, 2007