

MINUTES OF A REGULAR MEETING OF THE BOARD OF PARK COMMISSIONERS OF THE PALATINE PARK DISTRICT, COOK COUNTY, ILLINOIS, HELD IN THE PALATINE TOWNSHIP SENIOR CENTER, IN SAID DISTRICT, AT 505 S. QUENTIN ROAD, PALATINE, ILLINOIS ON DECEMBER 19, 2006 AT 7:30 P.M.

These Minutes are not a verbatim record of what was said during the meeting.

CALL TO ORDER @ 7:30P.M.

Commissioners Present

John Cozza, President
Robert Schultz, Vice President
Andrew McPherson, Treasurer

Jennifer Rogers
Susan Gould

Staff Present

Ron Gbur, Executive Director
Debbie Smith, Supt. of Finance & Personnel
Pat Moser, Supt. of Parks & Planning
Keith Williams, Supt. of Recreation
Raul Zaldivar, Supt. of Revenue Facilities

Tina Becke, Asst. Supt. of Finance
Ed Tynczuk, Asst. Supt. of Parks
Donelda Danz, Asst. Supt. of Recreation
Pam Stoltz, Recreation Manager
Bonnie Bennett, Secretary

Citizens and Guests

Bob Alexander, PHGA
Gus Panos, PCSC
Kathy Millin, POC Executive Director
Dan Armstrong, POC

Jorge Juarez, POC/NCH
Karen Kabarec, POC
Raul Rodriguez, POC

APPROVAL OF AGENDA

Commissioner McPherson moved, and Commissioner Gould seconded, that the Board approve the meeting Agenda. Gbur stated that Supt. Moser will hand out a revised Board Summary pertaining to item VII.D. By a voice vote, the agenda for the regular meeting of December 19, 2006 was unanimously approved as submitted.

AYE: Susan Gould, Jennifer Rogers, Andrew McPherson, Robert Schultz, John Cozza
NAY: None
ABSENT: None

APPROVAL OF MINUTES

Commissioner Gould moved, and Commissioner Schultz seconded, that the Board approve the Minutes of the Regular Meeting of December 5, 2006. By a voice vote, the minutes of the prior meeting were unanimously approved as submitted.

AYE: Susan Gould, Jennifer Rogers, Andrew McPherson, Robert Schultz, John Cozza
NAY: None
ABSENT: None

DEPARTMENTAL REPORTS

The Board reviewed the previously distributed written Parks and Planning Department Report. Commissioner Gould said that the Park District received a compliment regarding the bike trail along the south side of town; the person said that you can certainly tell the difference when you leave our trail and go onto another community's. Commissioner Schultz asked about a sign along the trail, east bound close to the Library, which says that the bridge is closed for renovations; Moser said that he did not understand why it would be there, he would look into it.

The Board reviewed the previously distributed written Revenue Facilities Report. President Cozza offered congratulations on the Golf Course year.

Gbur said that there were no more Departmental Reports.

RECOGNITION OF CITIZENS

President Cozza noted that representatives of Palatine Opportunity Center were present to give POC's annual report and highlighted the great picture on the cover. Dan Armstrong, President of the Palatine Opportunity Center's Board of Directors, addressed the Park Board presenting to President Cozza a check in the amount of \$5,611.74 as payment toward POC's current debt, and introduced the other POC Directors (see guests present). Armstrong said that POC has had a very successful year, managed to balance the budget and with a slight surplus are in a good position; have put together some fundraising events to repay \$40,000 to the District; POC is providing some great services – only social services group north of Dundee Road; negotiating with Boys/Girls Clubs of America (BGCA), goal to form a group at Edgewood Center, Rand Grove and POC but first need to get rid of Park District debt – would greatly appreciate it if debt would be forgiven; looking to going forward and building future; affiliation with BGCA would open doors to better recognition and funding, i.e. United Way, grants, etc.; appreciate what Park District has done and know that long-term the Park District is doing things in the northeast area; POC can do a lot of fundraising but erasing the debt would really help, debt is a negative on their overall financial picture. Responding to a comment that POC submit a plan for all agencies involved share the debt, POC reps said that NWCH has donated \$56,000 and reduced its rental fees almost 70%; SD211 has provided Edgebrook with on-line access. POC representatives said that Edgebrook is currently the closest to being a BGCA type operation; as no one else is assisting in that area, it is exciting to see things happen and what has been accomplished with very little funds; the I-Compete program started earlier this year and it has been exciting watching it evolve; over 1,000 CCSD15 kids were identified that do not participate in any extra curricular activity, people from SD211, CCSD15 and YMCA coach and volunteer, the young volunteers/mentors seem to enjoy it as much (or more) than the participants; have achieved so much with little monies; will continue with Texas Hold'em fundraiser – not really our preference but it does well financially; again, would appreciate anything done to eliminate the debt and help them to move forward. Commissioner Schultz said that POC has made a tremendous amount of progress; the Board is very excited with the program.

Williams said that PPD has increased recreation programs at POC over the past few years but have not increased the budget. Millen said that a cultural drama had been presented December 18 by two volunteers from the area giving the adults in the community a chance to give back; after the program a plaque was

presented to POC expressing their thanks for the offerings of POC. Williams and Millin then gave a PowerPoint presentation on "I Compete", a program for 8-14 year olds promoting athletics, academics and arts; they are contacting Gatorade for possible sponsorship; Palatine Park Foundation has zeroed in on this program; would like to expand to reach kids in the central/downtown area of Palatine.

Williams said that they have had several meetings with the BGCA, would present more opportunities but they require balanced budget and full-time staff. Mr. Juarez said that they have had the Cinco de Mayo fundraiser for three years, in 2007 Harris Bank will sponsor it, we anticipate a bigger event and raising more money; in January a group will be presenting a Cabaret show at Fremd High School as a fundraiser (SD211 providing the facility free). Armstrong reiterated that BGCA will give them major recognition and funds; POC turning kids away, need larger facilities and more staff; have cut back on programs and staff to balance budget – limping along right now, but the need in that area is great; thanks were extended to Williams – a POC Board member left off the roster, and to the Park District. President Cozza asked that discussion of POC's debt now be considered as a Future Agenda Item; the Annual Report was pretty outstanding showing program growth between 40/60%; want to encourage you to not stop fundraising. Millin said that Harper College is sponsoring a guitar learning/playing program and is loaning the students the guitars; this will be a part of the "Arts" in the I Compete program; need more space for activities, especially a gym. On behalf of the Board, Commissioner Schultz thanked them for their services; Dan Armstrong again thanked the Board for all their help.

UNFINISHED BUSINESS

Commissioner McPherson moved that the item pertaining to Palatine Hills Drive Electrical bids tabled at the last meeting be removed from the table for discussion and possible action. Commissioner Gould seconded the motion. The motion was unanimously approved by a voice vote as follows.

AYE: Susan Gould, Jennifer Rogers, Andrew McPherson, Robert Schultz, John Cozza

NAY: None

ABSENT: None

The Board reviewed the previously distributed Board Summaries pertaining to this item. Commissioner McPherson moved, and Commissioner Rogers seconded, that the Board of Park Commissioner accept the low bid of Public Electric for \$121,999.00, plus Alternate A for \$3,650.00 (electric to the tennis court control box). President Cozza requested a roll call vote, the result of which follows.

AYE: Susan Gould, Jennifer Rogers, Andrew McPherson, Robert Schultz, John Cozza

NAY: None

ABSENT: None

Motion passed.

NEW BUSINESS

President Cozza addressed the Board and audience stating that in accordance with the Park District Code of the State of Illinois, a Public Hearing is to be held prior to the Board adopting an ordinance amending the ordinance which set forth the budget and making appropriations of sums of money for the necessary expenditures of the Palatine Park District for corporate purposes for the fiscal year beginning January 1, 2006 and ending December 31, 2006. Notification of said public hearing was published in the **Daily Herald**,

December 9, 2006. The public hearing regarding the Amendment of the 2006 Budget & Appropriations Ordinance for the Palatine Park District was declared open. President Cozza requested questions and/or comments from the Board, then from the audience. As there were no questions or comments, President Cozza declared the public hearing closed.

The Board reviewed a previously distributed Board Summary pertaining to amending the Budget & Appropriations Ordinance. Commissioner Gould moved, and Commissioner Schultz seconded, that the Board adopt Ordinance #06-14 amending the Budget & Appropriation Ordinance Setting Forth the Budget and Making Appropriations for the Fiscal Year January 1, 2006 through December 31, 2006. President Cozza requested a roll call vote on the motion, the result of said vote follows:

AYES: Susan Gould, Jennifer Rogers, Andrew McPherson, Robert Schultz, John Cozza

NAYS: None

ABSENT: None

The Board reviewed a previously distributed Board Summary pertaining to PBA uniform and equipment bids. Commissioner McPherson moved, and Commissioner Schultz seconded that the Board of Park Commissioners award the PBA Uniform and Equipment bids for the 2007 & 2008 seasons to Team Sport Pro of Glenview, IL and direct staff to issue a Purchase order for 2007 for the items & unit costs as bid; a 10% variance of the total bid of \$24,113.94 may occur depending on the demands of the program. Responding to a question, Williams said that PBA has always allowed room for a plus/minus adjustment due to registration changes, putting it up front now saves time when matching actual bills with the Board approved amount; registration fees cover costs. President Cozza requested a roll call vote, the result of which follows.

AYE: Susan Gould, Jennifer Rogers, Andrew McPherson, Robert Schultz, John Cozza

NAY: None

ABSENT: None

Motion approved.

Moser distributed and the Board reviewed a revised Board Summary pertaining to landscaping bids for the Birchwood Pool Replacement Project. Commissioner Gould moved, and Commissioner McPherson seconded, that the Board of Park Commissioners accept the bid of Landworks Limited for \$244,222.00. Moser explained that Landworks bid was short five shade shelters and asked to increase their bid by \$56,000, which we could not do; the bid was to be eliminated but they said they would honor; per their request we will consider other shade shelters if they meet out needs; staff neglected to specify the Kelly/Navy color, so this will be an additional cost; Corporate Construction and staff are satisfied, corners will not be cut. President Cozza requested a roll call vote, the result of which follows.

AYE: Susan Gould, Jennifer Rogers, Andrew McPherson, Robert Schultz, John Cozza

NAY: None

ABSENT: None

Motion approved.

The Board reviewed a previously distributed Board Summary pertaining to bids to replace Palatine Hills Drive. Commissioner McPherson moved, and Commissioner Rogers seconded that the Board of Park Commissioners

approve the bid of Chicagoland Paving in the amount of \$394,205.00 for the road work and \$75,000.00 for the Palatine Hills tennis court, totaling \$469,205.00. Responding to questions staff said that we have used this vendor, the scope of their work is good but their record of completing projects on-time is poor; met with them and were assured us the project would be on time; we are allowing them to start early and have stressed that we must be the #1 priority when asphalt plants open; an incentive to complete by April 12 is in the contract. Commissioners commented that they would rather see a 'penalty' clause than an incentive. Staff said the project will be monitored closely; need to accommodate delivery trucks by February and patrons by April 3; Course will be closed for five days for asphalt application but will open on weekends; raising the fence around the tennis courts will cost about \$8,000, not part of the incentive schedule. President Cozza requested a roll call vote, the result of which follows.

AYE: Susan Gould, Jennifer Rogers, Andrew McPherson, Robert Schultz, John Cozza

NAY: None

ABSENT: None

Motion approved.

The Board reviewed a previously distributed Board Summary pertaining to Plum Grove Reservoir Lease renewal. Commissioner Gould moved, and Commissioner McPherson seconded, that the Board of Park Commissioners approve the renewal of the Temporary Easement Agreement for Plum Grove Reservoir with the Metropolitan Water Reclamation District of Greater Chicago until 2031 for a sum of \$1.00. Responding to a question regarding an erosion control requirement Moser said that staff is trying to get prices, it is our responsibility; Tom T. Hamilton and Margreth Riemer Reservoirs have poured concrete, we put brick in at Plum Grove previously, now we have to do it according to their plan; could be \$10/15,000, will have MWRD sign off on the plan. President Cozza requested a roll call vote, the result of which follows.

AYE: Susan Gould, Jennifer Rogers, Andrew McPherson, Robert Schultz, John Cozza

NAY: None

ABSENT: None

Motion approved.

The Board reviewed a previously distributed Board Summary pertaining to a contract renewal for the Golf Course Concessionaire. Commissioner Schultz moved, and Commissioner Gould seconded, that the Board direct staff to enter into agreement with Open Kitchens for a period of three years to operate the food & beverage operation at Palatine Hills Golf Course for an annual rent of \$25,000 (2007), \$25,500 (2008) and \$26,000 (2009). Responding to questions, Zaldivar said that the increases are the same as the past ten years, it covers their share of cost increases too; don't expect lease increase to equate with profits; other park districts use our concessionaire format; vendor has also made aesthetic improvements to the facility; negotiations need to be done now. Discussion ensued pertaining to profitability of owner operation service; our business – or lack thereof - affects their business; percentage increase in lieu of flat rate. The Board felt we should negotiate some. Commissioner McPherson moved that this item be tabled at this time; Commissioner Schultz seconded the motion. The motion to table was unanimously approved by a voice vote as follows.

AYE: Susan Gould, Jennifer Rogers, Andrew McPherson, Robert Schultz, John Cozza

NAY: None

ABSENT: None

Motion approved.

The Board reviewed a previously distributed Board Summary pertaining to 2006 Honor Roll Nominees. Commissioner McPherson moved, and Commissioner Schultz seconded, that the Board of Park Commissioners approve accepting Honor Roll Nominees as submitted by the Honor Roll committee. Discussion focused around the number of nominees this year compared to last year and number of candidates; length of service and level of leadership; rewarding long-time, former volunteers – candidates' can be resubmitted; a commissioner's concern regarding the lack of the specific form for a particular nominee including lack of the nominator's name; extraordinary service by a new affiliate's nominee, and President Cozza requested a roll call vote, the result of which follows.

AYE: Susan Gould, Jennifer Rogers, Andrew McPherson, Robert Schultz, John Cozza

NAY: None

ABSENT: None

Motion approved.

The Board reviewed the previously distributed Monthly Financial Report dated November 2006. President Cozza commented that the Recreation receipts were good.

The Board reviewed a previously distributed list of bills. Commissioner Schultz moved that Warrant #24, in the amount of \$1,330,024.36, be approved and released for payment. Commissioner Rogers seconded the motion. Commissioner McPherson commented again on the waste service vendor's billing system; Tynczuk said that they are still performing the service, but their contract is up at the end of April 2007. President Cozza requested a roll call vote, the result of which follows.

AYE: Susan Gould, Jennifer Rogers, Andrew McPherson, Robert Schultz, John Cozza

NAY: None

ABSENT: None

Motion carried.

Gbur said there was no more new business.

EXECUTIVE DIRECTOR'S REPORT

The Board reviewed the previously distributed Executive Director's Report. Gbur thanked Commissioners Gould and Schultz for attending the NWSRA Holiday/Appreciation Luncheon; of the sixteen participating park districts, only one other district had commissioners present.

PHGA President Ken Mattuck sent a letter, a copy of which will be sent to commissioners, expressing Golf Course concerns; originally PHGA wanted to address the Board but decided on a Saturday morning meeting with staff and one or two commissioners, approaching the Board only if their issues cannot be resolved. Commissioner Schultz said that he would meet with them, and Gbur added that he, Zaldivar, and Helms would attend. Responding to a question, staff said that some of their concerns pertain to late summer and early fall maintenance, Park District has given a lot of attention to projects like Hamilton and Birchwood but not supporting Palatine Hills (financially) the way other park districts support their golf courses. Commissioner Schultz commented that improved communication and constructive criticism is good; Mr. Alexander said that

the group is willing to continue supporting the golf course both physically and financially, but members have been contacted by other golf courses, courses where the park districts have been making some improvements.

Scheduled events: a winter Board Tour date of February 3 was set – in the morning prior to the Volunteer Luncheon; Senior Gala, Commissioner Gould will attend (2), and she will also donate an item for the auction.

The Board reviewed the previously distributed Pending Projects List. Staff responded to questions and discussion was held pertaining to our Logos now registered Trademarks; staff is still researching WiFi, one estimate is \$8,780 for installation plus \$199/month for support and would only cover Towne Square, would need an antennae; some areas have it for free, should be available village-wide; will continue to look for free providers; suggestions for tower/antennae were American Legion, and water tower in the northwest sector; have been contacted by owner of cell tower owner at the Stables – wants to lease for WiFi.

COMMISSIONERS' COMMENTS

Commissioner Schultz congratulated Assistant Superintendent Danz on her induction into the Illinois Basketball Coaches Association Hall of Fame. Danz said the ceremony will be in April at ISU.

Commissioner Gould said that the NWSRA function was nice; Dennis Hanson's granddaughter was cute trying to figure out Commissioner Schultz' beard; compliments to the Museum staff, the House looks lovely.

President Cozza wished everyone a Merry Christmas.

Commissioner Rogers wished everyone a Happy New Year.

Commissioner McPherson wished everyone Happy Holidays and a Merry Christmas.

President Cozza requested Future Agenda Items. Commissioner Gould requested that the Board consider forgiving the POC debt. Commissioner McPherson asked that staff return with a Board Summary providing back-up financial information so the Board could discuss the debt issue, with no need of a recommendation from staff.

EXECUTIVE SESSION

President Cozza requested a motion to close the public portion of the meeting and convene in executive session for the purpose of discussion of possible purchase, sale, or lease of real property owned by the District, Sections 2(c)(5), and 2(c)(6) of the Open Meetings Act. Commissioner Gould so moved and Commissioner Rogers seconded the motion. President Cozza requested a roll call vote, the result of which follows:

AYE: Susan Gould, Jennifer Rogers, Andrew McPherson, John Cozza

NAY: Robert Schultz

ABSENT: None

Motion passed at 9:05 p.m.

The Board returned to regular session at 9:38 p.m.

ADDITIONAL NEW BUSINESS

President Cozza stated that the Board met in Executive Session for the purpose of discussion of the possible purchase/sale/lease of real property for the benefit of the District; no action will be taken at this time.

ADJOURNMENT

There being no further business to come before the Board on this date, Commissioner Schultz moved that the regular meeting be adjourned. Commissioner Gould seconded the motion, which was unanimously approved by a voice vote at 9:39 p.m.

AYE: Susan Gould, Jennifer Rogers, Andrew McPherson, Robert Schultz, John Cozza
NAY: None
ABSENT: None

Respectfully submitted,
Bonnie Bennett, Secretary

ATTEST:

APPROVED:

Secretary

President

Next regularly scheduled Park Board meetings: January 9, 2007
January 23, 2007
February 13, 2007