

MINUTES OF A REGULAR MEETING OF THE BOARD OF PARK COMMISSIONERS OF THE PALATINE PARK DISTRICT, COOK COUNTY, ILLINOIS, HELD IN THE PALATINE TOWNSHIP SENIOR CENTER, IN SAID DISTRICT, AT 505 S. QUENTIN ROAD, PALATINE, ILLINOIS ON APRIL 25, 2006 AT 7:30 P.M.

These Minutes are not a verbatim record of what was said during the meeting.

CALL TO ORDER @ 7:30P.M.

Commissioners Present

Susan Gould, President
John Cozza, Vice President
Robert Schultz, Treasurer
Jennifer Rogers
Andrew McPherson

Staff Present

Ron Gbur, Executive Director
Pat Moser, Supt. of Parks & Planning
Keith Williams, Supt. of Recreation
Raul Zaldivar, Supt. of Revenue Facilities
Tina Becke, Asst. Supt. of Finance
Ed Tynczuk, Asst. Supt. of Parks

Donelda Danz, Asst. Supt. of Recreation
Pam Stoltz, Recreation Manager
Cheryl Tynczuk, Landscape Architect
Nell Luttrell, Finance & Personnel Asst.
Bonnie Bennett, Secretary

Citizens and Guests

Eric Anderson, Harris Bank
Bob Alexander, PGHA
Carol Reagan, PTSCC

Liz Noe, PIAC
Geri Brinkman, resident
Chris Popovich, resident

APPROVAL OF AGENDA

Commissioner McPherson moved, and Commissioner Cozza seconded, that the Board approve the Agenda for the regular meeting of April 25, 2006. Gbur stated that upon the recommendation of our Bond Consultant, the BINA Hearing (item VII.A) has been moved forward and will be conducted immediately following the Approval of the Agenda; also, Approval of the Minutes of the Special Meeting of April 17 has been removed. By a voice vote, the agenda for the regular meeting of April 25, 2006 was unanimously approved as amended.

AYE: Andrew McPherson, Jennifer Rogers, Robert Schultz, John Cozza, Susan Gould,
NAY: None
ABSENT: None

PUBLIC HEARING

President Gould declared open a Public Hearing to receive comments from the public on the Board’s proposal to sell \$6M General Obligation Limited Park Bonds for the payment of land condemned or purchased for parks, for the building, maintaining, improving and protecting of the same and the existing land and facilities of the District and for the payment of the expenses incident thereto. Notification of the Hearing was published in the April 14, 2006 edition of the *Daily Herald*. All persons desiring to be heard will have an opportunity to present written or oral testimony with respect thereto.

This particular project consists of the reconstruction and renovation of Birchwood Pool. For well over one year the Park Board has identified a need and researched the reconstruction and renovation of Birchwood Pool. A committee was formed which included Commissioner Rogers, staff, residents, and a member of the Swim Team. This committee worked with Williams and Associates Architects to design a pool to meet the needs of the community and the residents of the Palatine Park District.

President Gould asked for questions or comments from the Park Commissioners, there were none; the Secretary was asked if any written testimony regarding the proposal has been received, there has been none; the audience was asked if anyone had questions or comments concerning the proposed issuance of bonds, there were none. President Gould stated that opportunity has been given to all desiring to be heard to present oral and/or written testimony with respect to the proposed issuance of the Bonds; she then requested a motion to close the Public Hearing. Commissioner McPherson so moved and Commissioner Cozza seconded the motion. The motion was unanimously approved by a voice vote, the result of which follows:

- AYE: Andrew McPherson, Jennifer Rogers, Robert Schultz, John Cozza, Susan Gould
- NAY: None
- ABSENT: None

Gbur and Anderson responded to questions saying that more Federal rate adjustments are anticipated in May, possibly again in late June, or early August; we certainly don’t know where the rates are going, it is all subject to speculation; ten –year Treasuries are currently at 5.10%, but more importantly, nothing is cast in stone – the Federal Reserve can raise rates, or they could even come down – only know in hindsight; Park District in position to go ahead May 9, prior to the expected rate adjustment on May 10 but it can be postponed if the Board decides between now and then; rate fixed at the time the ordinance is passed, and closing would be around June 15; project has started, i.e. architectural design and construction documents, bids go out in June to be opened in July. Commissioner Cozza said that although 0.1% is only \$6,000 per year, it does make a difference; do it in May, can invest it right away and make some interest before the first payouts in September.

APPROVAL OF MINUTES

Commissioner McPherson moved, and Commissioner Cozza seconded, that the minutes of the special meeting of April 8, 2006 be approved. Upon a voice vote, the minutes of the special meeting of April 8, 2006 were unanimously approved as submitted.

- AYE: Andrew McPherson, Jennifer Rogers, Robert Schultz, John Cozza, Susan Gould
- NAY: None

ABSENT: None

Commissioner Cozza moved, and Commissioner McPherson seconded, that the minutes of the regular meeting of April 11, 2006 be approved. Upon a voice vote, the minutes of the regular meeting of April 11, 2006 were approved as submitted.

AYE: Andrew McPherson, Robert Schultz, John Cozza, Susan Gould

NAY: None

ABSTAIN: Jennifer Rogers,

ABSENT: None

DEPARTMENTAL REPORTS

The Board reviewed the previously distributed Parks and Planning Department Report. Moser reported that we have received the slide replacement for the Hamilton playground, weather has postponed installation. President Gould noted that we lost a port-a-potty at Riemer. Responding to questions, Moser said that we do spray for dandelions, but along Quentin Road is county highway responsibility; we have had some replies to our letter regarding the sheds on the MWR property at Hamilton, one has threatened to sue and one wants an exception made, we are checking to see if the Village approved them. President Gould said that some of them could have been there for 25 or 30 years and Commissioner Schultz noted that you can't give permission to build something on someone else's property.

The Board reviewed the previously distributed Revenue Facilities Report. Responding to a question, Zaldivar said that there was one woman who participated in the Spring Tournament, but the team did not do well. Gbur advised the Board that there was an accident at the Stables and asked Zaldivar to update them. Zaldivar explained that one of our boarders was riding her own horse, when the horse did not jump she exited the horse and leg got caught; she broke her ankle and tore her ACL; no update but Bruns will let me know what is going on. Responding to Commissioner Cozza, Zaldivar said that the aisles look wonderful; the company says it thinks it did more work than it was contracted for, so we will look at it again – work is complete and everyone satisfied with how it came out.

Gbur said that there were no more Departmental Reports.

RECOGNITION OF CITIZENS

Gbur introduced Finance & Personnel Assistant Nell Luttrell, who will be retiring at the end of the week, and asked that she and President Gould come forward. Gbur addressed the Board and audience saying that Nell has been an employee with the Park District since the early 1980's, first teaching tots classes under Phyllis Arntzen, then in the office with Helga Heimsoth doing payroll and accounts receivables; in 1996 Nell became full-time working in the finance department. Over the years Nell has been a solid, organized, supportive employee keeping accurate records – and paying us regularly; she participated in staff functions e.g. treasure hunt, bowling and golf outings, Cubs, Flyers, and Wolves trips; she volunteered for Park District programs and the IPRA doing the Western Open; as a citizen she is a participant and instructor with the CERT program, and has chaired the Relay for Life – she is

always willing to give a helping hand. Gbur then asked President Gould to present Nell with a gift as a token of the Park District's appreciation. President Gould read the inscription, "Nell L. Luttrell – In recognition and appreciation of her many years of loyal and dedicated service, April 19, 2006." Gbur said that Nell was also entitled to receive her 10-year tenure gift – normally given at the holiday party – and presented her with a Park District keychain. Nell thanked everyone.

UNFINISHED BUSINESS

There was no unfinished business to come before the Board at this time.

NEW BUSINESS

The Board reviewed a previously distributed Board Summary pertaining to a Palatine Township Senior Citizens Council (PTSCC) funding request. Commissioner McPherson moved that the Board of Park Commissioner approve the funding request for the 2006 fiscal year by PTSCC, and that staff disburse the first half of this year's funds in the amount of \$64,827.50. Commissioner Cozza seconded the motion. President Gould requested a roll call vote, the result of which follows.

AYE: Andrew McPherson, Jennifer Rogers, Robert Schultz, John Cozza, Susan Gould

NAY: None

ABSENT: None

Motion approved.

The Board reviewed the previously distributed Board Summary pertaining to a request for the sale of alcohol. Commissioner Schultz moved, and Commissioner Cozza seconded, that the Board approve issuing a permit to the Palatine Inverness Arts Council (PIAC) in accordance with Palatine Park District Conduct Ordinance Section 2.02 allowing the sale and delivery of Alcoholic Liquor at the Fred P. Hall Amphitheater in Community Park for Saturday, June 24, 2006 between noon and 7 p.m. Commissioner McPherson expressed concern regarding control of drinking out in the open park during a time of day when our park is 'kid heavy'; what is being served? Addressing the Board Noe described PIAC's plans for the community event "Art in Motion"; artisan demonstrations, arts/crafts, kids art tent, showcasing local talent, etc; liquor will not overshadow the event – small area for beer, maybe wine – not a large beer tent; working with American Legion for service and will work with Park District regarding containment, posting signs at the entrance and exit. Commissioner McPherson said that he personally doesn't understand the need for alcohol at this type of event; find it more of a hazard; insurance? Noe responded that it is being researched, looking into American Legion possibly covering it – someone will have it. Commissioner Cozza said that even though you are associating with the American Legion, it still has to be cleared with the Village; would think you would steer more toward serving wine. Noe said that they may look into a 'wine tasting'; focus not going to be on a large beer tent – not good for ambiance; event is seven hours expect attendance of 500 plus. Commissioners and staff then advised Noe that the location must be selected carefully – alcohol service cannot be within a certain distance from the school; also, the FAC will be open and there could be some issues with parking; the first time for an event is always a 'learning experience', and we do not have insurance to cover this event. President Gould called for a voice vote, the result of which follows.

AYE: Jennifer Rogers, Robert Schultz, John Cozza, Susan Gould

NAY: Andrew McPherson

ABSENT: None

Motion carried.

The Board reviewed the previously distributed Board Summary pertaining to Degner Park Playground Cost Comparison. Gbur said that this was providing information only. Commissioner Schultz said that he asked staff to bring back some cost comparisons; no motion is required; the cost difference not that much for Alternate #2 which would open up more space. Responding to Commissioner McPherson, Moser said that if you add in the right-of-way it will be more expensive than down the hill, also we still have to bring in some fill; an additional \$30,000 is needed budget-wise. Commissioner Schultz said it would be money well spent to counteract vandalism and flooding. Gbur said that it would open the area up more and make it more visible to parents, neighbors, and police; just need to add \$30,000. Commissioner McPherson moved, and Commissioner Schultz seconded, that the Board approve the addition of \$30,000 to the Degner Park Playground project budget in order to keep the project moving along. President Gould requested a roll call vote on the motion, the result of which follows.

AYE: Andrew McPherson, Jennifer Rogers, Robert Schultz, John Cozza, Susan Gould

NAY: None

ABSENT: None

Motion approved.

The Board reviewed the previously distributed Board Summary pertaining to the purchase of a log chipper. Commissioner Cozza moved, and Commissioner McPherson seconded, that the Board of Park Commissioners direct staff to issue a purchase order to Vermeer Midwest for a Model BC 1800XL Chipper as specified in the amount of \$31,956.00 which includes a \$5,000 trade in credit. Responding to questions, Moser said that we are trading-in because we keep only one log chipper at all times. President Gould requested a roll call vote, the result of which follows.

AYE: Andrew McPherson, Jennifer Rogers, Robert Schultz, John Cozza, Susan Gould

NAY: None

ABSENT: None

Motion carried.

The Board reviewed the previously distributed Board Summary pertaining to surplus equipment. Commissioner McPherson moved, and Commissioner Rogers seconded, that the Board adopt Ordinance #06-06 declaring outdated and broken computer equipment surplus, and to authorizing staff to discard said equipment. It was noted that District #15 was recently accepting old equipment and Becke said that staff donates wherever it can, and wipes out the systems completely beforehand. President Gould requested a roll call vote on the motion, the result of which follows.

AYE: Andrew McPherson, Jennifer Rogers, Robert Schultz, John Cozza, Susan Gould

NAY: None

ABSENT: None

Motion approved.

The Board reviewed the previously distributed Monthly Financial Report dated March 2006. Commissioner Cozza noting the extension of CD's until 2007 @ 5% asked if we get higher interest from the Illinois Liquid Asset Fund. Becke said that we cannot put in the same amount of money as other venues, our money is in six CD's instead of five as we cannot go over the FDIC insured level; the monies at Harris exceed the FDIC amounts but are collateralized which is okay by our policy; shopping between Cornerstone and Harris looking for more long-term, but cannot go more than twelve months.

The Board reviewed a previously distributed list of bills. Commissioner McPherson moved that Warrant #8, in the amount of \$603,884.18, be approved and released for payment. Commissioner Cozza seconded the motion. Staff responded to questions pertaining to Softball Tournament awards and staff computer training classes through Harper. President Gould requested a roll call vote, the result of which follows.

AYE: Andrew McPherson, Jennifer Rogers, Robert Schultz, John Cozza, Susan Gould

NAY: None

ABSENT: None

Motion carried.

Gbur said there was no more new business.

EXECUTIVE DIRECTOR'S REPORT

The Board reviewed the previously distributed Executive Director's Report. Highlighting Gbur reminded the Board that the Arbor Day ceremony would be at Lake Louise this year. President Gould said that she would not be able to attend. Highlighting item 1, Williams said the Cinco De Mayo Fundraiser sponsored by **Toreo** restaurant is held in a tent on the parking lot; he distributed tickets to commissioners asking them to advise him if they need to cancel out.

The Board reviewed the previously distributed Pending Projects List. Responding to Commissioner Schultz, Gbur said that item 11.C refers to consideration of naming properties after individuals, i.e. 'Kinsella Drive', and will be placed on an agenda this summer.

COMMISSIONERS' COMMENTS

Commissioner Rogers said she attended the Kite Fly for Kids, the weather was perfect; there must have been thirty kites in the air. Continuing, she said that she has been reading the emails sent out by IAPD/IPRA regarding the raiding of the OSLAD Fund and she wrote a draft of a letter (distributed copies) to Representative Bassi and Senator Jones; as time is of the essence, if commissioners are in accord, she would email the letter to Secretary Bennett to be placed on letterhead and faxed to our legislators; they must be made aware of how it will affect us and other park districts. There was a consensus of the Board. Commissioner Cozza said that this could affect a future grant for Falcon Park; OSLAD is funded by a tax that was put on property transfers earmarked for the specific purpose of

keeping open space, raiding the fund would be breaking a promise to the tax payers.

President Gould said that she had been contacted by a resident regarding boys at the Skate Park witnessing a drug deal; one was a freshman at Fremd who sells them at school; it was reported to an officer. Williams said that he would like to be advised right away about these things; Commander Al Stokel can get extra patrols.

Commissioner Cozza said that the approval of the funding grant for the Rolling Meadows bike trail was in the paper. Moser said that construction of the Harper trail connection should start this summer along Euclid, Harper to Quentin; he said that Cheryl Tynczuk has been attending some meetings regarding a trail along Quentin to Lake-Cook. Tynczuk said that it is all in the discussion stage, it would be either a sidewalk or a bike trail (Cook County will only fund a sidewalk), part of the property is forest preserve and part is in Deer Park; want to connect with existing trail in forest preserve; in a 5/10 year plan to rebuild road and remove bridge; considering a joint use underpass for bikers/horses going down about nineteen feet. Commissioner McPherson said that that was not a great area. Tynczuk said that residential and the existing trail on east side; forest preserve doesn't want to lose any more trees; still needs a public meeting – maybe in August; new sidewalk/bike trail standard is ten feet wide. Commissioner Cozza said that the roads in Lake County are friendlier to bikers; a trail along Quentin would be great.

President Gould requested Future Agenda Items. There were none.

EXECUTIVE SESSION

President Gould requested a motion to close the public portion of the meeting and convene in executive session under Sections 2(c)(1) of the Open Meetings Act for the purpose of discussion of performance and compensation of a specific employee of the District. Commissioner Cozza so moved and Commissioner McPherson seconded the motion. President Gould requested a roll call vote, the result of which follows.

AYE: Andrew McPherson, Jennifer Rogers, Robert Schultz, John Cozza, Susan Gould

NAY: None

ABSENT: None

Motion approved at 8:32 p.m.

The Board reconvened in Open Session at 9:08 p.m.

ADDITIONAL NEW BUSINESS

President Gould stated that the Board had met in Executive Session for the purpose of discussion of the performance and compensation of a specific employee of the District. Commissioner Schultz moved and Commissioner Cozza seconded that Ron Gbur be retained as Executive Director with the agreed upon increase in pay. Upon a voice vote, the motion was unanimously approved.

ADJOURNMENT

There being no further business to come before the Board on this date, Commissioner McPherson moved that the regular meeting be adjourned. Commissioner Schultz seconded the motion, which was unanimously approved by a voice vote at 9:10 p.m.

AYES: Andrew McPherson, Jennifer Rogers, Robert Schultz, John Cozza, Susan Gould

NAYS: None

ABSENT: None

Respectfully submitted,

Bonnie Bennett, Secretary

ATTEST:

APPROVED:

Secretary

President

Next scheduled Park Board meetings: May 9, 2006
May 23, 2006
June 13, 2006