

MINUTES OF A REGULAR MEETING OF THE BOARD OF PARK COMMISSIONERS OF THE PALATINE PARK DISTRICT, COOK COUNTY, ILLINOIS, HELD IN THE PALATINE TOWNSHIP SENIOR CENTER, IN SAID DISTRICT, AT 505 S. QUENTIN ROAD, PALATINE, ILLINOIS ON JUNE 13, 2006 AT 7:00 P.M.

These Minutes are not a verbatim record of what was said during the meeting.

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CALL TO ORDER @ 7:30P.M.

Commissioners Present

John Cozza, President  
Robert Schultz, Vice President  
Andrew McPherson, Treasurer

Commissioners Arriving Late

Susan Gould (arrived @ 7:06)  
Jennifer Rogers (arrived @ 7:55)

Staff Present

Ron Gbur, Executive Director  
Debbie Smith, Supt. of Finance & Personnel  
Pat Moser, Supt. of Parks & Planning  
Keith Williams, Supt. of Recreation  
Raul Zaldivar, Supt. of Revenue Facilities

Tina Becke, Asst. Supt. of Finance  
Donelda Danz, Asst. Supt. of Recreation  
Pam Stoltz, Recreation Manager  
Bonnie Bennett, Secretary

Citizens and Guests

Bob Alexander, PGHA  
Joe Delaney, PAFA

Steve Breese, Multi-use Trail

APPROVAL OF AGENDA

Commissioner McPherson moved, and Commissioner Schultz seconded, that the Board approve the Agenda. Upon a voice vote, the Agenda for the regular meeting of June 13, 2006 was unanimously approved submitted.

AYE: Andrew McPherson, Robert Schultz, John Cozza

NAY: None

ABSENT: Susan Gould, Jennifer Rogers

APPROVAL OF MINUTES

Commissioner Schultz moved, and Commissioner McPherson seconded, that the Board approve the Minutes of the Regular Meeting of May 9, 2006. Upon a voice vote, the minutes of the prior meeting were unanimously approved as submitted.

AYE: Andrew McPherson, Robert Schultz, John Cozza

NAY: None  
ABSENT: Susan Gould, Jennifer Rogers

### DEPARTMENTAL REPORTS

The Board reviewed the previously distributed Finance and Personnel Department Report. Smith responded to questions regarding the on-site audit by Safety National Insurance Co. explaining that SNIC is MRMA's Workers' Comp excess carrier; they do independent audits on clients checking payroll and accounts payable records for vendors doing similar duties as employees, as well as verifying Certificates of Insurance; required a great deal of time and work as our record keeping methods do not match what they were looking, e.g. employee payroll kept by pay periods not by risk category; Certificates of Insurance not kept in individual vendor files; MRMA sends paper audit, projected payroll vs. actual; premiums are based on payroll so this audit checks for honesty.

Commissioner Gould arrived.

The Board reviewed the previously distributed Recreation Department Report. Williams said that staff has received some good applications for the Gymnastics Coordinator position; we had a great showing for the Mari-Rae Sopper Gymnastics Show; pools are open, and the Annual Newsletter went out in the mail. Commissioner McPherson commented on the large attendance during the first five days of the Family Aquatic Center opening.

Gbur said that there were no more Departmental Reports.

### RECOGNITION OF CITIZENS

President Cozza recognized PAFA President Joe Delaney who was present to give the affiliate group's annual report (copy attached to official minutes). Delaney highlighted some areas explaining team formation, stressing that participant's safety is paramount; coaches are trained and ASEP certified, and the coaches committee meets year-round to maintain consistency; currently looking into additional training programs. Regarding current status of the program, Delaney said that PAFA has 498 players compared with 360 two years ago; the continued growth can be attributed to past policies focusing on a good financial picture, quality of instruction, and a positive experience, families return year after year and new players come to us through word of mouth – no recruitment is necessary; major impact on program has been consolidation of home games - a direct result of cooperation between affiliate groups and the excellent support from Park District staff, no more shuffling between fields; upcoming is PAFA's 40<sup>th</sup> anniversary season with a kick-off rally on August 19 – former coaches and players are expected to attend and the Herald is doing an article on it; Commissioners are cordially invited to attend. Program at max unless another field becomes available; other issues are storage of equipment and practice areas; could go back to old days with waiting lists and/or registration lines beginning at 8 a.m. Delaney said that it has been an honor to be associated with PAFA and its volunteers – they are all very significant people who put the interests of the children and families first. Responding to questions, Delaney said that his term goes through coming season; PAFA has nine teams in the Northwest Youth Football League with teams from Schaumburg, Mount Prospect, Elk Grove and Arlington Heights; PAFA teams divided into competitive and non-competitive teams, had three tiers of competition last

year which was good for us but not so good for small and mid sized programs; getting more competitive outside teams has been a problem but Board feels a bigger problem would evolve if PAFA teams play each other – it would drive the competition up off the field also; fields and space biggest issue, we may have to begin playing games at Sycamore although they like having everything at one spot, also considering asking for fields at Palatine High, Community West field only 80 yards – if bigger would send younger groups to Sycamore. Moser said that we cannot enlarge this field due to light poles and not much room to move them; storage at Ost Field also used by Cutting Hall groups, looking to expand facility; program starts at third-grade level, eight and nine-year-olds. Commissioner McPherson commented that PAFA is probably the best football program in the NW suburbs, and President Cozza said that PAFA does a great job, good example for sport group boards. Delaney said that PAFA has a high level of commitment from their people. Gbur commented that when the program was capped at 250 with large waiting lists, PAFA really stepped up and took on more, they deserve a lot of credit. Commissioner Schultz offered kudos on the Cheerleading program too; Delaney said they are not connected with the football program any longer but will be playing a large part on August 19. President Cozza thanked Delaney for his report.

President Cozza recognized Steve Breese and thanked him for his email. Breese distributed a packet of materials (copies attached to official minutes) containing his written request, pictures and maps regarding a bicycle path opportunity. Palatine resident Steve Breese addressed the board regarding his proposal for a multi-use trail and bicycle underpass in the northwest part of Palatine saying that a trail could be built on a vacant strip of land along the south side of the Union Pacific Railroad; a culvert allowing trail users to pass under Dundee Road should be included in Illinois Department of Transportation's plans for the reconstruction of Dundee Road. Breese provided several arguments in support of this rail-with-trail facility saying that he found that nine government-produced trail plans propose a multi-use path along the Union Pacific corridor. Of them, two propose a trail at this location. This trail would accomplish a proposed greenway connection between Deer Grove and Crabtree Forest Preserves and could connect Palatine Trail with adjacent communities to the west. And lastly, the trail would provide refuge for bicyclists who would otherwise be forced to use nearby roadways which IDOT does not recommended bicyclists to use. Breese concluded by asking the Park District to further investigate the feasibility of this bicycle trail. He also encouraged district officials to meet with IDOT project engineers in order to get a bicycle underpass (9' box culvert) included in the Dundee Road bridge reconstruction project. The Board directed staff to further study the potential trail and underpass and get costs to us. Gbur invited Breese to meet with him and Moser.

### UNFINISHED BUSINESS

There was no unfinished business to come before the Board at this time.

### NEW BUSINESS

The Board reviewed a previously distributed Board Summary pertaining to adoption of a prevailing wage ordinance. Commissioner McPherson moved, and Commissioner Gould seconded, that the Board of Park Commissioners adopt Ordinance #06-10 which adopts prevailing wage rates to be paid to laborers, mechanics and other workers performing construction of public works for the Palatine Park District. President Cozza requested a roll call vote, the result of which follows.

AYE: Susan Gould, Andrew McPherson, John Cozza

NAY: Robert Schultz

ABSENT: Jennifer Rogers

Motion carried.

The Board reviewed the previously distributed Board Summary pertaining to house demolition bids. Commissioner Gould moved, and Commissioner McPherson seconded, that the Board direct staff to sign a contract with Aces Demolition to demolish structural improvements at 250 East Palatine Road and 75 South Middleton for \$24,300.00. Responding to questions, Moser said that we will do the earth moving, renting a dozer and Tom Fletcher will move the dirt for us by August; the company has done work for several villages, and has good references. President Cozza requested a roll call vote, the result of which follows.

AYE: Susan Gould, Andrew McPherson, Robert Schultz, John Cozza

NAY: None

ABSENT: Jennifer Rogers

Motion approved.

The Board reviewed the previously distributed Board Summary pertaining to tree removal bids. Commissioner McPherson moved, and Commissioner Gould seconded, that the Board of park Commissioners accept the bid of \$14,600 from Elite Tree & Turf to remove trees at Degner Park to accommodate a playground and open play area. Responding to questions, Moser said they are removing trees where playground will go as well as around the house; currently not planning on tree removal near Palatine Road, primarily concentrating on area south of the Leonard Road ROW. Gbur said some trees have come down due to storms. Moser said we concentrated on removing stuff within 15 feet of the creek, trying to keep a 'natural area' north of Leonard. Gbur said there will be some clearance for signage. President Cozza requested a roll call vote on the motion, the result of which follows.

AYE: Susan Gould, Andrew McPherson, Robert Schultz, John Cozza

NAY: None

ABSENT: Jennifer Rogers

Motion carried.

The Board reviewed a previously distributed list of bills. Commissioner Schultz moved that Warrant #11, in the amount of \$876,657.71, be approved and released for payment. Commissioner Gould seconded the motion.

Commissioner Rogers arrived.

Staff responded to questions regarding video taping for CITA, and reimbursements for staff vision exams. President Cozza requested a roll call vote, the result of which follows.

AYE: Susan Gould, Jennifer Rogers, Andrew McPherson, Robert Schultz, John Cozza

NAY: None

ABSENT: None

Motion carried.

Gbur said there was no more new business.

### EXECUTIVE DIRECTOR'S REPORT

The Board reviewed the previously distributed Executive Director's Report. Gbur said that he, Pat Moser and Commissioner McPherson attended the Village Council meeting June 12; the Council followed through on vacating portions of Leonard Road and Middleton Avenue; a copy of a plat of the Hilltop Kennel Subdivision was distributed (copy attached to official minutes), and Gbur pointed out the parcel the developer will donate per the Village's Land Dedication Ordinance - the developer vacated two proposed units; we wanted to get some land in that area to service some of our newly annexed residents, i.e. Brentwood Estates, but this will not meet all our needs in the northwest section of our District, we need to find something east of Quentin. Gbur said staff is very happy with Village Manager Ottesen and the developer for granting us this request. Responding to a question, Gbur explained the exact location of the proposed development, adding it was just east of Brentwood Estates. Commissioner Gould said that it would be difficult for residents of Barrington Woods and Dunhaven Woods to get to this area. Moser said that ideally we could have some 'finger' trails through the Forest Preserve, with maybe a picnic area and playground. Gbur said that some of the forest preserves do have improvements but they do not list them; for now this is a good start. Responding to President Cozza, Gbur said that the Motorola property could be accessed only by the stoplight. Commissioner McPherson commented that we will be seeing a lot of re-development in this area. Gbur said that the developer agreed at the last minute, but before the Council meeting; we want to get the area labeled on the final plats to make the buyers aware. Gould said that there are trails back there also from Rainbow Stables. Commissioner McPherson said that there also will be restrictions on mall occupancy.

Referring to item #3, several commissioners commented that they would like approved minutes kept on our website longer than the required sixty-days; it was suggested that we keep archival records by year starting with January, 2006 so that residents may follow along with the progress of various projects.

The Board reviewed the previously distributed 2006 Master Plan Update. Gbur directed the Board's attention to New Projects, page 3, Palatine Hills main drive; Gbur said that staff would like to put a hold on this project until 2007 as we need to budget more funds; lights have been added but there is a wiring issue that needs to be addressed in order to provide more electrical power to the facility, including the pavilion; staff would also like to add flush curbing which will keep asphalt true. Gbur said this is one of those projects where we don't want to overload the Finance & Personnel Dept., until we have the monies, it would be best to postpone.

### COMMISSIONERS' COMMENTS

Commissioner Schultz said that PAFA mentioned storage problems and he suggested the Park District or PAFA could buy Sealand containers, i.e. storage pods; basically inexpensive storage. Moser said that pods are legal but for a limited time; the storage area at Hamilton did not take care of the problem, and all storage at Community Center is accounted for. Discussion then ensued regarding possibly leasing storage space in a storage building or unused warehouse; even units near CSF not convenient; PAFA has

been arguing with Cheerleading over storage space; storage issues exist not only for equipment, also with dead files (paper); would like to see the garage at Community Park razed and rebuilt; garages and other areas used for storage very organized and fully utilized; storage problem issues are coming up more and more.

Commissioner Schultz, recalling a warrant question, asked about the items being translated into Spanish. Williams explained we are doing basic procedure signage in Spanish, e.g. hand washing, camp procedures at POC, etc.; have had unauthorized groups using parks and fields and the Police Department suggested signage at the parks in Spanish might be helpful.

Commissioner Gould requested that we again contact the affiliate presidents regarding the Hamilton lighting. She specified a night games where the lights did not go out until 10:30 at which time the participants proceeded to yell and scream even louder than during the game; amazed that coaches and parents on the field surrounded by this behavior think it is okay to totally disrupt a neighborhood at and after 10:30 p.m. Responding to questions, Gbur said that there is a BA at the fields, however he is primarily at the outbuilding his job is to make sure the lights go off; just happened this one time, maybe it was the first time these kids played under the lights and they got a little rowdy; the lights weren't dimming, there was less light as games ended and those fields shut down. Commissioner Gould again stated that she could not understand the parents for allowing such obnoxious behavior. Gbur said that the lights go off 9:30 or 10:30 at the latest; park closes at 11:00 p.m. Commissioner Rogers said that it good to recognize that there is an issue and we are contacting the people involved. Gbur said that they have been made aware of the incident; Deputy Chief Haas is also aware and has had patrolmen out there. President Cozza said the lights should be off if the team is not playing and Commissioner Gould said that if the kids cannot be controlled, shut the lights off earlier. Gbur said that 99% of the time there is no problem, last year we did not have paid staff out there; could be an isolated incident.

Commissioner Rogers said that she was happy to be there.

President Cozza requested Future Agenda Items; there were none.

### EXECUTIVE SESSION

President Cozza requested a motion to close the public portion of the meeting and convene in executive session under Section 2(c)(5) of the Open Meetings Act for the purpose of discussion of the purchase or lease of real property for the benefit of the District. Commissioner McPherson so moved and Commissioner Gould seconded the motion. President Cozza requested a roll call vote, the result of which follows.

AYE: Susan Gould, Jennifer Rogers, Andrew McPherson, Robert Schultz, John Cozza

NAY: None

ABSENT: None

Motion approved at 8:30 p.m.

The Board reconvened in Open Session at 8:35 p.m.

ADDITIONAL NEW BUSINESS

President Cozza stated that the Board had met in Executive Session for the purpose of discussion of the purchase or lease of real property for the benefit of the District; no action will be taken at this time.

ADJOURNMENT

There being no further business to come before the Board on this date, Commissioner McPherson moved that the meeting be adjourned. Commissioner Rogers seconded the motion, which was unanimously approved by a voice vote at 8:36 p.m.

AYE: Susan Gould, Jennifer Rogers, Andrew McPherson, Robert Schultz, John Cozza

NAY: None

ABSENT: None

Respectfully submitted,  
Bonnie Bennett, Secretary

ATTEST:

/s/ Bonnie M. Bennett  
Secretary

APPROVED:

/s/ John F. Cozza  
President

Next scheduled Park Board meetings: June 27, 2006  
July 11, 2006  
July 25, 2006