

MINUTES OF A REGULAR MEETING OF THE BOARD OF PARK COMMISSIONERS OF THE PALATINE PARK DISTRICT, COOK COUNTY, ILLINOIS, HELD IN THE PALATINE TOWNSHIP SENIOR CENTER, IN SAID DISTRICT, AT 505 S. QUENTIN ROAD, PALATINE, ILLINOIS ON JANUARY 10, 2006 AT 7:30 P.M.

These Minutes are not a verbatim record of what was said during the meeting.

CALL TO ORDER @ 7:30P.M.

Commissioners Present

Susan Gould, President
John Cozza, Vice President
Robert Schultz, Treasurer
Andy McPherson
Jennifer Rogers

Staff Present

Ron Gbur, Executive Director
Pat Moser, Supt. of Parks & Planning
Debbie Smith, Supt. of Finance & Personnel
Keith Williams, Supt. of Recreation
Brad Helms, Golf Course Supt.

Tina Becke, Asst. Supt. of Finance & Personnel
Donelda Danz, Asst. Supt. of Recreation
Pam Stoltz, Recreation Manager
Lisa Guthrie, Special Interest Coordinator
Jill Kernan, Acting Recording Secretary

Citizens and Guests

Bob Alexander, PHGA
Gerard Iannuzzelli, Palatine Jaycees

Jeff Johnson, Palatine Jaycees
Liz Noe, Palatine Jaycees

APPROVAL OF AGENDA

Gbur said the agenda should be amended to reflect deletion of Items X and XI, as there is no Executive Session business at this time. Commissioner McPherson moved and Commissioner Cozza seconded, that the Board approve the Agenda for the regular meeting of January 10, 2006 with the changes. Upon a voice vote, the agenda for the regular meeting of January 10, 2006 was unanimously approved as amended.

AYE: Andrew McPherson, Jennifer Rogers, Robert Schultz, John Cozza, Susan Gould

NAY: None

ABSENT: None

APPROVAL OF MINUTES

The Board reviewed the previously distributed minutes of the Regular Meeting of December 20, 2005. Commissioner Schultz moved, and Commissioner McPherson seconded, that the minutes of the prior regular meeting be approved as submitted. Upon a voice vote, the minutes of December 20, 2005 were approved as submitted.

AYE: Andrew McPherson, Jennifer Rogers, Robert Schultz, John Cozza, Susan Gould
NAY: None
ABSENT: None

DEPARTMENTAL REPORTS

The Board reviewed the previously distributed Finance and Personnel Report. Smith said she would be happy to answer any questions. Commissioner Rogers asked whether gift certificate sales had increased over the holidays. Smith responded that although these are available all year, there was no increase over the holidays. Commissioner Rogers suggested possibly increasing the marketing of this item next holiday season.

The Board reviewed the previously distributed Recreation Department Report. Williams highlighted the success of the new preschool “Drop n’ Shop” program, and thanked the Park Board Foundation and Citibank for providing funding for the POC Pastorela. The event was well attended by many first time Cutting Hall visitors which is good exposure for the facility.

President Gould said that she had received a call regarding the lack of programs other than sports related camps, for school age children over the holiday break. Williams responded that we do offer a full day CARE program during this time, but no “drop in” programs. Stoltz added that next year this CARE program might be made available to non-CARE children as well. Commissioner Cozza asked if the attendance of 280 was higher than usual and if there is room for more children to participate. Stoltz said that more children can be accommodated.

Gbur said that there were no more Departmental Reports.

RECOGNITION OF CITIZENS

President Gould noted that no one present wished to be recognized at this time.

UNFINISHED BUSINESS

Gbur said that there was no unfinished business at this time.

NEW BUSINESS

The Board reviewed a previously distributed Board Summary pertaining to the Jaycees Hometown Fest Celebration 2006. Commissioner Schultz moved, and Commissioner Cozza seconded, that the Board authorize approval of the Jaycees use of Community Park, Thursday June 29, 2006 through Wednesday, July 5, 2006 with the hours and dates as recommended by staff and that staff is directed to coordinate assistance for the celebration with the parade planned for Saturday, July 1st and fireworks Monday, July 3rd.

Commissioner Schultz asked what the BC Expo means. Jeff Johnson responded it stands for Business and Charities and is similar to a mini Street Fest. Businesses will be charged a small fee and the Jaycees are working with the Chamber of Commerce. Commissioner McPherson said that in the past, the Park District has had difficulty getting a spot in the parade, and that he suggests making the Park District an official and automatic parade entry with a float in the top 15 spots as part of this request. Commissioner Cozza agreed and said that since the Park District is a major sponsor of this event we should have priority placement. Jeff Johnson said the Jaycees will relay this request to the parade Chairperson and that the Commissioners will be designated a spot in the front of the parade this year. President Gould noted that last year there were problems with the traffic entering the staging area, which created a long delay. Commissioner McPherson added that the map in the booklet is outdated and still lists "Community Park Pool" instead of Family Aquatic Center. Commissioner McPherson inquired whether the Jaycees have a Plan B regarding potential cancellation of the fireworks on the scheduled date. Jeff Johnson said they are discussing this internally, but they do not have a contingency plan in place now. Gbur asked if there would be a "rain date" for the fireworks, and Jeff Johnson replied that they should modify their current request to include a rain date of July 4th. Commissioner Cozza suggested revising the request to include July 4th as a rain date with a closing time of 10:30pm, and the Board concurred. Gerard Innazzulli asked if the Park District had any suggestions for overnight parking for the carnival on the eve of set up, since Sears may not allow parking in their lot this year. President Gould suggested the Stables or Sundling as a possibility. Gbur asked the Jaycees to provide an estimate of the number of vehicles involved. Commissioner Schultz said to get a definite answer from Sears first and then we'll see what we can provide. Gbur thanked the Jaycees and said the Park District really appreciates everything the Jaycees do with regard to the parade and carnival since these are such big undertakings. Liz Noe asked about overnight RV parking on Saturday and Sunday for 3-5 crafters. Danz suggested contacting Wal-Mart since they may have a designated area available. President Gould thanked the Jaycees for all their efforts.

Commissioner Schultz then amended the motion to reflect July 4th as a rain date with hours of operation from 11:00 a.m.-10:30 p.m.

President Gould requested a roll call vote, the result of which follows:

AYE: Andrew McPherson, Jennifer Rogers, Robert Schultz, John Cozza, Susan Gould

NAY: None

ABSENT: None

Motion approved as amended.

The Board reviewed a previously distributed Board Summary pertaining to Golf Course Surplus Maintenance Equipment. Commissioner McPherson motioned and Commissioner Cozza seconded that the Board adopt Ordinance #06-01 declaring the list of equipment shown below as surplus.

Commissioner Rogers asked Helms if he had an estimate of funds from the sale of the equipment. Helms said he has a bottom line figure of what he will accept for each item. In addition, Turf Professionals has offered \$4,500 for the Toro Aerator, which is a very good price. He added that this item and the 2003 Greensmaster were both items that did not perform to expectation. Commissioner Schultz asked about the length of service for the items and Helms responded that there are approximately 5,000 hours of service. Commissioner Rogers asked where the funds will go. Smith replied the funds will be placed into the Golf Course account.

President Gould requested a roll call vote, the result of which follows:

AYE: Andrew McPherson, Jennifer Rogers, Robert Schultz, John Cozza, Susan Gould

NAY: None

ABSENT: None

Motion approved.

The Board reviewed the previously distributed Board Summary pertaining to Surplus Computer Equipment. Commissioner Schultz motioned, and Commissioner McPherson seconded, that the Board adopt Ordinance #06-02 declaring outdated and broken computer equipment surplus, and to discard said equipment.

Commissioner Schultz asked whether any of the equipment is working and can it be used by any of the area schools. Smith said that staff has used surplus equipment in the past when necessary, and that Network Technician Moe looks for an educational place to donate surplus equipment prior to its disposal.

President Gould requested a roll call vote, the result of which follows:

AYE: Andrew McPherson, Jennifer Rogers, Robert Schultz, John Cozza, Susan Gould

NAY: None

ABSENT: None

Motion approved.

The Board reviewed the previously distributed Board Summary pertaining to the Cooperative Bike Trail Agreement with Rolling Meadows. Commissioner McPherson motioned, and Commissioner Schultz seconded, that the Board approve Phase III Construction Engineering Services for the Old Plum Grove Road/Salt Creek bike path in the amount of \$4,576.62.

President Gould requested a roll call vote on the motion.

AYE: Andrew McPherson, Jennifer Rogers, Robert Schultz, John Cozza, Susan Gould

NAY: None

ABSENT: None

Motion approved.

The Board reviewed the previously distributed Board Summary pertaining to the 2006 T-Shirt Bid. Commissioner McPherson motioned, and Commissioner Cozza seconded, that the Board award the 2006 T-Shirt Bid to Identity Custom Imprinted Sportswear of Mundelein, IL, and direct staff to issue a purchase order to Identity Sportswear in the amount of \$27,389.

President Gould requested a roll call vote on the motion.

AYE: Andrew McPherson, Jennifer Rogers, Robert Schultz, John Cozza, Susan Gould
NAY: None
ABSENT: None

The Board reviewed the previously distributed Board Summary pertaining to the 2006 Summer Camp Lunch Program Bid. Commissioner Cozza motioned, and Commissioner Rogers seconded, that the Board award the 2006 Summer Day Camp Lunch Program Bid to Great American Bagels of Palatine, IL, and direct staff to enter into a service agreement for \$3.40 per lunch, per the bid specifications.

President Gould said that Great American Bagel had provided this service last year. Commissioner McPherson said that for the record, it should be noted that Vito Manola is a part-time employee of the Park District. Gbur said that this program was very well received last year due to the high level of service provided, and since the program generated over \$12,000 in expenses it had to go to bid this year.

President Gould requested a roll call vote on the motion.

AYE: Andrew McPherson, Jennifer Rogers, Robert Schultz, John Cozza, Susan Gould
NAY: None
ABSENT: None

Motion approved.

The Board reviewed the previously distributed list of bills. Commissioner Schultz moved that warrant #1, in the amount of \$696,665.36, be approved and released for payment. Commissioner McPherson seconded the motion. There were no questions or comments. President Gould requested a roll call vote on the motion.

AYE: Andrew McPherson, Jennifer Rogers, Robert Schultz, John Cozza, Susan Gould
NAY: None
ABSENT: None

Motion approved.

Gbur said there was no more new business.

EXECUTIVE DIRECTOR'S REPORT

The Board reviewed the previously distributed Executive Director's Report. Gbur highlighted Item #2, the draft of the press release and said he had received some input from Commissioners, and wants to get the results to the press. Commissioner Schultz asked if the results were on the web site. Gbur said that the results will be posted online after the press release, and asked whether the written comments should be included as well. After some discussion, the Board agreed to post the written comments online in addition to the survey results.

Commissioner Schultz asked if the Commonwealth Edison meeting included discussion on their liability. Gbur responded he didn't see any information about this, other than what was received from our attorney. Gbur stated that lack of parking in the Park District areas adjacent to the overhead lines somewhat limits our recreational benefits from the burying of the lines. Commissioner McPherson said from a visual standpoint and the fact that the cost would be spread out he would recommend the Park District agrees to having the lines buried. Commissioner Cozza said he would wholeheartedly support the idea of burying the power lines. Gbur said that IAPD is requiring photos and supportive narrative stating recreational purposes to support our position to bury the lines. He said he will compile and send the requested information to Springfield stating we are in favor of burying the overhead power lines.

COMMISSIONERS' COMMENTS

Commissioner Cozza asked if there was anything to add about the new YMCA Director. Gbur said he is hopeful that she will work with us on programming.

Commissioner Rogers commented that she attended the first week of a Fitness Aerobics class that had 22 people in attendance where there used to be 5 or 6 participants.

President Gould requested additional future agenda items; there were none.

ADJOURNMENT

There being no further business to come before the Board on this date, Commissioner Rogers moved and Commissioner Cozza seconded, that the meeting be adjourned. The motion was unanimously approved by a voice vote at 8:36 p.m. as follows.

AYES: Andrew McPherson, Jennifer Rogers, Robert Schultz, John Cozza, Susan Gould

NAYS: None

ABSENT: None

Respectfully submitted,
Jill Kernan, Acting Recording Secretary

ATTEST:

APPROVED:

Secretary

Vice President

Next scheduled Park Board meetings:

January 24, 2006
February 14, 2006
February 28, 2006