

MINUTES OF A REGULAR MEETING OF THE BOARD OF PARK COMMISSIONERS OF THE PALATINE PARK DISTRICT, COOK COUNTY, ILLINOIS, HELD IN THE PALATINE TOWNSHIP SENIOR CENTER, IN SAID DISTRICT, AT 505 S. QUENTIN ROAD, PALATINE, ILLINOIS ON JULY 25, 2006 AT 7:00 P.M.

These Minutes are not a verbatim record of what was said during the meeting.

CALL TO ORDER @ 7:00P.M.

Commissioners Present

John Cozza, President
Robert Schultz, Vice President
Andrew McPherson, Treasurer
Jennifer Rogers
Susan Gould

Staff Present

Ron Gbur, Executive Director
Pat Moser, Supt. of Parks & Planning
Keith Williams, Supt. of Recreation
Dan Hotchkin, Head Golf Professional
Tina Becke, Asst. Supt. of Finance

Ed Tynczuk, Asst. Supt. of Parks
Cheryl Tynczuk, Landscape Architect
Donelda Danz, Asst. Supt. of Recreation
Pam Stoltz, Recreation Manager
Bonnie Bennett, Secretary

Citizens and Guests

Bob Alexander, PGHA

APPROVAL OF AGENDA

Commissioner McPherson moved, and Commissioner Gould seconded, that the Board approve the meeting Agenda. By a voice vote, the agenda for the regular meeting of July 25, 2006 was unanimously approved as submitted.

AYE: Susan Gould, Jennifer Rogers, Andrew McPherson, Robert Schultz, John Cozza

NAY: None

ABSENT: None

APPROVAL OF MINUTES

Commissioner Gould moved, and Commissioner McPherson seconded, that the Board approve the Minutes of the Regular Meeting of July 11, 2006. Upon a voice vote, the minutes of the prior meeting were unanimously approved as submitted.

AYE: Susan Gould, Jennifer Rogers, Andrew McPherson, Robert Schultz, John Cozza

NAY: None

ABSENT: None

Commissioner Gould moved, and Commissioner McPherson seconded, that the Board approve the Minutes of the Special Meeting/Board Tour of July 15, 2006. Upon a voice vote, the minutes of the Special Meeting/Board Tour were approved as submitted.

AYE: Susan Gould, Jennifer Rogers, Andrew McPherson, John Cozza

NAY: None

PASS: Robert Schultz

ABSENT: None

DEPARTMENTAL REPORTS

The Board reviewed the previously distributed Parks and Planning Department Report. Moser said that he had an addition to his written report regarding IDOT's widening of Quentin Road between Dundee and Lake/Cook Roads. Before beginning the presentation, Commissioner Gould said that of the new trees planted between the bollards at Hamilton, most are doing well, but some are not. C. Tynczuk said that was due to transplant stress. Commissioner Gould also noted that the tree-lined path from Plum Grove to the reservoir needs to be trimmed as there are some dead branches removed. Moser said that he would notify the Village Public Works department.

Moser said that he and C. Tynczuk met with reps from Cook County Highways, Village of Palatine, Village of Deer Park, and Cook County Forest Preserve regarding the widening of Quentin Road to Lake/Cook Road along with the possibility of adding bike paths at that time (drawing attached to official minutes). Moser said that we wanted to petition for a bike trail but Cook County Forest Preserve said no sidewalk or bike trail paralleling Quentin, too many trees. CCFPD teleconferenced into the meeting by telephone. Moser said that there are a few options, and he and C. Tynczuk presented them. #1 – Forest Preserve will to have Cook County pave the existing unpaved path, this option costs the Park District nothing; this would be in lieu of the loss of land and trees with the widening of Quentin. #2 – sidewalk to Hillcrest along right-of-way: Deer Park said that they do not have the money for this, \$235,000 for r-o-w plus \$125,000 for bike path. #3 – would be a paved interior path with total cost to the Park District. #4 – what Deer Park anticipates happening in the future. Moser and Tynczuk pointed out that #2 would be used to get to Ruhl Road, then using #3 connect to bike path in Deep Grove; Forest Preserve said that it could be improved at our expense; no decision needed tonight, we will be meeting again in August but need a decision by the end of August. Commissioner McPherson commented that Cook County Highway can't improve a four-lane road without sidewalks. Discussion ensued with commissioners and staff regarding Village of Palatine portion of road along Euclid and Algonquin Roads

without sidewalks; need to get together with Deer Park to get some understanding of where we are coming from; houses near Lake/Cook Road really close to Quentin, small amount of r-o-w; putting in a wider bridge over the wetlands too; #1 could be accomplished by Forest Preserve and Cook County Hwys.; #2 – limited sidewalk and Cook County will do on 50/50 plan with Village of Palatine but only south of Ruhl; #4 out of our District; #3 – do we want to pay for paving; Deer Park has no separate park district; spending a lot of money for a limited number of residents to connect to Lake/Cook Road; #2 is 500 feet and could run \$130,000 plus r-o-w costs, gets you 1 ½ blocks up the road; this is more a ‘connecting’ issue not a bike trail issue, before it is built wrong, we should take a look at it; not wide enough area to get bike trail grant funds – need 15 – 17 feet with curb and does not include any land acquisition; what level of recreational bike users would benefit from it, doesn’t help residents of Dunhaven Woods; if not going south very limited number of users – should encourage sidewalks; some of the developments are land-locked from each other in that area – only way to get around is the perimeter; if we can’t get any land in the area for a playground, will need something in Deer Grove; Dunhaven Woods abuts the Forest Preserve Boundary – some just a few feet from lot lines; don’t want to take down trees but #1 looks best. Gbur asked the Board to just think about it for now, it will be presented again soon.

The Board reviewed the previously distributed Revenue Facilities Report. Hotchkin said that there was an incident at the Course the other night, a player fell down the stairs and banged himself up very bad; checked out the stairs and could find nothing wrong; later learned the man had had a heart attack – do not know if the attack caused the fall or he had the attack because of the fall. Responding to Commissioner Rogers, Hotchkin said that we try to get as many of the part-time guys AED certified on duty at all times – in particularly in the Pro Shop and at least one on the course. Becke said that we have an AED and CPR trained staff.

Gbur said that there were no more Departmental Reports.

RECOGNITION OF CITIZENS

President Cozza noted no one wanted to address the Board at this time.

UNFINISHED BUSINESS

There was no unfinished business to come before the Board at this time.

NEW BUSINESS

The Board reviewed a previously distributed Board Summary pertaining to a banking resolution. Commissioner McPherson moved, and Commissioner Schultz seconded that the Board of Park Commissioners accept and sign Resolution #06-08 as presented by Harris Bank. Responding to questions regarding the security of Park District accounts, Becke said that only three designated staff can transfer funds, funds can only be transferred between Park District accounts – even when funds are transferred to other banking institutions, the monies must go into a Park District account; new accounts cannot be opened without commissioner’s

authorization and signatures. Becke further explained that the District's maturing CD's will be deposited directly into this account then wire transferred, normally within a day, to cover expenses (Warrant); since Harris merged with a Montreal bank, all wire transfer services go through Canada, a simplification of their system. President Cozza requested a roll call vote, the result of which follows.

AYE: Susan Gould, Jennifer Rogers, Andrew McPherson, Robert Schultz, John Cozza

NAY: None

ABSENT: None

Motion approved.

The Board reviewed the previously distributed Board Summary pertaining to Birchwood Pool Renovation Bids. Commissioner McPherson moved, and Commissioner Schultz seconded, that the Board of Park Commissioners follow the recommendation of the construction manager to accept the bids for twelve components of the Birchwood Pool Renovation Project totaling \$3,756,144.00; furthermore, that the bid of Acres Group for landscaping be rejected. Commissioner McPherson commented on three concrete bids that were all within a 1% difference. Moser said that the bids are based on the same drawings; Corporate Construction said that some of the bidding was really tight because people want the work; staff had prepared nine different alternates - taking out items - in case bids came in too high but most came in at or under budget; Corporate Construction feels that the landscaping bid was high even though it included umbrellas and shade structures, it is last thing to be done so we have time to tweak it and re-bid; only one bidder for excavation/demolition but staff is comfortable with it. Responding to questions, Moser said that between August 14 and August 18 staff needs to get the things we want out of there, including asbestos; contractor will bring in equipment starting August 21; contingencies are 12% of overall budget; contacted over 167 contractors, surprised not more bids; second time in recent projects we had bids come in late which we had to back – can't accept late bids. President Cozza said that he was very happy with the numbers. President Cozza called for a voice vote, the result of which follows.

AYE: Susan Gould, Jennifer Rogers, Andrew McPherson, Robert Schultz, John Cozza

NAY: None

ABSENT: None

Motion approved.

The Board reviewed the previously distributed Monthly Financial Report dated June 2006. Responding to a comment regarding the increase in the Corporate Fund, Becke said that reflected the \$6M bond.

The Board reviewed a previously distributed list of bills. Commissioner Schultz moved that Warrant #14, in the amount of \$640,381.11, be approved and released for payment.

Commissioner Gould seconded the motion. There were no questions. President Cozza requested a roll call vote, the result of which follows.

AYE: Susan Gould, Jennifer Rogers, Andrew McPherson, Robert Schultz, John Cozza

NAY: None

ABSENT: None

Motion carried.

Gbur said there was no more new business.

EXECUTIVE DIRECTOR'S REPORT

The Board reviewed the previously distributed Executive Director's Report. Gbur highlighted the Recreation Center Tour #2 thanking the Park Board for at the sites. He advised commissioners who have not visited all seven sites that he would give them a contact person or will take them to the sites they have not seen. Highlighting item #5, he said that in the fall brochure, the back cover ad value has been increased to \$2,000; some commissioners commented that it should be a lot more money. Gbur said that the new Partner Program brochure offers a seasonal 'event' package that would include the back cover as part of the value, increased \$500 over last year's fees. Discussion then ensued with commissioners and staff commenting on the visibility of the back cover ad with cost comparisons to other means of advertising, i.e. we provide both printing and distribution of 35,000 catalogues four times a year, an item usually kept for some time rather than immediately discarded as junk mail; program allows for sponsoring for a whole season or for one specific event; adding a center page to promote two of our events and some advertisements, other park districts provide for ad space not only in catalogues but on signs at events and at fields; it was suggested that staff could survey other park districts to get their prices, as well as the Daily Herald and Countryside; it was noted that we do not have 'sales staff' to sell space, we are pretty much self-sufficient; it was suggested that we also provide a disclosure to monitor/reject specific types of sponsors, e.g. no beer sponsors for *Battle of the Bands*, restaurants are acceptable; promote program through the Chamber as distribution of advertising is controlled, i.e. specific by area; some spelling/grammar corrections were made; suggestions of providing advertising banners at events, but not every ten feet like at some other park districts' events. Williams advised the Board that we are working on a timeline to put in the budget and catalogue copy; staff does not arbitrarily make up the prices. Commissioner Schultz asked if the Board could see a list of those we are contacting and the letter being sent. Commissioner Gould asked that it be sent to all of the Palatine Chamber members. Gbur said that the information would be ready for the next packet.

President Cozza asked about the G & O Workshop and Gbur responded that it would be the basic first step for G & O's and maybe a little bit of time dedicated to Falcon Park Recreation Center ideas; the ranking sheet is not presented at this workshop.

COMMISSIONERS' COMMENTS

Commissioner Schultz said maybe his topic was more for a Future Agenda Item but he would like us to consider the development of an environmental plan; while we are not out of fuel we should conserve; consider acreage that we have that is mowed, how frequently it is done; a program to help the environment and cut fuel costs; replacement of equipment and vehicles with fuel efficient models, etc.; several golf courses have 'less' manicured fairways now – not mowing everything; expand areas that we can reduce mowing including the golf course. Gbur responded that we started taking environmental measures years ago, Golf Course staff agrees with your suggestions.

Commissioner Schultz' second item was a meeting in Phoenix, AZ of 200 Parks and Recreation people to discuss rules to cover coaches, officials and parents' behavior at youth sports events, maybe we can get some more information.

Commissioner Rogers said that she finally made it across the state in the Walk Across Illinois program; thanks to whoever is working on it. She then requested prayers for the White Sox – and the weather – as she was going on the Sox trip the next day.

Commissioner McPherson said that he saw that the Park District held a Texas Hold'em Tournament; he said that this was one of those areas he didn't know we were promoting it. Commissioner McPherson said that he is aware that there are people who smoke, drink and gamble but he doesn't think we should be a part of it. He did comment that it was a good recreation center tour, BIG seems to be the word.

Williams responded to Commissioner McPherson saying that Athletic Coordinator Ranum organized the Texas Hold'em, the Park District got a license from the State Board for the use of our premises for the benefit of P.O.C., the same procedure used when the PTSCC had their Casino Nite; the benefit was to help P.O.C. pay off part of their debt; about \$5,600-\$5,800 was raised; the permit allows us to do four times a year.

President Cozza asked if there were additional Future Agenda Items other than an environmental program. Commissioner Gould said that the PIAC representatives would attend the August 22 meeting, instead of the August 8 meeting per Commissioner McPherson's request.

EXECUTIVE SESSION

President Cozza requested a motion to close the public portion of the meeting and convene in executive session under Section 2(c)(5) of the Open Meetings Act, acquisition of property for the benefit of the District. Commissioner Gould so moved and Commissioner Rogers seconded the motion. President Cozza requested a roll call vote, the result of which follows.

AYE: Susan Gould, Jennifer Rogers, Andrew McPherson, Robert Schultz, John Cozza

NAY: None

ABSENT: None

Motion approved at 8:05 p.m.

The Board reconvened in Open Session at 8:24 p.m.

ADDITIONAL NEW BUSINESS

President Cozza stated that the Board had met in Executive Session for the purpose of discussion of the acquisition of real estate for the benefit of the District. Commissioner Schultz moved and Commissioner McPherson seconded, that staff be directed to advise the owner of the property discussed that the Board found the purchase of this property would not be beneficial to the District.

ADJOURNMENT

There being no further business to come before the Board on this date, Commissioner Gould moved that the meeting be adjourned. Commissioner McPherson seconded the motion, which was unanimously approved by a voice vote at 8:25 p.m.

AYE: Susan Gould, Jennifer Rogers, Andrew McPherson, Robert Schultz, John Cozza

NAY: None

ABSENT: None

Respectfully submitted,
Bonnie Bennett, Secretary

ATTEST:

Bonnie Bennett
Secretary

APPROVED:

John Cozza
President

Next scheduled Park Board meetings:

July 25, 2006
August 8, 2006
August 22, 2006